

Equestrian Freight Manual

Equestrian Events

Paris 2024

Olympic & Paralympic Games*

Last update:

July 8th, 2024

June 17th, 2024

June 10th, 2024

***Subject to modification.**

Please regularly access the updated online version via

<https://inside.fei.org/fei/games/paris2024>

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PREFACE

The Equestrian Freight Manual (EFM) is the guideline for shipping equestrian freight to the Paris 2024 Olympic and Paralympic Equestrian Events. We recommend that all National Olympic Committees/National Paralympic Committees (NOCs/NPCs) wishing to ship equestrian freight to the Paris 2024 Olympic Games and Paralympic Games understand, comply and follow the procedures described in this manual.

The EFM has been developed to assist all NOCs / NPCs with logistical planning in their preparation for the Paris 2024 Olympic/Paralympic Games. This manual contains all details regarding health requirements, customs and administrative procedures, arrival & departure processes, security provisions, ground transportation and key contact information.

There will be no official international shipping agent for Paris 2024 Olympic and Paralympic Games meaning that Athletes are free to transport their horses with the carrier of their choice. However, an Official Equine Freight, Customs Procedures & Sanitary Formalities Contact has been appointed to support NOCs/NPCs with all these procedures: Mr. Philippe APERT from HORSE LOGISTIC COMPANY (please find all contact details in the SECTION 1 below).

Each carrier must respect the regulation concerning the transport of horses (including the certificate of transport "TYPE2" for the company and trucks validated on TRACES system).

Paris 2024 and GL events Equestrian Sport (the Event Delivery Entity) have been coordinating with The French ministry of Agriculture and Food (MASA) & Directorate-General for Food (DGAL), French Agency for Food, Environmental and Occupational Health & Safety (ANSES), National Order of Veterinarians, the Federation Equestre Internationale (FEI), and various other regulatory bodies involved to ensure the smooth transfer of all equine athletes, their attendants and equipment to and from the Equestrian Olympic and Paralympic Venue.

This EFM will be updated as appropriate prior to the 2024 Olympic and Paralympic Games if required. Should the EFM be updated it will be sent via email to all NOCs/NPCs.

If you have any question and/or request regarding the EFM feel free to contact: customs.gles@gl-events.com with your NCS representative in copy.

1. OPERATIONAL CONTACTS

Equine Freight, Customs Procedures & Sanitary Formalities Official Contact for Olympic and Paralympic Games of Paris 2024

Concerning the shipping, no official agent has been appointed by Paris 2024 Organising Committee meaning that all NOCs/NPCs will be allowed to work with the shipping agent of their choice. Nevertheless, **Mr. Philippe APERT, HORSE LOGISTIC COMPANY (HLC)** has been chosen as Official Contact regarding:

- Equine Freight
- Customs Procedures
- Sanitary Formalities
- Horses' Import/Export to and from France as well as intra-EU topics

Mr. APERT will be able to support any NOC/NPC regarding all these subjects and associated matters.

The chosen shipping agent must contact Mr. APERT in order to properly organize the introduction and re-export of horses into and from France and their arrival to the Venue, Château de Versailles according to the regulation.

HORSE LOGISTIC COMPANY

Mr. Philippe APERT

+33 6 07 76 42 43 (WhatsApp available)

Email: customs.gles@gl-events.com

All information below is mandatory for each horse:

- Location at D-15 before the arrival in Versailles through to, and including, D+15 after departure from Versailles*
- Date of entrance in France and location(s) where horses are staying in France prior to the competition*
- All mandatory customs and sanitary documents

*The information relating to the traceability of horses is requested for biosecurity & health and safety purposes in order to ensure the best possible sanitary surveillance and security in the host departments. It must be entered in FEI HorseApp. [Information and procedures are provided on the FEI website here.](#)

Customs status reminder :

- ATA Carnet
or
- Bonded temporary admission

All questions and information have to be sent to: customs.gles@gl-events.com

Each carrier must respect the regulation concerning the transport of horses (including the certificate of transport "TYPE2" for the company and trucks validated on TRACES system).

