

# **VAULTING**

## **EDUCATION SYSTEM**

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# Education System for FEI Vaulting Officials

## Introduction

The FEI Education System is designed to ensure that all FEI Vaulting Officials can fulfil the requirements of their job descriptions, are up-to-date with the current FEI Rules and Regulations, and master the officiating know-how in their discipline. Its goal is to guarantee that FEI Officials apply a consistent approach to the Vaulting matters, deliver high-quality officiating and provide a true level-playing field to competitors at all international equestrian events, while keeping the Welfare of the Horse as paramount in their practice at all times.

The FEI Education System offers function-specific career pathways, structured with a gradual four-level (4) system. National Vaulting Officials, upon successfully completing their initial transfer-up process will be listed as Level 1 FEI Vaulting Officials (Judge or Steward), and in case of an equivalency agreement with their NF, as Level 2 FEI Officials. They may later evolve up the pathway to higher levels.

## Competencies

To officiate at a given function and level, FEI Vaulting Officials must hold the relevant FEI Official Certificate, which ensures they currently have the following required competencies:

- ✓ Knowledge of FEI Rules and Regulations
- ✓ Knowledge of the sport, the discipline, the horse and its wellbeing
- ✓ Experience in the discipline and the function
- ✓ Interpersonal and communication skills
- ✓ Fitness level required to correctly perform all duties relevant to the role
- ✓ English language proficiency

## Competency-based Evaluation System

In order to assess, educate, certify and monitor competencies of FEI Vaulting Officials throughout their career, the FEI has implemented the Competency-based Evaluation System (CES). The CES ensures that both during the transfer-up and the maintenance phases of a given function/level, Officials have the required competencies to officiate at international level.

The transfer-up consists of:

- Requirements – to ensure candidates have the minimum level of knowledge and experience before starting their education
- Education with examination(s) – in line with the job description to prepare Officials in taking and assuming their roles and duties
- Certification – to validate Officials’ competencies for a given function and level

The maintenance consists of:

- The annual CES Online Assessment
- The triennial CES Maintenance Course
- The annual CES Officiating Review<sup>1</sup>

Maintenance is mandatory for all FEI Vaulting Officials and their status is reviewed annually by the FEI on 15 December.

<sup>1</sup> The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

All Officials are required to take their assessments and examinations personally.

The FEI reserves the right to verify (by whatever method the FEI may choose) that an assessment/examination has been personally completed by an individual Official. If the FEI concludes that the assessment/examination has not been personally completed by the relevant Official, the FEI can take such action as it deems necessary including, but not limited to the invalidation of the assessment/examination and/or the opening of disciplinary proceedings.

### **For more information about the Education System and the CES:**

Please refer to the Annex “**FEI Education Processes**” published [HERE](#) covering the specificities of equivalency, entering the system, transfer-up, maintenance and re-entering the system. For more information about the terminology used in the FEI Education System, please refer to the Annex “**FEI Education Terminology**” published [HERE](#).

## **Minimum Requirements for Eligibility to become an FEI Official**

For their application to be considered, FEI Vaulting Officials must:

- ✓ Have an appropriate level of English, both written and spoken
- ✓ Be minimum 18 years old
- ✓ Be in good standing with their National Federation
- ✓ Be familiar with and accept the FEI General Regulations, FEI Vaulting Rules, FEI Veterinary Regulations and Annexes, and other relevant FEI Vaulting manuals and guidelines
  
- ✓ Accept all applicable Codes and Codes of Conduct
- ✓ Be formally recommended by their National Federation

National Federations are responsible for informing the FEI Vaulting Department of any Official who is not in good standing with the National Federation.

## **Event Participation**

Lists of FEI Vaulting Officials are available on the FEI website for the use of Organising Committees and other interested Stakeholders, and are updated on a daily basis. Only FEI Vaulting Officials who are current with their maintenance status and report submission obligations will be listed, and may officiate at, or be appointed to FEI Events.

FEI Vaulting Officials must abide by the applicable Codes of Conduct and commit to act according to the principles, Rules and Regulations of the FEI.

The duties of FEI Vaulting Officials are outlined in the FEI Vaulting Job Descriptions. However, these documents do not substitute FEI Rules and Regulations.

