
STATUTORY POSITION

CHAIR OF THE VETERINARY COMMITTEE AND BUREAU MEMBER

1. TERM

The term will begin at the close of the General Assembly at which the Veterinary Committee Chair (the "Chair") has been elected and remain in office for a period of four years, unless he/she resigns, are dismissed by the General Assembly or cease to act as Chair for any other reason.

2. PRIMARY POLICY RESPONSIBILITY

As Veterinary Committee Chair, to advise the President and Bureau on Veterinary Policy matters and to support the Veterinary Director in ensuring the welfare of the horse is paramount in competitive activity. Other matters related to anti-doping, movement of horses, or relevant research may be submitted as well.

As Bureau member to support and actively endorse policies which arise from the FEI Bureau (the "Bureau") and the FEI Executive Board decisions.

The Chair of the Veterinary Committee reports to the Bureau.

3. KEY SUCCESS FACTORS

The Applicant should be able to show:

- 3.1. A proven strong equine Veterinary background;
- 3.2. Must be proficient in the English language;
- 3.3. Must have working knowledge of computer skills and be proficient in the use of: email, spread sheets, PowerPoint and Word;
- 3.4. Ability to work flexible hours;
- 3.5. Strong problem solving skills;
- 3.6. Self-starter with the ability to drive Committee assignments to completion using creativity/innovation;
- 3.7. Timely response to Headquarter enquires;
- 3.8. Experience in management of people;
- 3.9. Long term vision for the sport.

4. ADMINISTRATIVE DETAILS

In order to support the Chair in the delivery of their duty, an annual travel and subsistence budget will be proposed by the Secretary General for approval by the Bureau.

5. KEY RESPONSIBILITIES CONCERNING THE BUREAU

- 5.1. To attend Bureau Meetings when required (in person and teleconferences);
- 5.2. To participate in the Bureau Meetings with impartial advice on all policy matters;
- 5.3. To develop policy plans, as tasked by the President, for inclusion in Bureau Meetings;
- 5.4. On instruction of the President and within the travel and subsistence budget, to represent the President at various competitions and meetings.

6. KEY RESPONSIBILITIES CONCERNING THE COMMITTEE

- 6.1. To be familiar with and comply with all relevant FEI Rules and Regulations related to his/her role;
- 6.2. To access FEI HQ through the Veterinary Director;
- 6.3. To respond to FEI correspondence on Veterinary related matters within a reasonable time-frame;
- 6.4. To chair at least one Committee Meeting per year, unless otherwise specified by the Secretary General;
- 6.5. To attend Bureau Meetings and the General Assembly and all meetings related to their function;
- 6.6. To ensure that the Technical Committee is populated from a broad spectrum and acknowledges the advice of the Nomination Committee;
- 6.7. To act as mediator in case of conflict within the Committee;
- 6.8. To appoint a Deputy Chair.

7. KEY BUREAU RESPONSIBILITIES

- 7.1. Define the general strategy, business and sport policy of the FEI;
- 7.2. Monitor the performance of Management of Headquarters;
- 7.3. Recommend the budget for approval by General Assembly;
- 7.4. Monitor the implementation of the Resolutions of the General Assembly;
- 7.5. Propose items for the agenda of General Assembly (as per Statutes Art. 13);
- 7.6. Propose amendments to the Statutes & General Regulations;
- 7.7. Approve Sport Rules that cannot wait General Assembly and are required by IOC and Sport Rules for Series;
- 7.8. Consider and when appropriate approve proposals of Standing Committees;
- 7.9. Appoint candidates as members of Technical Committees, further to the recommendation of the Nomination Committee, including Chairs not elected by General Assembly;
- 7.10. Remove members of Standing Committees further to Statutes Art. 31.12;
- 7.11. Remove members of the Bureau further to Article 24.12;
- 7.12. Approve appointment of Secretary General further to Statutes Art. 22.4;
- 7.13. To approve the remuneration of the President, if applicable;
- 7.14. Set deadlines for submission of candidacies to positions on the Bureau & Standing Committees;
- 7.15. To appoint and remove the members of the Equine Prohibited Substances List Group further to the recommendations of the Veterinary Committee.

