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| --- |
| **Show** |
| **Show title** |  |
| **Show category** |  |
| **Date** |  |
| **Venue** |  |
| **NF** |  |

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| **Foreign Judge (person signing the report)** |
| **Name** |  |
| **Nationality** |  |
| **Address** |  |
| **Mobile phone no.** |  |

The purpose of this report is to give the FEI an overall view of the organisation and running of the Show. The report must be completed by the Foreign Judge immediately following the Show and should be sent to **VaultingOfficials@fei.org** within 15 days of the Show, at the latest. A programme of the Show as well as the list of starters must be attached.

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| **1. FEI Officials**  |
| **1.1** | **Ground Jury**  |
|  | President |
|  | Member |
|  | Member |
|  | Member |
|  | Member |
|  | Member |
|  | Member |
|  | Foreign Judge  |
|  | List of Judges plus timetable of judging to be attached |
| **1.3** | **Medical Services** |
|  |  | **Yes** | **No** |
|  | Was a qualified doctor on call during the Event? /  | [ ]  | [ ]  |
|  | Was an ambulance and/or sufficient medical facilities available? | [ ]  | [ ]  |
| **1.4** | **FEI Stewards (See GR)** |
|  | Were these on hand as required?  | [ ]  | [ ]  |
|  | Did they perform their duties in a responsible manner? | [ ]  | [ ]  |
|  | **Please confirm that the Officials approved in the FEI Schedule were those that officiated at the event:**  | [ ]  | [ ]  |

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| **2. Schedule and Programme  *(See GR)*** |
|  |  | **Yes** | **No** |
| **2.1** | Did the programme conform to the Schedule?  | **[ ]**  | **[ ]**  |
| **2.2** | Would you suggest any improvements to the programme or schedule? If yes, please note under point 12 / | **[ ]**  | **[ ]**  |
| **2.3** | Were there any problems with interpretation of the rules or did some rules need clarifications ? | **[ ]**  | **[ ]**  |

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| **3. Accommodation and Transport**  |
| **3.1** | **Accommodation** |  |  |
|  |  | **Yes** | **No** |
|  | Was it adequate for the : |  |  |
|  | Officials?  | **[ ]**  | **[ ]**  |
|  | Chef d’Equipe? | **[ ]**  | **[ ]**  |
|  | Competitors? | **[ ]**  | **[ ]**  |
|  | Grooms? | **[ ]**  | **[ ]**  |
|  | Did the grooms stay in stables / lorries? | **[ ]**  | **[ ]**  |
|  | Were meals available for competitors and grooms? /  | **[ ]**  | **[ ]**  |
|  | Did the OC offer facilities like restaurants with opening times following the schedule of events ? | **[ ]**  | **[ ]**  |
| **3.2** | **Transport**  |  |  |
|  | Was this available to and from the Show Grounds for the Officials competitors and grooms? | **[ ]**  | **[ ]**  |

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| **4. Information Center** |
|  | Was this available? /  | **[ ]**  | **[ ]**  |
|  | Did it function adequately? | **[ ]**  | **[ ]**  |

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| **5. Cooperation** |
|  | Did the organiser co-operate well with the FEI officials?  | **[ ]**  | **[ ]**  |

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| **6. Running of the competition** |
|  |  | **Yes** | **No** |
| **6.1** | **Entries (See GR)** |  |  |
|  | Please attach list of Definite entries prepared by Show Office |  |  |
|  | Did the number of participants correspond to the Definite Entries received? | **[ ]**  | **[ ]**  |
|  | Were there any teams/ competitors definitely entered who failed to participate (See GR)?  | **[ ]**  | **[ ]**  |
|  | Please indicate their names and nationality (please list only those competitors who failed to participate without a valid reason)      |
| **6.2** | **Declaration of starters *(See GR)*** |
|  | Was this carried out according to the Rules? | **[ ]**  | **[ ]**  |
|  | Were there substitutions ? | **[ ]**  | **[ ]**  |
|  | If so, of who by whom? |
| **6.3** | **Order of Starting** |
|  | Was the draw for the order of starting conducted according to the Rules ? | **[ ]**  | **[ ]**  |

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| **7. Prizes (See GR)** |
| **7.1** | **Cash Prizes**  |  |  |
|  | Were these distributed?  | **[ ]**  | **[ ]**  |
|  | **If yes**  |
|  | According to the Rules?  | **[ ]**  | **[ ]**  |
|  | According to the Schedule? | **[ ]**  | **[ ]**  |
| **7.2** | **Prizes in kind**  |  |  |
|  | Were these distributed?  | **[ ]**  | **[ ]**  |
|  | If yes, describe briefly.      |

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| **8. Manner of Judging** |
|  |  | **Yes** | **No** |
|  | Were judgements made in a fair and unbiased manner? | **[ ]**  | **[ ]**  |
|  | If not, please specify incidents:      |  |  |
|  | Were the screens visible for all Judges? | **[ ]**  | **[ ]**  |
|  | Did the computer operators perform their duties ina correct manner? | **[ ]**  | **[ ]**  |
|  | Did the Scribes perform their duties in a correctmanner with sufficient skill of English? If not, please specify incidents:      | **[ ]**  | **[ ]**  |

