



New Customer Set Up Form

Company Name:						
Primary Contact:						
Company Address:						
Contact Tel:		Contact e-mail				
Accounts Information						
Accounts Contact:						
Accounts Address:						
Accounts Tel:		Contact Fax:				
E-mail for invoices:						
E-mail for statements:						
E-mail for reminders:						
Currency:	GBP		Euro		USD	
VAT No. (required for all EU customers)						
Company Registration Number						
Analytical Result Distribution						
Note: Hard copies of Certificates of Analysis (C of As) will be automatically posted to the specified address.						
Contact (s) for C of A distribution						
Contact Address:						
Contact Tel:						
Contact Fax:						
Contact E-mail (s):						
Preferred communication route (Please tick):	e-mail		Fax		Post	

Office use only

Credit Check Required (please circle)	Yes / No	Credit Limit (in GBP)	
Stat code			