The French ministry of Agriculture and Food (MASA)

MASA, The French ministry of Agriculture and Food is the competent authority for animal health and welfare, and the movement of equidae, whose contacts are:

- **Intra-EU trade**

BICMA (Bureau de l'Identification et du Contrôle des Mouvements des Animaux)
Animal Identification and Movement Control Office

Email address: bicma.sdsbea.dgal@agriculture.gouv.fr

- **Import**

SIVEP (Service d'Inspection Vétérinaire et Phytosanitaire aux frontières)
Veterinary and Phytosanitary Border Inspection Service


Email address: import.dgal@agriculture.gouv.fr

- **Export**

BEPT (Bureau des Exportations Pays Tiers)
Third Country Export Office

Email address: export.dgal@agriculture.gouv.fr

2. EQUINE HEALTH DOCUMENTATION REQUIREMENTS

To quickly access contacts details section → **OPERATIONAL CONTACTS** 

2.1. Requirements for all horses

All information below is mandatory for each horse:

- Location at D-15 before the arrival in Versailles through to, and including, D+15 after departure from Versailles*
- Date of entrance in France and location(s) where horses are staying in France prior to the competition*
- All mandatory customs and sanitary documents

*The information relating to the traceability of horses is requested for biosecurity & health and safety purposes in order to ensure the best possible sanitary surveillance and security in the host departments. It must be entered in FEI HorseApp. Information and procedures are provided on the FEI website [here](#).

Customs status reminder:

- ATA Carnet
or
- Bonded temporary admission

All questions and information have to be sent to: customs.gles@gl-events.com

All carriers must respect the rules concerning the transport of horses: especially the certificate of transport "TYPE2" for the company and trucks validated on TRACES system.

The Arrival & Departure procedure will be forwarded later on.

Please access **6. CHÂTEAU DE VERSAILLES** section for further information. 

For further information relating to veterinary services, you can access the Veterinary and Farrier Services Guide available on the NOC net and the IPC exchange.

2.2. Horses arriving from European Union (UE)

Live animals from other Member States of the European Union can be checked at the border control post (BCP). They need to have all custom and sanitary documents (printed) travelling with the horse in the truck.

Horses resident of a country from EU must fulfil the following requirements:

All the movements of horses must be accompanied by an intra-EU health certificate drawn up in the TRACES-NT system (<https://webgate.ec.europa.eu/tracesnt/login>)

Consignee Address for the health certificates is as follows:

Direction Départementale de la Protection des Populations des Yvelines

143 boulevard de la Reine

CS 33535

78000 Versailles

France

+33 (0)1 39 49 77 70

[Website](#)

PARIS 2024 TRACES number: 834983439

N.B.

- The validity period of a health certificate is 10 days (and is only valid for a movement from a place of dispatch to a place of destination). A certificate is required for return to the Member State of origin or another Member State.
- However, there are derogations (article 92.2 of EU regulation 2020/688) for horses with a valid license (as FEI passport) or validation mark, allowing:
 - o extension of the period of validity of the health certificate from 10 to 30 days
 - o the possibility of entry into different Member States during these 30 days and an obligation to return to the establishment of departure.
- A single health certificate is therefore required for the return journey and for movements between Member States during the period of validity of the 30-day certificate.

2.3. Horses arriving from Switzerland, Liechtenstein and Norway

Horses from Switzerland, Liechtenstein and Norway could be subject to checks at the border control post (BCP) as special agreements signed with the European Union recognise that their health legislation is equivalent to that of the EU. People importing horses from these countries will therefore have to submit, in addition to the customs declaration, an Intra-EU certificate from TRACES-NT issued by a Swiss, Liechtenstein or Norwegian veterinarian.

For Switzerland and Norway, to enter EU, for customs, you may also have to do an ATA CARNET. It will allow you to enter EU without the need of a temporary importation and a deposit at the European border.

Consignee Address for the health certificates is as follows:

Direction Départementale de la Protection des Populations des Yvelines

143 boulevard de la Reine

CS 33535

78000 Versailles

France

+33 (0)1 39 49 77 70

[Website](#)

PARIS 2024 TRACES number: 834983439



2.4. Horses arriving from authorised 3rd countries

Horses may only be imported into the EU [from approved 3rd countries](#).

Horses coming from approved 3rd countries entering the EU should be accompanied by a valid FEI passport or an FEI Recognition Card cover on an approved passport, and an appropriate health certificate signed by an Official Veterinarian of the Veterinary Authority of the country of origin.

Details of health certification can be found [at the following link](#).

- Commission Delegated Regulation (EU) 2020/692 of 30 January 2020 supplementing Regulation (EU) 2016/429 of the European Parliament and of the Council as regards rules for entry into the Union, and the movement and handling after entry of consignments of certain animals, germinal products and products of animal origin
- Commission Implementing Regulation (EU) 2017/717 of 10 April 2017 laying down rules for the application of Regulation (EU) 2016/1012 of the European Parliament and of the Council with regard to the model forms of zootechnical certificates for breeding animals and their germinal products

A. Authorised 3rd countries:

- Third countries or part of third countries are listed in Annex IV of Regulation (EU) 2021/404. Be sure to consult the latest versions of the regulations in force, as the list of authorised countries and the CS models may change over time.
- Health group requirements: in Annex XI of Delegated Regulation (EU) 2020/692
Model health certificate: Regulation (EU) 2021/403

