

## **Guidelines for Shadow Judging**

(Please see FEI Criteria of appointment for Judges Driving as there is a specific maximum number of shadow judging attempts per star-Level according to the FEI Driving Education System)

### **Requirements**

Shadow Judging for 2\* and 3\* Judges can only be done in 3\* Events or above.

For a Shadow Judge Level 2\*, the Mentor Judge should be Level 3 Judge or above.

For a Shadow Judge Level 3, the Mentor Judge should be Level 4 Judge.

MJs cannot accept more than 2 candidates per competition. The Mentor Judge and the Candidate must be of different nationalities.

The shadow judging can be done in all kind of classes but a minimum of 15 competitors in one class must be judged.

### **Tasks of the Candidate**

The candidate should contact the OC at least 4 weeks before an event and inform them about his/her wish to shadow judge. If the OC agrees, the candidate will contact the MJ(s). It is the duty of the candidate to contact the OC again shortly before the event and ask for all details concerning his/her Shadow Judging (timetable, etc...).

The candidate should show his/her experience under the supervision of the same mentor during the whole competition (Dressage, Marathon and Cones).

### **Tasks of the OC**

If an OC is willing to allow a candidate to shadow-judge, it must provide an additional table (possibly with an umbrella), an additional scribe and judge's sheets. The candidate and the MJ(s) should preferably sit next to each other. The event's scoring office should add up the points of the candidate and copy the sheets of the MJ(s) before they are handed out to the Athletes for the later assessment of the candidate.

## Tasks of the Mentor Judge(s)

The MJ(s) has/have to assess the candidate according to the Shadow Judging Assessment Sheet.

1. The MJ(s) evaluate the appearance of the candidate: e.g. friendly, open-minded, well behaved, appropriately dressed, well on time, etc... And checks his/her knowledge of the English language.
2. The MJ(s) check how the candidate has organised his/her Shadow Judging, e.g. contact with OC beforehand, instructions to the scribe, knowledge of the test, etc.
3. After the competition the MJ(s) go through the results of the candidate(without him/her), looking at the results according to the following criteria:
  - a) ranking of the competitors, difference in % between the placed Athletes
  - b) level of percentage compared to the MJs,
  - c) spread of the final scores
4. The MJ(s) evaluate thoroughly and in detail the marks by comparing the sheets.
  - a) The MJ(s) look at the correct usage of the marks by comparing them movement by movement,  
-1 point difference allowed - the MJs decide whether up or down,  
-2 points difference to be marked in red.
  - b) The MJ(s) look at the spread of the single marks and whether the candidate has used the whole range of marks.
5. The MJ(s) look at the remarks, evaluating
  - a) The correctness of the remarks according to the Driving principles,
  - b) The correlation between marks and remarks,
  - c) The correct usage of the technical language.

**Important:** The candidate should be asked by the MJ(s) before they start judging the class to give remarks for every mark of 6 and below, and, if possible, also to higher marks. This will give the MJ(s) the opportunity to check as well the candidate's English as his/her knowledge of Driving and judging principles. Short final sentences summarising the most important issues should also be asked for.

6. After having gone through the sheets, the MJ(s) discuss the outcome with the candidate and the differences that have occurred. The MJ(s) give him/her the opportunity to explain his/her marks and thereby checks his/her knowledge on the principles of Driving and judging.

After the competition, the MJ should inform the candidate about the outcome of the Shadow Judging emphasize strong and weak points and give further recommendations on what issues still to deepen.

The Assessment Sheet for Shadow Judging will be sent to the FEI Driving Dept. ([aude.barby@fei.org](mailto:aude.barby@fei.org)) by the MJ(s), within fifteen days after the event.