

GUIDELINES FOR SHADOW-JUDGING

1. In General

- Shadow Judging for Level 3 judges can be done in CVI 3*.for Level 2 judges in CVI 2* and 3*s.
- The Mentor Judge (MJ) is chosen from the FEI list of Level 4 judges.
- MJs cannot accept more than two (2) candidates per event.
- Individuals and Squads, in all tests and scores (A, B C and D) to be judged.
- Sit-In and Shadow Judging may be done at the same show.

2. Task of the Candidate:

- The candidate should check that a Level 4 judge is judging at the event. If this is the case, the candidate should contact the OC at least four (4) weeks before an event and inform them about his/her wish to shadow-judge. If the OC agrees, the candidate will contact the MJ.
- It is the duty of the candidate to contact the OC again shortly before the event and ask for all details concerning his/her Shadow Judging (timetable etc...).

3. Task of the OC

- If an OC is willing to allow a candidate to shadow-judge, they must provide an additional table, an additional scribe and judges' sheets.
- The candidate and the MJ should preferably sit next to each other.
- The event's scoring office should add up the points of the candidate, and copy the sheets of the MJ for the later assessment of the candidate.

4. Task of the Mentor Judge:

The MJ has to assess the candidate according to the Assessment Sheet:

1. The MJ evaluates the appearance of the candidate: e.g. friendly, open-minded, well behaved, appropriately dressed, well on time, etc. ... and check his/her knowledge of the English language.
2. The MJ checks how the candidate has organised his/her Shadow Judging, e.g. contact with OC beforehand, instructions to the scribe, his knowledge of the test, etc. ...
3. After the competition the MJ goes through the **results** of the candidate (without him/her), evaluating his results according to the following criteria:
 - ranking of the competitors, difference in % between the placed vaulters/teams
 - spread of the final scores
4. The MJ evaluate thoroughly and in detail the **marks** by comparing the sheets.
 - The MJ looks at the correct usage of the marks by comparing them score by score,
 - 1 point difference allowed,
 - more than 1 point difference to be marked in red.
 - The MJ looks at the spread of the single marks and whether the candidate has used the whole range of marks.
5. The MJ looks at the remarks, evaluating
 - The correctness of the remarks

- The correlation between marks and remarks
- The correct usage of the technical language

Important: The candidate should be asked by the MJ before they start judging the class to give as much remarks as possible. This will give the MJ the opportunity to check as well the candidate's English as his/her knowledge of judging principles. Short **final sentences** summarizing the most important issues should also be asked for.

6. After having gone through the sheets the MJ discusses the outcome with the candidate and the differences that have occurred. The MJ gives him/her the opportunity to explain his/her marks and thereby check his/her knowledge on the principles of vaulting and judging.

After the competition the MJ should inform the candidate about the outcome of the Shadow Judging, emphasise strong and weak points, and give further recommendations on what issues still to deepen.

The Assessment Sheet for Shadow Judging will be sent to the FEI Vaulting Department (thya.moritz@fei.org) by the MJ within two (2) weeks after the event.