8. KEY VETERINARY COMMITTEE RESPONSIBILITIES

The Veterinary Committee, having consulted the relevant Technical Committees, shall advise Headquarters on the following:

- 8.1. Veterinary Rules and any special veterinary conditions for Olympic Games and Championships;
- 8.2. Appointment, education, monitoring, demotion, suspension and revocation of Veterinarians;
- 8.3. The list of approved Laboratories for doping and medication control testing of Horses;
- 8.4. The procedures for doping and medication control and authorisation and maintenance of the list of the Equine Prohibited Substances List;
- 8.5. The management of Horse Inspections and Veterinary Examinations, including pony measurement, at international events as required by the FEI Rules and Regulations;
- 8.6. The monitoring of Horse diseases, quarantine and isolation requirements, transportation solutions and all other matters concerning the health of Horses and Horse welfare at international events;

- 8.7. Relations with organisations concerned with the international movement of Horses, Horse identification and Passports, Veterinary Health Certificates and customs control of the movement of competition Horses;
- 8.8. The education of relevant personnel on matters of stable security and Horse welfare.

In addition the Veterinary Committee is responsible for making proposals to Headquarters and/or the Bureau for approval on:

- 8.9. Maintaining communications with National Head Veterinarians and advising National Federations on all veterinary matters affecting Horses;
- 8.10. Research into Horse diseases, drugs and medications and the factors affecting the fitness and welfare of competition Horses and the detection of abnormal sensitivity of Horses' limbs;
- 8.11. Methods for the identification of Horses;
- 8.12. The organisation of courses and seminars for FEI Official Veterinarians and for FEI Testing Veterinarians involved with the Doping and Medication Control of Horses, within a budget approved by the FEI;
- 8.13. Establishment and maintenance of contacts with other International Veterinary Organisations;
- 8.14. Establishment of the Internal Regulations of the Equine Prohibited Substances List Group;
- 8.15. Recommendation the members of the Equine Prohibited Substances List Group for appointment by the Bureau.

9. POSITIONS CONSTRAINTS

- 9.1. As an FEI elected official to undertake to respect all FEI Rules and Regulations, as well as the FEI Code of Ethics and Conflict of Interest Policy (see Appendix 3 – Internal Regulations of the FEI). Particularly to avoid any actual or perceived conflict of interest. To maintain a neutral, independent and fair position towards all FEI constituents. Financial and/or personal interests shall never influence officiating duties and shall spare no effort to avoid any such perception. In this sense to update the Conflict of Interest Statement annually or as necessary;
- 9.2. In the course of the duties or when representing the FEI to refrain from making any public statements, including to the media or in social media, that might cause harm to the FEI or to equestrian sport in general. This includes statements that might create a perception of bias;
- 9.3. As Group Chair to represent the Group and thereby the interests of the National Federations within their Groups;
- 9.4. As Bureau member to provide an unbiased opinion and not represent the interest of any specific stakeholder or third parties;
- 9.5. To acknowledge that the Curriculum Vitae (without contact details information) of appointed/elected bodies are published on Inside.fei.org and available to the public;
- 9.6. To acknowledge that the Bureau is to provide policy and Headquarters to provide the day to day management of FEI business;
- 9.7. May not officiate at World and Continental Championships, FEI World Cup™ Finals, FEI Nations Cup™ Finals, Olympic Games, Paralympics and Regional Games;
- 9.8. May not have a vote or a proxy on behalf of a National Federation;
- 9.9. A Bureau member, other than the President, may be removed from the Bureau in the event he or she is unavailable for 3 consecutive Bureau meetings (including in-person and teleconferences);
- 9.10. May not hold the simultaneous position of Technical Chair and Group Chair;
- 9.11. May not be a member of the Nominations Committee during their term as Chair;
- 9.12. May not serve more than 3 consecutive full terms in the same function without a break of at least 2 years;
- 9.13. This position is honorary and carries no remuneration. Reasonable expenses incurred while fulfilling the functions of a member of the Committee shall be met by the FEI;
- 9.14. To not exceed travel and subsistence budget, unless authorised by the Bureau.