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## ELECTION & APPOINTMENTS - NOMINATIONS PROCEDURE

1. During the month of January the FEI communicates the list of positions open for election and appointment and provides the deadline for receipt of full applications (including the Curriculum Vitae, letter of motivation and when relevant the signed Code of Conduct for elected positions).
2. Job specifications for the vacant positions as well as forms, documents and relevant information are published on [Inside.fei.org](http://Inside.fei.org).
3. All incoming applications sent to the Nominations Committee Administrator are circulated to the relevant Standing Committees or, FEI Tribunal, as necessary.
4. The Standing Committees (FEI Tribunal as necessary) will review the applications during May/June and will perform their assessment determining whether the application is full and whether the nominees fit the job specifications. Candidacies for Athletes' representatives positions are not reviewed by the Technical Committees.
5. The Standing Committees will inform the Nominations Committee Administrator if a particular candidate(s) has the unanimous support of that Committee and the reasons why. This information is then included in the documents provided to the Nominations Committee for review during their meeting.
6. Candidacies for Presidency are directly evaluated by the Nominations Committee.
7. During its in person meeting in June at FEI Headquarters the Nominations Committee reviews each candidacy based on the job specifications. (Candidacies for Athletes' representatives positions are not reviewed by the Nominations Committee)
8. The Director of each concerned department is invited to the Nominations Committee meeting to provide detailed feedback on his/her Committee's discussion on the applications received.
9. When the Nominations Committee feels that all applicants for a particular position do not have the requisite background or that objectives eligibility criteria are not met, the Nominations Committee will recommend to the Bureau to re-open the window for applications.
10. All Candidates, except the Chair of the Athletes' Committee and the Athletes' representatives of the Technical Committees, must have the Support of their National Federation. "Support" means an affirmative expression of endorsement or approval.
11. In cases in which a nominee is advanced by a National Federation different from the applicant's country of citizenship the following procedure will apply:

- The Nominations Committee will determine on a case by case basis whether there is a legitimate link between the candidate and the supporting National Federation. The Nominations Committee will take into consideration the length of residence and equestrian work history between the candidate and the supporting National Federation. In some instances, the input from the National Federations of the candidate's country of citizenship shall be requested.
  - Once the legitimate link has been established and if the candidate is elected, the candidates' nationality for FEI purposes (i.e. seats on the Bureau), will be determined by the Nominations Committee on a case by case basis.
12. For positions which are appointed by the Bureau (i.e. Technical Committee Members, Chairs of Reining, Vaulting, Para-Equestrian & Medical Committees), the Bureau reviews the recommendation of the Technical Committee and the Nominations Committee prior to making the appointment during their meeting in November. The Chair of the Nominations Committee is invited to this meeting.
  13. For positions that are elected by the General Assembly, an asterisk will be placed next to the name of the person if a person is recommended by the Nominations Committee.
  14. For contested elections for FEI Regional Group Chairs positions and Nominations Committee representatives an online electronic voting will take place within the respective Regional Group in order to present 1 candidate to the FEI General Assembly for election.
  15. For non-contested elections in Regional Groups, National Federations are asked to submit letters of support in order to demonstrate that the candidate in question has received the 2/3<sup>rd</sup> majority support within his/her Group. This information is communicated to the General Assembly and the candidate is the only one presented to the General Assembly for election.
  16. Publication of Candidates names:

#### **Presidential Candidates**

The names of Presidential Candidates will be announced on 8 May on [Inside.fei.org](https://inside.fei.org) and once the Nominations Committee will have vetted the candidacies, full files of Candidates will be published.

#### **Athletes' Representative Candidates**

The names and files of all candidacies (CV and letters) will be announced on 8 May on [Inside.fei.org](https://inside.fei.org).

#### **Other Elected Candidates**

The names and files of all candidacies (CV and letters) will be announced on 15 June on [Inside.fei.org](https://inside.fei.org).

#### **Appointed Candidates**

The names of all candidates will be announced on 15 June on [Inside.fei.org](https://inside.fei.org).