

## MEMO

**To:** NFs involved in the FEI Coach Education System  
**From:** Andreina Wipraechtger, Programmes' Leader FEI Solidarity  
**CC:** Jacqueline Braissant, Director FEI Solidarity  
**Pages:** 2  
**Date:** 30 January 2017

**Re:** FEI Coach Education System – Review

Dear Presidents,  
Dear Secretary Generals,

Since its creation in 2003, the FEI Coach Education System has been greatly successful with over 3000 coaches having followed a Level 1 course worldwide.

In view of the recent changes brought to the FEI World Challenges (both the FEI World Jumping and Dressage Challenge formats have been reviewed since 2015) and the finalisation of the Level 3 course contents, the time came for us to review our course material from the Introduction to Coaching onwards to be in line with the sport technical progression.

As described in the "Phases of Development" (see annex), the link in terms of competences/skills between the sport and the Coach has been based on the FEI World Challenges for the Coaching Level 1. This being said, we've adapted the content to follow the progression from Intro to Level 3 in term of skill development.

Consequently the basic skills are now covered in the Introduction Course and therefore the entry requirements have been raised for Level 1 courses. As of 2017, all participants wishing to attend a Level 1 Olympic Discipline course, must first take part in a 2 day Introduction to Coaching course.

The progression will therefore be as follow:



This “qualification” process will also allow for National Federations to better filter the participants attending Level 1 courses and insure better continuity in the long run. Coaches interested and motivated to pursue their ongoing education after the Introduction Course will be keener to invest themselves in the development of the sport in their country which will be beneficial for all.

Unlike Level 1 and Level 2 courses, Introduction courses are organised solely by the National Federations, and the FEI will only provide the material (Workbook and other documents) by email.

Each National Federation can decide if the Intro course is to be a National or a Regional course and is free to set the quota of participants as there is no limit.

In terms of who can give the Introduction course, appointing a FEI Tutor is not mandatory, any coach that has obtained a Certificate of Achievement at the Level 2 can give an Intro course. The list of all Certified Level 2 coaches is available on our website under: <http://inside.fei.org/fei/your-role/fei-officials-lists>. Per diems will be negotiated between the NF and the course director.

National Federations will be responsible to keep a record of all coaches having participated to an Introduction Course and to guarantee that all future participants to Level 1 courses have met the minimum criteria.

Introduction Courses can be organised throughout the year at the convenience of the National Federation, but should ideally take place at least one month prior to a Level 1 course in order to insure the minimum quota of participants is reached for the latter.

Thank you for your attention and consideration of the above. We remain at your disposal should you have any questions.

With kind regards,



Andreina Wipraechtger  
Programmes' Leader  
FEI Solidarity