B. Third countries for equidae entering the EU:

- ⇒ Registered equidae, breeding equidae: **Model EQUI-X of Annex II, Chapter 12, of Regulation (EU) 2021/40C.**
- ⇒ **For EU equidae being reintroduced after temporary export:**
 - **Re-entry** into the Union of horses registered for racing, competition and cultural events **after a temporary export lasting less than 30 days: Model EQUI-RE-ENTRY-30 of Annex II, Chapter 16, of Regulation (EU) 2021/403**
 - **Re-entry** into the Union of registered horses **temporarily exported for specific races or competitions after a temporary export lasting less than 90 days**
 - Competitions organised by the **FEI** (preparatory event for the Olympic or Paralympic Games, World Equestrian Games, Asian or American Equestrian Games, Endurance World Cup in the United Arab Emirates): **Model EQUI-RE-ENTRY-90-COMP of Annex II, Chapter 17 of Regulation (EU) 2021/403.**

The health certificate must ALSO be issued in French (according to regulation (EU) [2021/403](#)). The Athlete must carry with him the original certificate, not a copy. Only certain third countries or regions of third countries are authorised to import horses into the European Union. For horses from third countries, the original health certificate presented for inspection at the BCP (Border Control Post) is kept and filed by the BCP, which issues the CHED (Common Health Entry Document).

2.5. Horses arriving from non-authorised 3rd countries


If your country or region of origin:

- ⇒ does not appear in the authorised countries list,
- ⇒ is covered by a safeguard clause at the time of the Games

It is not authorised to import horses into the European Union.

Please note, this list may change depending on the prevailing public health situation in countries or regions.

3. RE-EXPORT PROCEDURES

To quickly access contacts details section → **OPERATIONAL CONTACTS** 

3.1. Requirements for all horses

For each horse, all necessary information below about each horse is mandatory:

- Location at D+15 after departure from Versailles
- Destination after the Paris 2024 Olympic & Paralympic Games
- All mandatory customs and sanitary documents

Customs status reminder :

- ATA Carnet
or
- Bonded temporary admission

All questions and information have to be sent to: customs.gles@gl-events.com

All carriers must respect the rules concerning the transport of horses: especially the certificate of transport "TYPE2" for the company and trucks validated on TRACES system.

The Arrival & Departure procedure will be forwarded later on.

Please access 6. CHÂTEAU DE VERSAILLES section for further information. 

3.2. Export Health Certification

Horses returning to all other EU Member States, Switzerland, Liechtenstein and Norway must have their FEI passport or FEI Recognition Card cover on an approved passport and ITAHC (health certificate) completed and certified prior to leaving the Venue.

3.3. Horses returning to 3rd countries

Horses moving to 3rd countries must be accompanied by an FEI passport or FEI Recognition Card cover on an approved passport and Export Health Certificate.

4. PRE-COMPETITION CHANGES – HORSES OUTSIDE THE VENUE (OLYMPIC ONLY)

4.1. Olympic Period

"A Pre-Competition Change can only be made with another Athlete and/or Horse that has obtained the minimum eligibility standard for participation according to the relevant Rules and that was duly entered on the FEI list of nominated entries of 24 June 2024." as per FEI Regulations for Equestrian Events at the Olympic Games 25th Edition, Effective for the Olympic Games Paris 2024 26 July- 11 August 2024, accessible via <https://inside.fei.org/fei/games/paris2024/rules-equestrian-events>.

LAR for a Pre-competition change for athletes and horses will be allowed up to two (2) hours before the first horse inspection.

For further information relating to LAR procedure and accreditations formalities, you can access the Team Leader Guides available on the NOC net and the IPC exchange.

A "Pre-Competition Change" is defined as a change of an Athlete/Horse combination that is made and completed during the period between 8 July 2024 and up to the discipline related Horse Inspection. A Pre-Competition Change can only be made with another Athlete and/or Horse that has obtained the minimum eligibility standard

for participation according to the relevant Rules and that was duly entered on the FEI list of nominated entries of 24 June 2024.

Please note that for a LAR made before the respective discipline Horse Inspection which implies the arrival of a horse outside the Venue, this horse will be authorized to access the Venue once the LAR has been approved and confirmed **latest 2 hours prior to the First Horse Inspection**. NOCs must ensure that the horse is close enough to the Venue.

According to the above rules, please find the maximum time at which horses – outside the Venue will be accepted on the Venue at the latest:

The deadline for the LAR procedure to be completed 2 hours before the respective discipline 1st Horse Inspection:

- Eventing LAR horse: July 26th, 7:30 (UTC+2) – 1st Horse Inspection at 9:30am
- Dressage LAR horse: July 28th, 05:00 (UTC+2) – 1st Horse Inspection at 7:00am
- Jumping LAR Team horse: July 31st, 05:30 (UTC+2) – 1st Horse Inspection at 7:30am
- ~~Jumping LAR Individual horse: 3 Aug 12:00 – 1st Horse Inspection at 14:00~~

To facilitate logistics for NOCs to bring a horse at the Venue following acceptance of the LAR, horses will be accepted up to 1 hour before 1st Horse Inspection.

