**APPLICATION FORM**

WORKSHOPS FOR COACHES

 Santiago (CHI), 07-09 March 2017

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|  | ❒ Mrs |  ❒ Mr | ❒ Miss |
| **Surname:** |  |
| **First name** |  |
| **Address:** |  |
| **City:** |  | **Postal Code:** |  |
| **Country** |  |
| **Mobile:** |  | **NF:** |  |
| **E-mail:** |  |

|  |  |  |
| --- | --- | --- |
| **Coaching Courses** | **Date** | **Place** |
| Level 1 |  |  |
| Level 2 |  |  |

**IMPORTANT NOTE:**

NO FLIGHT OR HOTEL BOOKINGS SHOULD BE MADE UNTIL YOU HAVE RECEIVED A POSITIVE CONFIRMATION FROM THE FEI THAT YOUR APPLICATION HAS BEEN RECEIVED AND ACCEPTED.

Please complete this form in capital letters and return it to the FEI **until 10 February 2017** at the attention ofAndreina WIPRAECHTIGER: andreina.wipraechtiger@fei.org, or f.+41 21 310 47 47

Place & Date: Signature and stamp NF:

**USEFUL INFORMATION**

WORKSHOPS FOR COACHES

 Santiago (CHI), 07-09 March 2017

1. These two Workshops are part of the “Selection Process” for coaches wishing to attend an FEI Level 3 course for coaches, the requirements criteria of which are:
	* To have an FEI Level 2 Certificate of Achievement
	* To be recommended by their respective NFs
	* To have taken part at two FEI Coaches Workshops
	* Competition results from pupils trained which should be certified by the NF responsible.
2. **Programme of the Workshop**:
	* Workshop 1: The Role of the Coach
	* Workshop 2: Tactics & Strategy

All participants will take part in both Workshops

1. **Entry requirements:** Open to NFs of FEI Groups IV, V, VI part of the FEI Coach Education Programme. All participants must have been certified at an FEI Level 2 course for coaches. Priority will be given to those wishing to attend an FEI Level 3 course.
2. **Participation:**
	* Minimum number of coaches: 15
	* Maximum number of coaches: 30
3. **Entry fees:** No entry fees
4. **Travel Expenses**: Will be at the participants’ expense
5. **Accommodation:** Will be at the participants’ expense.

The workshops will be organized at the Hotel Atton Vitacura or the Novotel Vitacura Hotel (details below), therefore participants have the option to book a room at the same venue if they wish to be on location.

All bookings are the responsibility of the participants and must not be made until receipt of participation confirmation by the FEI.

1. **Meals:**
	* Lunches from March 7 until March 9 will be offered by the FEI. They will be taken at the hotel.
	* Dinners will be at the participants’ expense.
	* An official dinner on March 9 for all participants will be offered by the FEI.
2. **Location of the workshops – To be confirmed**

*Hotel Atton Vitacura Novotel Vitacura Hotel*

Av Vitacura 3201 Av Américo Vespucio Norte

Santiago 1630, Vitacura

Vitacura, Región Metropolitana *OR* Santiago

CHILE CHILE

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