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| **9. Technical aspects** |
| **9.1** | **Quality of the grounds** |
|  |  |  |  |
| **9.2** | **Environment** | **Yes** | **No** |
|  | Was the environment sufficiently quiet? | **[ ]**  | **[ ]**  |
|  | Was the quality of the sound system sufficientduring the Free Tests ? | **[ ]**  | **[ ]**  |

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| **10. Statistics and participation (complete 10.1. or 10.2. as required)** |
| **10.1** | **Championships and CVIOs** |
|  | Number of nations with squads       |
|  | Number of nations with individuals only       |
|  | Total number of starts      |
|  | Host Nation       | Foreign Nations      |
| **10.2** | **CVI3\*, CVI2\* & CVI1\*** |
|  | Number of nations participating |
|  | Number of starts*:* |
|  | Host Nation | Foreign Nations |
|  | Number of horses*:*  |
|  | Host Nation | Foreign Nations |
| **10.3** | **CVI-W** |
|  | Number of nations participating      |
|  | Number of starts*:* |
|  | Host Nation      | Foreign Nations      |
|  | Number of horses*:*  |
|  | Host Nation      | Foreign Nations      |
| **10.4** | **Standard of competitors** |
|  | (Mark just one) |
|  | Very high | **[ ]**  | High | [ ]  | Average | [ ]  | Modest | [ ]  |

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| **10.5** | **Number of spectators** |
|  | Approximate number during entire event  |

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| **11. Give a short commentary on your general impression of the event**  |
|   |

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| **12. Unusual incidents, irregularities, etc**  |
| Note here all special incidents, notable results, irregularities and/or suggested improvements regarding the Event. If necessary, use additional sheets for further comments and annex them to the Report. |
|       |

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| **13. Accident report** |
| A short description of the accident should include the following information |
| **13.1** | **Horse** |
|  | Injury or death of horse |
|  | Where the medical / veterinary services satisfactorily performed? |
|  | What was the likely cause of the accident? |
|  | Was the horse involved in the accident sampled for prohibited substances? |
|  | In the case of death of a horse, was a post mortem examination made? If so, what was the result? |
|  | Was a competent and responsible person present to handle the media? |
|  | Was a Press conference organised? |
|  | What was the public's reaction to the accident? |
|  | Report      |
| **13.2** | **Athlete**Starting 31 July 2018, all injuries sustained by Athletes and FEI Officials must be reported on line as explained on the [FEI’s website](https://inside.fei.org/fei/your-role/medical-safety/info-fei-officials) at: [*https://inside.fei.org/fei/your-role/medical-safety/info-fei-officials*](https://inside.fei.org/fei/your-role/medical-safety/info-fei-officials). If you have no injury to report, please open an online report, tick the box “no injury to report” and submit the report.  |

**15. FOLLOW-UP and IMPROVEMENTS**

|  |  |  |
| --- | --- | --- |
| Does further *follow-up action* have to be taken with the Event Organiser? | [ ]  Yes | [ ]  No |
| If yes: Please briefly describe the issue(s) to be followed up(refer to the relevant section in the report for details)      |
| Do you have any additional recommendations for *future improvements* to the event? | [ ]  Yes | [ ]  No |
| If yes: Please give a short description of areas for improvements and how they could be achieved.      |

**SIGNATURE:**  **DATE:**

**Please send the report via email to** **VaultingOfficials@fei.org****.**

**\*CONFIDENTIAL PAGE – ONLY FOR FEI INTERNAL USE\***

**Only to be completed when the Foreign Judge/Technical Delegate is a Level 4.**

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|  **Evaluation of Judging, Officials and Organisers**  |

**Manner of Judging**

 Yes No

I. Was the judging made in a fair and unbiased manner? **[ ]  [ ]**

Remarks if not:

II a. Significant differences in ranking? **[ ]  [ ]**

b. Significant differences in scores? **[ ]  [ ]**

c. Did the differences change the final ranking? **[ ]  [ ]**

III a. Were all significant differences discussed within the panel

after the competition? **[ ]  [ ]**

b. Did the Judges come to an agreement? **[ ]  [ ]**

IV. Did the Judges give remarks above the required

 minimum / more frequently? **[ ]  [ ]**

 Yes No

V. Did all the Judges use the full range of marks? **[ ]  [ ]**

 If not, please specify

VI. Did all Judges use decimals? If not, please specify. **[ ]  [ ]**

**Mandatory Evaluation of the Level 3 Judges** (behaviour, knowledge, judging)

Please give a short summary of your impression per Judge:

**Possible remarks to Level 1 and 2 Judges**

**Evaluation of the Organisers/Event Director**

For more remarks please use the following lines.