- Eventing LAR horse - Venue Access: 8:30am
- Dressage LAR horse - Venue Access: 6:00am
- Jumping LAR horse - Venue Access: 6:30am

A horse outside the Venue eligible for a LAR that is not present within the time indications is not guaranteed to access the Venue.

Please note that NOCs have to respect the quota numbers of horse allowed within the Olympic Stables and in case of a pre-competition change before the Horse Inspection, no replaced horse and associated equipment may remain in the stables.

In case of pre-competition change, the NOC must contact Paris2024 Entries and apply for Late Athlete replacement according to the policy in place. The NOC/NF Team Official must contact:

- The Sports Information Desk (SID) to manage Entries
- The Stable Manager, Mr. Anthony LEONI (stable@gl-events.com) to manage Arrival
- The Equine Freight, Customs Procedures & Sanitary Formalities Official Contact, Mr. Philippe APERT (+33 6 07 76 42 43 / customs.gles@gl-events.com) about mandatory documents

so that arrangements can be made.

The Official Arrival Form has to be completed in order to collect all requested information.

Access to the Venue and Arrival procedure will be as per Section **CHÂTEAU DE VERSAILLES**.



5. LOGISTICS

5.1. NOCs/NPCs storage containers and delivery process

NOCs/NPCs have the option to bring their own containers to Château de Versailles; a dedicated space for NOCs/NPCs containers will be provided on the Venue within the stable compound (limited availability).

Please note that no empty storage containers will be provided onsite.

ONLY 20 feet containers will be authorized to enter the site.

IMPORTANT INFORMATION – PRESENCE OF NOC/NPC REPRESENTATIVE: A designated representative of the NOC/NPC must be present on the day of the security sweep to carry out the security check and screen all equipment contained in the container for which he is responsible:

- OLY: July 21st
- PARA: August 28th

Below is the detailed process to follow in order to request and validate container delivery:

1. **Container Request Submission:** NOCs/NPCs must send the following information to the relevant service through equitation@paris2024.org **before the deadline of June 25th, 2024:**
 - Nation
 - Number of containers
 - Power supply need (optional): YES or NO
 - Please indicate if the container is for:
 - o OLYMPIC PERIOD ONLY
 - o PARALYMPIC PERIOD ONLY
 - o BOTH (SHARED NOC/NPC CONTAINER BETWEEN OLYMPIC & PARALYMPIC GAMES)
 - Contact details of the person in charge of the NOC/NPC container management in case of questions (email + telephone number)

To facilitate the e-mail processing, please indicate the subject line as follows: **“VER_[NATION]_Container request”**

Please copy your NCS contact and contact@ratecard.paris2024.org in your email.

Please note that in the event of a high number of requests and due to limited storage capacity, we may not be able to accommodate all containers. In any case, at least one container per NOC/NPC will be permitted.

2. **Confirmation of Requests:** After June 25th, 2024 deadline, NOCs/NPCs will receive a final response from equitation@paris2024.org regarding their container requests, taking into account on-site storage capacity and the number of requests received.

3. **Delivery Schedule:** Upon receiving the validation from equitation@paris2024.org, NOCs/NPCs can prepare the delivery in strict compliance with the following schedule:

- **NOC container delivery: between July 8th and 12th.**
- **Transition between the Olympic Games and the Paralympic Games (removal of Olympic containers and delivery of Paralympic containers): between August 12th and 14th.**
- **NPC container removal: between September 9th and 11th.**

NO DEROGATION to these delivery dates WILL BE MADE. Please note that containers will be positioned in order of arrival. If two containers from the same NOC/NPC are not delivered at different times, we cannot guarantee a side-by-side placement.

4. **Presence of NOC/NPC representative:** A designated representative of the NOC/NPC must be present on the day of the security sweep to be able to:
 - Open the container
 - Be the “indicator” during the screening.

Security sweep date:

- OLY: July 21th
- PARA: August 28th

Please note that the NOC/NPC representative must be available all day.

NOC/NPC representative information will be required to edit a temporary pass to access the Venue. NOCs/NPCs will receive the procedure with their confirmation email.

On the security sweep day, all the containers will be opened and inspected in their entirety.

To facilitate exploration, the container should be prepared with a walkway. No equipment/materials may exceed 1m high for the passage of cyno-explo dogs. No dangerous material or solvent will be permitted.

