ELECTIONS & APPOINTMENTS - NOMINATIONS PROCEDURE

1. During the month of January the FEI communicates the list of positions open for election and appointment and provides the deadline for receipt of full applications (including the Curriculum Vitae, letter of motivation, letter of endorsement and when relevant the signed Code of Conduct for elected positions).

2. Job specifications for the vacant positions as well as forms, documents and relevant information are published on Inside.fei.org.

3. All incoming applications sent to the Nominations Committee Senior Officer are circulated to the relevant Standing Committees or, FEI Tribunal, as necessary.

4. The Standing Committees (FEI Tribunal as necessary) will review the applications during May/June and will perform their assessment determining whether the application is full and whether the nominees fit the job specifications.

5. The Standing Committees (FEI Tribunal as necessary) will inform the Nominations Committee Senior Officer if a particular applicant(s) has the unanimous support of that Committee (FEI Tribunal as necessary) and the reasons why. This information is then included in the documents provided to the Nominations Committee for review during their in-person meeting.

6. During its in-person meeting in May/June at FEI Headquarters the Nominations Committee reviews each application based on the job specifications.

7. The Director of each concerned department may be invited to the Nominations Committee meeting to provide detailed feedback on his/her Committee’s discussion on the applications received.

8. When the Nominations Committee feels that all applicants for a particular position do not have the requisite background or that objectives eligibility criteria are not met, the Nominations Committee will recommend to the Board to re-open the window for applications.

9. All applicants, must have the Support of their National Federation. “Support” means an affirmative expression of endorsement or approval.

10. In cases in which an applicant is advanced by a National Federation different from the applicant’s country of citizenship the following procedure will apply:

   - The Nominations Committee will determine on a case by case basis whether there is a legitimate link between the applicant and the supporting National Federation. The Nominations Committee will take into consideration the length of residence and equestrian work history between the applicant and the supporting National Federation. In some instances, the input from the National Federations of the applicant’s country of citizenship shall be requested.
Once the legitimate link has been established and if the candidate is elected, the candidates’ nationality for FEI purposes (i.e. seats on the Board), will be determined by the Nominations Committee on a case by case basis.

11. For positions which are appointed by the Board (i.e. Technical Committee Members, Chairs of Reining, Vaulting, Para-Equestrian & Medical Committees), the Board reviews the recommendation of the Technical Committee and the Nominations Committee prior to making the appointment during their meeting in November. The Chair of the Nominations Committee is invited to this meeting.

12. For positions that are elected by the General Assembly, an asterix will be placed next to the name of the candidate if a candidate is recommended by the Nominations Committee.

13. For contested elections for FEI Regional Group Chairs (III to IX) positions and Nominations Committee representatives an online electronic voting will take place within the respective Regional Group in order to present 1 candidate to the FEI General Assembly for election.

14. For non-contested elections in Regional Groups (III to IX) and Nominations Committee members, National Federations within his/her Group will be asked to provide the FEI with official letters clearly indicating their Support for the Candidate. This in order to be able to officially inform the FEI General Assembly that the sole Candidate obtained the two-thirds (2/3) majority Support of the Regional Group. In such case, an electronic voting system is not mandatory.

EEF Regional Group Chairs: The elected EEF President and 1st Vice President shall be the sole Candidates presented to the General Assembly for Election for the position of EEF Regional Group Chairs provided that they meet the FEI eligibility criteria.

15. Publication of Candidates names:

**Elected Candidates**
The names and files of all candidacies (CV and letters) will be announced on 14 June 2019 on Inside.fei.org.

**Appointed Candidates**
The names of all candidates will be announced on 14 June 2019 on Inside.fei.org.