



# **READY STEADY TOKYO EQUESTRIAN (EVENTING) NOC/NPC Observation Programme Registration Information**

May 2019



# 1. Introduction

Tokyo 2020 is pleased to offer the National Olympic Committee (NOC)/National Paralympic Committee (NPC) Observation Programme from 10-14 August 2019 during the READY STEADY TOKYO - EQUESTRIAN (EVENTING) Test Event.

The NOC/NPC Observation Programme consists of presentations regarding equestrian operational plans by the Tokyo 2020 Equestrian Sports Team, as well as venue tours at both the Equestrian Park and the Sea Forest Cross-Country Course. Note the entire programme will be conducted in English.

## 2. Registration

Registration is now open for the NOC/NPC Observation Programme and for accommodation booking at following link: [https://amarys-itb.jp/EQUITE\\_NOC/](https://amarys-itb.jp/EQUITE_NOC/)

### 2.1 Observation Programme

- In order to gain access to the venues, those who wish to participate in the event as observers must submit all the required information and complete the payment of participation fee (JPY2,000) by **28 June 2019**.
- Delegates that require a visa to enter Japan are advised to submit the registration form as early as possible.

### 2.2 Accommodation

- Grand Prince Hotel Takanawa and SHIBUYA EXCEL HOTEL TOKYU are two official hotels for NOC/NPC Observation Programme participants. You can make a booking on the link above.

## 3. Event programme

A high-level agenda of the NOC/NPC Observation Programme is below. Detailed timings will be sent to delegates in the weeks before the event.

Saturday 10 August	Delegate arrivals	
	18:00	Welcome party (Grand Prince Hotel Takanawa, official hotel)

<b>Sunday 11 August</b>	8:30	Horse inspection (Equestrian Park)
	9:00 - 11:30	Presentation session 1 (Equestrian Park)
	15:45 - 16:45	Presentation session 2 and venue tour (Equestrian Park)
<b>Monday 12 August</b>	8:30	Dressage competition (Equestrian Park)
	9:30 - 10:30	Presentation session 3 (Equestrian Park) Horse transportation (Equestrian Park to Sea Forest Cross-Country Course)
	15:30 - 17:00	Sea Forest Cross-Country Course inland briefing and venue tour
<b>Tuesday 13 August</b>	8:30	Cross-Country Competition (Sea Forest Cross-Country Course) Horse transportation (Sea Forest Cross-Country Course to Equestrian Park)
	15:30 - 17:00	Presentation session 4 (Equestrian Park)
<b>Wednesday 14 August</b>	8:00	Horse inspection (Equestrian Park)
	10:00	Jumping competition (Equestrian Park)
	11:15	Competition ends
	11:45 - 12:45	Wrap- up (Equestrian Park)

- Transport service will be provided on 12 August from Equestrian Park to Sea Forest Cross-Country Course, and Sea Forest Cross-Country Course to the Official Hotels. On 13 August, transport service will also be provided from the official hotels to Sea Forest Cross-Country Course to Equestrian Park. Participants are asked to make their own ways to/from Equestrian Park. If participants plan to arrive at the venues by self-arranged vehicles, please notify Tokyo 2020 of your plans at [test-events@jtb.com](mailto:test-events@jtb.com) and [equ\\_testevent@tokyo2020.jp](mailto:equ_testevent@tokyo2020.jp). Note that parking spaces at the venues are extremely limited.
- Lunch will be provided on 12 August and 13 August. Halal, vegan, vegetarian or any other special dietary will not be served on either date. On other days, participants are asked to arrange their own lunch.

### 3.1 Presentation sessions

All presentation sessions will take place at Equestrian Park. During these sessions, Tokyo 2020 Functional Areas (FAs) and the Equestrian Sport Team will present their services and operations for the athlete and other relevant stakeholder groups. Presentations and venue tours will cover the following topics:

- Accreditation for athletes and horses (including reserve horses)

- Arrivals & Departures for athletes and horses
- Transport for athletes and team officials
- Transportation of horses, freight support plan, and NOC container guide
- Grooms' accommodation (room allocation, room specification, shared area, hot meal availability)
- Sport operation plan (veterinary services, biosecurity measurements, horse quarantine, sanitary actions and vectors control, feeding, fodder, bedding, electricity and air conditioning)

## 3.2 Venue tours

Venue tours will take place on 11 August following the presentation for Equestrian Park and in the afternoon of 12 August for Sea Forest Cross-Country Course. On both 12 and 13 August, delegates will have the chance to observe the transport operations of the competition horses between Equestrian Park and Sea Forest Cross-Country Course respectively.