If the NOC/NPC representative wishes to come and make this arrangement days before the security sweep, please send us a request via equitation@paris2024.org.

- **POWER SUPPLY & LOGISTICAL COSTS:**

- Power supply can be purchased if required (1x PC16 Amp with 3,2KW maximum supplied in the form of a schouko E-type plug (not in the form of a P17 16A, nor in any other form of plug) as a Non-Standard request via the Rate Card process. **NOCs/NPCs must bring their own plug adapters.**
- While storage of the container on site is free of charge, the installation and removal of the container in the dedicated space will incur logistical costs. The following prices will be automatically applied when requesting a container via the Rate Card process:
 - o Total installation and removal for 1 container: **€702 excl. taxes – mandatory.**
 - o Total installation and removal for 2 containers: **€1 053 excl. taxes – mandatory.**
 - o Power supply: **€669 excl. taxes.**

Please note that due to the site configuration the handling related to the installation of the container is carried out solely by the logistics teams of the Venue. No external service providers or equipment will be allowed.

- **SHARED CONTAINERS:**

Containers may be left on-site during the transition between the Olympic Games and the Paralympic Games, if shared between the NOC and NPC of the same country.

An NPC representative will have to be present during the Paralympic Games safety sweep on August 28th (applicable even in the case of shared OLY-PARA container). Please refer to item 4 above

IMPORTANT: Delivery and collection will be at NOCs/NPCs own expense and responsibility; no claims may be made against the Organising Committee or any contracted party.

NOCs/NPCs containers must comply with the clean venue principle – no visible brand. Please make arrangements to hide any marks.

5.2. NOC/NPC trucks generators

No power supply will be available in the Allée de l'Accroissement where the trucks will be parked.

However, NOCs/NPCs will be allowed to bring trucks with integrated generators. It will be necessary to ensure the gensets are properly earthed. Hydrocarbon storage is prohibited, portable extinguishers are compulsory.

Reminder: Use of NOC/NPC trucks will not exempt NOCs/NPCs from the requirement to purchase the Grooms Village Package for all NOC/NPC grooms.

IMPORTANT: We cannot currently guarantee that NOCs/NPCs will be permitted to bring additional fuel on to the venue for re-fueling purposes. Further information will be provided in due course.

5.3. Early delivery of equipment

NOCs will have the possibility to bring their equipment on to the Venue on July 23rd. To make arrangements, NOCs are invited to complete this Form. Timeslots will be communicated in due course.



6. CHÂTEAU DE VERSAILLES

6.1. Arrival on the Venue

- **HARAS DE JARDY - PRE GAMES TIME FACILITIES**

The Haras de Jardy, located near the Château de Versailles is available for NOCs and NPC to use prior to the Official arrival on the Venue.

Haras de Jardy could also be a transit solution in case of pre-competition change eventuality with a horse outside the Venue (please refer to Section 4. **PRE-COMPETITION CHANGES – HORSES OUTSIDE THE VENUE (OLYMPIC ONLY).**)

Address:

Haras de Jardy
Boulevard de Jardy
92430 Marnes-la-Coquette
France

<https://maps.app.goo.gl/onbXi2Tjgvdy6v318>

You can access all information regarding to the Haras de Jardy below:

- [Presentation leaflet](#)
- [Prices](#)

Contact Mr. Julien PELLETIER (Deputy Manager) for any further information and to arrange NOC/NPC stays at the Haras de Jardy.

Phone no. +33 6 07 21 52 05

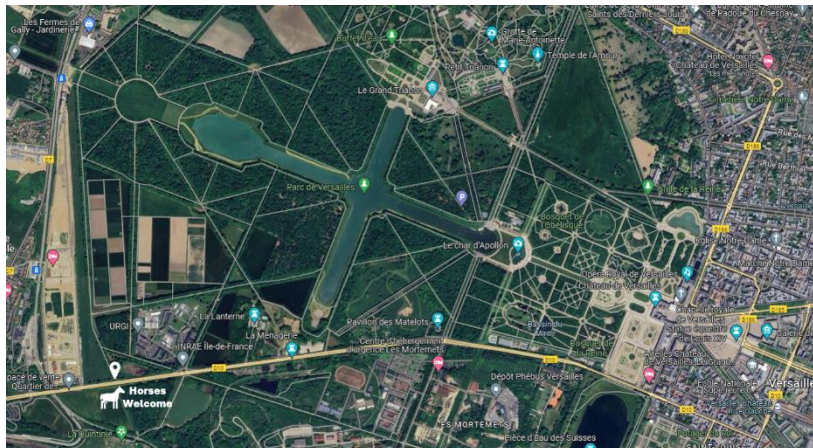
[Access the Venue from Haras de Jardy](#)



