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| **FEI DRIVING WORLD CHALLENGE EVENT** |
| **Venue & Country** |       |
| **Category(ies)** |       |
| **Date** |       |

|  |
| --- |
| **FEI APPOINTED OFFICIAL** |
| **Name** |       |
| **Email Address** |       |
| **FEI Official Function** *(TD, CD, Judge)* |       |

**IMPORTANT - INTRODUCTION – REPORTING FORMAT**

The purpose of this report is to give the FEI an overall view of the organisation and running of the Event. The report must be completed by the FEI Appointed Official immediately following the Event and should be forwarded to the FEI (andreina.wipraechtiger@fei.org) within 14 days of the Event, at the latest.

The powers, duties and responsibilities of the FEI APPOINTED OFFICIAL are mentioned in the FEI Driving World Challenge Rules, edition currently in force, under Article 6.2.

All unusual incidents, irregularities and/or statistics of special interest must be noted under point 6. Thank you for filling in this report as accurately and completely as possible.

All necessary follow‑up action will be taken in accordance with information provided under point 7, but this report will not be acknowledged unless specifically requested by checking the box. [ ]

# ORGANISATION

|  |  |  |  |
| --- | --- | --- | --- |
| **Area** | **Directives** | **Scale 1 to 5** | **Comment** |
| **General** | Event layout & preparation |       |       |
| **Event Office** | Personnel & facilities |       |       |
| **Scoring Office** | Personnel, facilities, info & timetable |       |       |
| **Communication &** **Control** | Daily Communication |       |       |
| **Medical Services** | Intervention Unit during the competition |       |       |
| Ambulance during the competition |       |       |
| **Veterinary Services** | 24/7 presence on show ground or only during the competition |       |       |
| Equine Ambulance 24/7 presence on show ground or only during the competition |       |       |
| **Vet/Horse Inspection** | Quality of the area/footing & Set Up |       |       |
| **Training & Warm Up Arenas** | Quality of arenas |       |       |
| **Competition Arena(s)** | Quality of arena(s) |       |       |
| **Overall Comment:**      |

# AMENITIES

Please provide your feedback on the following amenities:

|  |  |
| --- | --- |
| **Area** | **Comment** |
| **Parking for Athletes** |       |
| **Access to stables** *(if applicable)* |       |
| **Sanitary facilities** |       |
| **Officials facilities** *(meeting room, judging box or tent, table, etc.)* |       |
| **Catering for:**Athletes, Officials, Spectators, etc. |       |
| **Overall Comment:**      |

# OFFICIALS

Please list all officials present during the event

|  |  |
| --- | --- |
| **Function** *(please specifiy if National or FEI)* | **Name** |
| **Judge** |       |
| **Technical Delegate** |       |
| **Course Designer** |       |
| **Veterinary Delegate** |       |
| **Other: Additional Judges, Stewards, etc.** |
|       |       |
|       |       |
|       |       |
|       |       |

# COMPETITION

|  |  |  |  |
| --- | --- | --- | --- |
| Athletes and Horses | **Category A** | **Category B** | **Category C** |
| # of Athletes |       |       |       |
| # of Athletes competing more than once |       |       |       |
| # of Horses |       |       |       |
| # of Ponies |       |       |       |
| # of Horses competing twice | Not allowed |       |       |
| # of Ponies competing twice | Not allowed |       |       |
| General level of the Athletes *(Bad / Average / Good / Excellent)* |       |       |       |
| General level of the Horses/Ponies *(Bad / Average / Good / Excellent)* |       |       |       |

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| Competitions | **Info/Comment** |
| Were the competitions judged according to the rules? |       |
| Were the courses (Cones, Combined Marathon & Short Marathon) build exactly in accordance with the plans provided by the FEI? **If not,** explain and provide all modifications that were made. |       |
| What were the dimensions of the warm-up area? |       |
| What was the footing composed of? |       |
| What kind of fences were used for the Dressage/Cones Test? |       |
| What kind of material were used for the Marathon-type obstacles? |       |
| Where other competitions organised besides the Challenge? *(National or FEI)* |       |
| Overall comment:      |
| **Prizes** | **Yes** | **No** |
| Were prizes distributed? |       |       |
| If yes: what kind of prizes: Cash [ ]  In Kind [ ]  |
| Were the prizes distributed in accordance with the rules? |       |       |
| Comments/Description:      |

# INCIDENTS

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| **Accidents** |
| How many carriages overturned? |       |
| How many horses were injured? |       |
| How many people were injured? |       |
|  | **Yes** | **No** |
| Were the medical / veterinary services satisfactorily performed? |       |       |
| Was a competent and responsible person present to handle the media? |       |       |
| Was a press conference organised? |       |       |
| Did the Officials make any modification to the course, following the accident? |       |       |

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| **DETAILS** |
| **WHERE/WHAT** | **CARRIAGE OVERTURN** | **VETERINARY INTERVENTION** | **MEDICAL INTERVENTION** |
| ATHLETE | GROOM | OFFICIAL & VOLUNTEER | PUBLIC |
| **Training** |       |       |        |        |        |        |
| **Dressage** |       |       |        |        |        |        |
| **Marathon** |       |       |        |        |        |        |
| **Cones** |       |       |        |        |        |        |
| **Other** |       |       |       |        |        |        |
| **Comments:**      |
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# FOLLOW UP

Please describe the overall impression of the event (quality of Horses, Drivers, Enthusiasm levels)

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| **FOLLOW UP & IMPROVEMENTS** |
| Does further follow-up action have to be taken with the Event Organiser? | [ ]  Yes | [ ]  No |
| If yes: Please briefly describe the issue(s) to be followed up(refer to the relevant section in the report for details)      |
| Do you have any additional recommendations for future improvements to the event? | [ ]  Yes | [ ]  No |
| If yes: Please give a short description of areas for improvements and how they could be achieved.      |

**DATE:**

**NAME:**

**SIGNATURE:**

Please return to the FEI Solidarity Department of the FEI (andreina.wipraechtiger@fei.org) **within 14 days of the last day of competition, at the latest**.