

Guidelines for Sit-In and 1:1 Tutoring

In General (according to the FEI Para Dressage Education System. Please consult the [Education System for Para Dressage Officials page](#) for more information.)

- Sit-Ins/1:1 Tutoring can be done in all CPEDI3* competitions (all Grades).
- The candidate should be assessed according to the Sit-In/1:1 Tutoring Assessment Form by a Mentor Judge (MJ) from the FEI list of MJs. All FEI Level 4 Para Dressage Judges are automatically Mentor Judges.
- The candidate should sit-in with the MJ throughout the whole competition (class) and judge **minimum three (3) horses in each Grade.**
- To cover all Grades and to ensure to have the required number of competitors the Sit-Ins/1:1 Tutoring can be done at different CPEDI3* and in a combination of Para Grand Prix A and Para Grand Prix B and with different MJs.
- The Mentor Judge(s) and the Candidate must be of different nationalities.
- Sit-Ins/1:1 Tutoring and Shadow-Judging may be done at the same CPEDI, but the Shadow-Judging must be done before the Sit-In/1:1 Tutoring.

Tasks of the Candidate

- The candidate should check that an FEI approved MJ is judging at the event and contact them in due time, minimum two (2) weeks before the event.
- The candidate should make sure the MJ confirms the Sit-In and exchange e-mail addresses, telephone numbers, etc.
- The candidate must contact the OC minimum two (2) weeks before the event and ask for permission to sit-in.

It is the responsibility of the candidate to contact the MJ and OC again shortly before the event and ask for all details concerning their Sit-In (timetable, number of competitors, etc.).

Tasks of the Mentor Judge

The MJ must assess the candidate according to the Sit-In/1:1 Tutoring Assessment Form.

1. The MJ evaluates the appearance and behaviour of the candidate: e.g., friendly, open-minded, well behaved, appropriately dressed, well on time, well prepared with good knowledge of the test and also checks the knowledge of his/her spoken English.
2. The candidate is to be asked some questions about Riding and Judging principles in the break between two horses and during the test whenever possible. Corrections should be given by the MJ directly if needed.
3. The candidate must be given the opportunity to propose marks and remarks during the test and the collective mark whenever there is time. This way their knowledge and the speed with which they are able to give the requested marks can be tested. Corrections should be given by the MJ directly if needed.
4. The correct usage of the technical language will be checked through the candidate's remarks.
5. The ability to be a team player will be assessed by the MJ as well

1:1 Tutoring as a new option/form of Sit-In is highly recommended:

- A MJ sits together with the candidate(s) (maximum two (2) recommended) in a quiet place, e.g., in the stands, making them give all marks and remarks with the possibility of direct correction and discussion.
- Each candidate should propose the marks and remarks for minimum three (3) horses (in each Grade) to make the 1:1 Tutoring count.

1:1 Tutoring as a very effective learning tool for the candidates is accepted as being equivalent to a Sit-In.

After the Sit-In/1:1 Tutoring the MJ should inform the candidate(s) about the outcome of the Sit-In/1:1 Tutoring, emphasise strong and weak points, and give further recommendations on what issues still to improve.

The Sit-In/1:1 Tutoring Assessment Form must be sent to the FEI Para Dressage Department (thya.mority@fei.org) by the MJ, within two weeks after the event.

Unsuccessful attempts (NOT PASSED) must also be sent in.