- **VENUE ADDRESS AND ARRIVAL ROUTE**

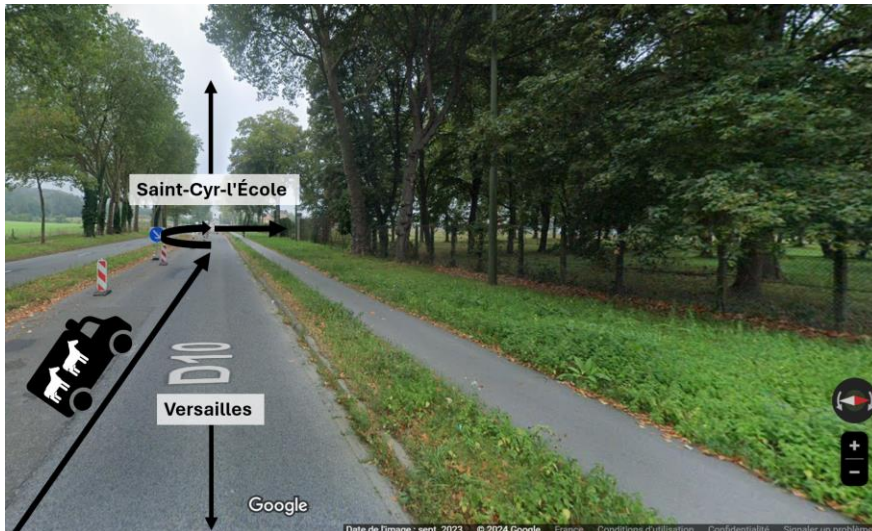
Allée de l'Accroissement
78000 Versailles
FRANCE

GPS coordinates to access l'Allée de l'Accroissement: 48°48'05.5"N 2°04'56.9"E



To ensure that arrivals run as smoothly as possible regarding heavy traffic and the public flows, please strictly follow the indications:

- **Make sure to be on the right side of the D10 road to access l'Allée de l'Accroissement (to facilitate lorries turning)**



- To access the Allée de l'Accroissement when leaving the highway:

- ⇒ From Est
- ⇒ From West

• PARKING AREA

General rule: Max. 1 vehicle + 1 trailer (all types combined) per horse can remain parked in the designated area.

Only Stable Team will be in charge of placement at Arrival (per discipline to facilitate flows) - no free placement.

IMPORTANT: If NOCs bring material on July 23rd and wish to leave vehicle(s) at the Venue, please note that it will be deducted from the authorized quota during the Games (Refer to Section 5.3).



• HORSE APP REMINDER

MANDATORY:

- At the latest 24h before arrival on the Venue, the FEI Equine Health Self-Certification form must be completed in the FEI HorseApp for each Horse entering the FEI Stables Area
- Horse's rectal temperature must be recorded in the FEI HorseApp twice daily for 3 days prior to the Horse's arrival at the Event and during the Olympic & Paralympic Games of Paris 2024.

The HorseApp will offer the possibility to enter the horse's rectal temperature 15 days before the arrival on the Venue. We highly recommend to apply the above process at D-15 prior to the arrival and until D+15 after departure.

• OFFICIAL ARRIVAL FORM AND TIME SLOT BOOKING

To correctly manage Arrivals, NOCs/NPCs must indicate expected time of Arrival by booking a slot; the procedure will be as follows:

⇒ OLYMPIC PERIOD

1. From June 24th: A form will be sent to all NOCs by an email from the FEI to collect of all information regarding the FEI Nominated Entries list.
2. **Opening of the Official Arrival Form with the booking slots: To ensure fair and equitable treatment for all NOCs, an email from the FEI with the Arrival Official Form will be sent to all NOCs in the coming days. This Form will open and will be accessible depending on the discipline at the following times:**

OPENING OF THE OFFICIAL ARRIVAL FORM WITH ARRIVAL BOOKING SLOTS

1 ANSWER ONLY PER NOC WILL BE ALLOWED

E-mail will be sent to all NOCs

EVENTING - JULY 9TH, 2024

DRESSAGE - JULY 10TH, 2024

JUMPING - JULY 11TH, 2024

AT

Paris (CEST, UTC+2) → 3pm

New York (EDT, UTC-4) → 9am

Los Angeles (PDT, UTC-7) → 6am

Pékin (CST, UTC+8) → 9pm

Sydney (AEST, UTC+10) → 11pm

⇒ PARALYMPIC PERIOD

Same process will be applicable. Dates will be communicated shortly.

Please note that the final Arrival slot will be determined by the Stable Manager, taking into account the wishes of each NOC/NPC.

