

## OFFICIALS EXCHANGE PROGRAMME

The FEI recognises the need for FEI Officials to gain experience through officiating at events at a higher level than those currently available in their own country. To enable National Federations to enhance the level of their FEI Officials, the FEI offers a programme called:

### “Officials Exchange Programme”

Its purpose is to assist FEI Officials in getting access to international events and gain experience as an official member of the respective team of officials.

The Officials Exchange Programme is available to all FEI Officials in all FEI Disciplines. Each FEI Discipline Department will coordinate its requests and may develop or implement additional criteria.

The requests must be made on the [official application form](#).

The applicants would need to submit the application to the respective FEI Discipline Representative, as follows:

FEI Discipline	Name	Email Address
Jumping	Ms Jasmine Behnam	<a href="mailto:jasmine.behnam@fei.org">jasmine.behnam@fei.org</a>
Eventing	Mrs Sandra Lecoultre	<a href="mailto:sandra.lecoultre@fei.org">sandra.lecoultre@fei.org</a>
Dressage, Reining	Mrs Anna Milne	<a href="mailto:anna.milne@fei.org">anna.milne@fei.org</a>
Vaulting, Para Dressage	Mrs Georgina Rowse	<a href="mailto:georgina.rowse@fei.org">georgina.rowse@fei.org</a>
Endurance, Driving, Para Driving	Mrs Anna Orgeas	<a href="mailto:anna.orgeas@fei.org">anna.orgeas@fei.org</a>
Veterinary	Mrs Anne Saez	<a href="mailto:anne.saez@fei.org">anne.saez@fei.org</a>

Please follow the next steps:

- Step 1        The applicant should contact the Organising Committee (OC) of the event she/he aspires to gain experience at, and check if she/he can be on the officials' team for the particular event.  
On request the FEI will provide the contact details of the OC.
- Step 2        If the applicant gets a positive response about officiating in that particular event, the applicant must estimate the travel expenses and mention them in the [official application form](#) which is to be sent to the FEI.
- Step 3        The FEI then decides on the application and on whether to cover costs in part or full or not at all, and communicates its decision to the applicant and her/his NF.
- Step 4        The applicant must arrange for the travel and retain the receipts for the specific expenses that have been agreed to with the FEI in advance in Step 3.
- Step 5        After the event, the applicant must send the receipts, expense claim form and feedback report to the FEI. The FEI will reimburse the approved amount to the applicant.

Should you need further information, please contact the discipline representative (as above) or the Education & Officials Department ([officials@fei.org](mailto:officials@fei.org)).