## 3.3 Social events

There will be a Welcome Party at Grand Prince Hotel Takanawa (Official Hotel) from 18:00 on 10 August. All delegates are welcome to attend.

# 4. Travel to Tokyo

## 4.1 Arrivals and departures

Tokyo 2020 will not provide airport pick-up and drop-off services, so delegates are advised to use public transport.

There are two international airports in the Tokyo area, both of which will be the official ports of entry at Games time:

[Narita International Airport](#) (NRT) is located about 40 to 60 minutes from the city centre by train and 60 minutes by taxi. NOC/NPC Relations suggest Airport Limousine for both [Grand Prince Hotel New Takanawa](#) and [SHIBUYA EXCEL HOTEL TOKYU](#) to travel from Narita (both approx. 90-120 mins, JPY3,100).

[Tokyo International Airport](#) (Haneda Airport) (HND) is 15 to 30 minutes from the city centre by train and 15 minutes by taxi. Delegates from Haneda can also take Airport Limousine to both [Grand Prince Hotel New Takanawa](#) and [SHIBUYA EXCEL HOTEL TOKYU](#) (both approx. 45 mins, JPY3,100).

## 4.2 Visas

Nationals of the countries listed [here](#) are not required to obtain visas to enter Japan. Visa support process is available for a fee. Should visas be required for the NOC/NPC Observation Programme, please contact us at [test-events@jtb.com](mailto:test-events@jtb.com).

Once the visa request has been received, Tokyo 2020 will post a visa document with an official seal to the NOC/NPC's office. The visa applicant should then submit the document at the nearest Japanese consulate or embassy. It usually takes five business days for visas to be issued, but this may vary. Please check the website of your local Japanese embassy or consulate [here](#).

Note that NOCs/NPCs are fully responsible for any transit visas required en route to Japan.

## 5. Other information

### 5.1 Dietary Information

For information regarding halal food in Tokyo, please refer to the [Tokyo Muslim Travelers Guide](#).

The concept of vegetarian or vegan is still relatively unfamiliar in Japan, however, it is possible to find vegan restaurants in Tokyo that provide different styles of regional and international dishes. Note that in Japan, dashi (fish stock) is often used as a base for soups.

### 5.2 Time zone

Time zone in Japan is GMT+9 and Japan does not observe daylight saving time.

### 5.3 Currency

Japan's currency is Japanese Yen (JPY/¥). Although credit cards are widely used in Tokyo, there are still many shops/stores that only accept cash.

### 5.4 Dress code

Tokyo 2020 does not have an official dress code for NOC/NPC Observation Programme. Please dress comfortably for the presentation and venue tours.

## 5.5 Weather information

Delegates should be prepared for both hot, humid and/or wet weather. The average August temperatures in Tokyo are 31°C (high) and 24°C (low).

## 5.6 Electricity

The voltage in Japan for most commercial equipment is 100V. Frequencies in eastern Japan are 50Hz, while those in western Japan are 60Hz. The frequency used at Tokyo 2020 Games competition venues will be 50Hz.



## 5.7 Vaccinations

Japan does not require foreign nationals to be vaccinated against any diseases. However, it is the responsibility of delegates to consult local health services before travelling to check requirements for nationals from your country/territory. Delegates who transit through another country en route to Japan are responsible for checking the rules and regulations that apply

# 6. Key Dates

Date	Activity
16 May 2019	Registration site opens
28 June 2019	Registration and Participation fee deadline
16 May 2019	Official hotel reservation begins
28 June 2019	Official hotel reservation closes

# 7. Contact us

NOC and NPC Services and Relations

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