- **ARRIVAL PLANNING** – *Subject to modification*

Discipline	Opening of the Stables	Examination at Arrival
EVENTING	We 24/07 - 06:00	06:00 - 21:00
DRESSAGE	Fri 26/07 - 05:00	05:00 - 21:00
JUMPING	Tu 30/07 - 07:00	07:00 - 21:00
PARADRESSAGE	Fri 30/08 - 07:00	07:00 - 21:00

• VENUE ACCESS AND SECURITY SCREENING PROCEDURE

To access the Château de Versailles Venue, all persons arriving in the truck with the horses must be in possession of an Accreditation (*excl. carriers/drivers/deliverers who only access l'Allée de l'Accroissement without entering the Venue, refer to **Section 6.2.***)

They must either obtain their Accreditation before arriving at the Venue or possess a Pre-Valid Card (PVC) which will be validated into an Accreditation at the Venue Accreditation Help Office (VAHO) on site.

During horses' arrival and regarding the fact that Athletes/Grooms must stay with horses, a temporary access (wristband) will be given by the Stable Team to Athletes/Grooms to allow them to access the Venue and take horses to the stables before validating their Accreditation at the VAHO.

IMPORTANT:

- Wristbands will only be issued to Athletes/Grooms who have successfully completed the accreditation registration process (i.e. Pre-valid card or accreditation is ready for validation).
- Given wristband will be valid for one day only (same days as "Arrival Planning" above). Athletes/Grooms must go to the VAHO directly after horses installation in order to validate their PVC into an Accreditation.

For all information regarding Accreditation system, please consult: **xxx**

For all supplementary access (Stable/Groom's Accommodation), please proceed to the Sport Info Desk for assistance.

• HORSES ARRIVAL PROCEDURE

Horse passports and veterinary documents will be collected at the Examination on Arrival. These documents will be handed back to the Chef d'Equipe/NF representative at time of departure.

Where possible all vehicles should be loaded in such a way that horses can be off-loaded prior to the equipment.

Upon arrival at the Venue:

1. Vehicles will enter l'Allée de l'Accroissement and will be parked in the designated area by the Stable Team.
2. Following all the necessary identity checks, grooms can collect their box number as well as their temporary access pass.
3. Bedding can be placed into the boxes with equipment available in the stables. No equipment can be unloaded at this stage.
4. Horses are unloaded and presented to the Examination on Arrival;

Examination on Arrival will be carried out by the FEI/VSM team in accordance with the FEI Veterinary Regulations, Article 1029 – Passports will be collected.* As the biosecurity risk is based on risk analysis, if there is an infectious disease outbreak in the area where the horses come from, additional testing will be asked before or at arrival.

- ➔ If Examination on Arrival is **OK** – Horse may be taken to its stable. Material can be unloaded and presented to the Security check to enter the Venue;
 - ➔ If Examination on Arrival is **NOT OK** – All Horse(s) of the same lorry will be placed into Waiting Boxes and will be re-inspected later. In this situation, it will not be allowed to unload the material from the truck. Material will need to remain in the truck until all horses are accepted at the Examination on Arrival.
5. Final accreditations may be picked-up at the VAHO.

6.2. Access policy for l'Allée de l'Accroissement - excluding horse arrival and departure days

MANDATORY: If NOCs/NPCs need to bring a vehicle into l'Allée de l'Accroissement to drop off and/or collect a horse or bring additional equipment, NOC/NPC representative must inform the Sport Info Desk **at least 24hours before the arrival of the vehicle** giving the following information:

- NOC/NPC
- Driver's Lastname
- Driver's Firstname
- Type of vehicle
- Registration plate
- Type of loading

All information will be provided to Security to control vehicles. Without this procedure completed, vehicles will not be allowed to access l'Allée de l'Accroissement.

6.3. Departure from the Venue

- **DEPARTURE PLANNING** – *Subject to modification*

Discipline	Max. Departure date	Max. Time to leave
EVENTING	29/07	10pm
DRESSAGE	04/08	9pm
JUMPING	06/08	Midday
MODERN PENTATHLON	12/08	Midday
PARADRESSAGE	08/09	Midday

7. FACILITIES ON THE VENUE

7.1. Stabling

- All horse facilities will be equipped with rubber matting – stables, treating boxes, vet clinic etc
- Three cooling tents:
 - Two in the Eventing Cross-Country cooling zone (only on the Cross-Country day)
 - One near the Field of Play
 - One near the stables
- Equipment can be stored in the stable aisles (Stables Team reserve the right to have equipment removed if restricting safe passage of horses and/or people)
- Stable Team available to help NOC/NPC with equipment loading and unloading
- Wash down bays available
- Lunging rings
- Grazing area
- Shared chest-freezers will be available close to the stables (spec. 215L - H 84,5 cm x L 95,4 cm x P 61,6 cm). **Please note that personal freezers and/or fridges will not be allowed except for those brought and stored in NOC/NPC containers.**
- Ice will be available close to the stables.
- Plugs will be available (1 per 2 boxes) and inside the stables but please note that extension cord-type equipment is not provided. NOCs/NPCs must bring their own extension cords and similar equipment.
- **NOCs/NPCs must bring their own equipment (pitchforks, shaving forks, brushes) for cleaning the stalls. The organizer plans to provide equipment for the maintenance of common areas by dedicated teams.**
- **Tack box:**
 - **1 tack box per NOC/NPC (for Teams) per discipline**
 - **1 shared tack box (for Individuals) per discipline**
- **Hay Dryer Machine:**
 - **Max. 1 machine per NOC/NPC**

REMINDER NO DOG POLICY: no dogs are allowed on the entire Venue, unless in case of assistance dogs.

7.2. Grooms package

NOCs/NPCs are obliged to purchase one package per groom.

Package includes:

- Bed
- Meals
- Hotel access
- Hotel services access: information desk, bathrooms, lounge bar, etc.

For further information relating to grooms' accommodation, you can access documentation available on the NOC net and the IPC exchange.

7.3. Saddlery

Saddlery and equestrian equipment repair and supply service will be available on site near the stables.

7.4. Feed & Supply

A feed and supply service will be available on site near the stables.

NOCs/NPCs will have the possibility to purchase the following:

- **MAURY CONCEPTION DIFFUSION (MCD)**

Item	Qty	Price (All taxes included)	Comments
HAY	Min. 25Kg	20,00€	Sun-dried permanent grass hay
HAYLAGE	Approx. 20Kg	20,00€	Wrapped hay
TOPHAY	Approx. 18Kg	20,00€	Sun-dried temporary grass hay, bagged and dusted
STRAW	Min. 22 Kg	12,00€	
SHAVINGS	Approx. 18Kg	15,00€	

If NOCs/NPCs are willing to purchase the above references in advance of the Games Time period or as a pre-order to be picked up on site, please directly contact:

Mr. Stéphane MAURY at stephane@mcd-stables.com

To make arrangements.

- **LAMBEY**

Please find documentation relative to Lambey:

- [Detailed presentation of Lambey's references](#)
- [Prices](#)

If NOCs/NPCs are willing to purchase the above references in advance of the Games Time period or as a pre-order to be picked up on site, please directly contact:

Mrs. Margaux Vernant

Tel: +33(0)3 85 72 31 65

Port: +33(0)6 86 56 69 70

Email address: m.vernant@lambey.com

To make arrangements.

Please note that payments will be made directly to the supplier (and according to accepted means of payment) for feed and bedding purchase.

7.5. Laundry

A laundry remote service will be provided with a retrieval system for items to be washed on request **at the Sport Info Desk.**

7.6. Bike policy

Quota:

Max. 6 bikes per NOC/NPC (for Teams) per discipline

Max. 2 bikes per NOC/NPC (for Individuals) per discipline

At Arrival, bikes must be presented to the Sport Info Desk in order to be identified and stickered. Please note that once the sticker has been applied, it cannot be removed or transferred. Bikes with a torn-off sticker will not be able to receive another sticker.

Bikes will be authorized according to a circulation plan.

Parking spaces will be available. Bikes must always be parked/left in designated areas.

The Organiser reserves the right to confiscate any bikes found not in these areas or bikes that do not comply with the circulation plan.

IMPORTANT:

Bikes only (electric or not) – scooters and strictly no other means of transport (except those related to a need for assistance) will be allowed.

Bikes must comply with the clean venue principle – no visible brand. Please make arrangements to hide any marks.

8. HIPPOBASE REQUIREMENTS

Hippobase database will be used to consolidate all people, horse and shipping information. Information will be collected per Discipline.

The Olympic Games will be listed as event in HippoBase. NFs are kindly requested to check they have a working user account and execute the CheckIn procedure for each discipline.

NFs should use their existing HippoBase account or request a new one at support@hippobase.com.

All information held in Hippobase is confidential and may only be viewed and amended by persons authorized through password access.

NFs are requested to enter following information into the Hippobase database system **by July 16th**:

- People information and contact details for each:
 - Athlete (incl. Alternate Athlete information)
 - Chef d'Equipe
 - Team Leader
 - Groom
 - Vet
 - Medical Representative
- Number of vehicle(s)
- List of veterinary medication
- Invoicing information

USEFUL DOCUMENTATION

A. Customs and Freight Guide*

B. Classification - Exemption or TA - customs procedure applicable by type of goods imported*

C. Discharge of Temporary Admission - Customs Certificate*

**If needed, do not hesitate to contact Paris 2024 - Customs Team at LOG-customs@paris2024.org*