## Level 1 Vaulting Judges

### Requirements

National Judges wishing to be listed as a Level 1 Judge must:

- ✓ Be formally recommended by their National Federation
- ✓ Achieve an English proficiency grade of A2 or higher
- ✓ Complete the online Vaulting Foundation Course
- ✓ Pass two (2) Sit-Ins at two (2) International Shows (CVIs) within the last three years

National Judges from NFs with Equivalency wishing to be listed as a Level 1 Judge must:

- ✓ Be formally recommended by their National Federation
- ✓ Achieve an English proficiency grade of A2 or higher
- ✓ Complete the online Vaulting Foundation Course

### Education

For National Judges:

- ✓ Pass a Transfer-up Level 1 Course for Judges (in-person, 2-3 days) with examination
  - Compulsory, Free and Technical Tests - Horse Score
  - Compulsory Test (1, 2, 3) - Exercise Score
  - Free Test - Technique Score (Performance, Degree of Difficulty)

After passing the Transfer-up Level 1 Course for Judges:

- ✓ Pass two (2) Shadow Judgings (SJ) Level 1, at an International Show (CVI), one may be online
  - Compulsory, Free and Technical Tests - Horse Score
  - Compulsory Test (1, 2, 3) - Exercise Score
  - Free Test - Technique Score (Performance, Degree of Difficulty)

If an examination is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

For National Judges from NFs with Equivalency:

- ✓ Pass a Transfer-up Level 1 Course for Judges with examination
  - Compulsory, Free and Technical Tests - Horse Score
  - Compulsory Test (1, 2, 3) - Exercise Score
  - Free Test - Technique Score (Performance, Degree of Difficulty)

After passing the Transfer-up Level 1 Course for Judges:

- ✓ Pass two (2) Shadow Judgings (SJ) Level 1, at International Shows (CVI) or online
  - Compulsory, Free and Technical Tests - Horse Score
  - Compulsory Test (1, 2, 3) - Exercise Score
  - Free Test - Technique Score (Performance, Degree of Difficulty)

If an examination is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

## Status

- ✓ On passing the Level 1 examination(s) and fulfilling all requirements, participants are listed as Level 1 Judges in the FEI Database

## Roles at FEI Events

According to FEI Vaulting Rules Art. 723, Level 1 Judges may take on the following role at FEI Events:

- ✓ Ground Jury Member

## Maintenance

To maintain status, Level 1 Judges must:

- ✓ Pass a CES Online Assessment every year
- ✓ Pass a CES Maintenance Course every three (3) years
- ✓ Have officiated as a Level 1 Judge at least at one (1) International Show (CVIs) or a Vaulting Challenge within the last three (3) years\*<sup>1</sup>

\*condition not applicable for the initial three (3) years of officiating at Level 1.

<sup>1</sup> The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

## Level 2 Vaulting Judges

### Requirements

Level 1 Judges wishing to be listed as a Level 2 Judge must:

- ✓ Achieve an English proficiency grade of A2 or higher\*
- ✓ Have held the Level 1 Judge status for at least one (1) year
- ✓ Have officiated as a Level 1 Judge at least at three (3) International Shows (CVIs)

National Judges from NFs with Equivalency wishing to be listed as a Level 2 Judge must:

- ✓ Be formally recommended by their National Federation
- ✓ Achieve an English proficiency grade of A2 or higher\*
- ✓ Complete the online Vaulting Foundation Course
- ✓ Pass two (2) Shadow Judgings (SJ) Level 1, at an International Show (CVI) or online
  - Compulsory, Free and Technical Tests - Horse Score
  - Compulsory Test (1, 2, 3) - Exercise Score
  - Free Test - Technique Score (Performance, Degree of Difficulty)
- ✓ Pass the Level 1 Judges Equivalency examination

### Education

For Level 1 Judges and National Judges from NFs with Equivalency:

- ✓ Pass a Transfer-up Level 2 Course for Judges with examination
  - Free Test - Artistic Score (Squad, Individual, Pas-de-Deux)
  - Technical Test – Exercise Score
  - Technical Test - Artistic Score

After passing the Transfer-up Level 2 Course for Judges:

- ✓ Pass two (2) Shadow Judgings (SJ) Level 2, at International Shows (CVI) or online
  - Free Test - Artistic Score (Squad, Individual, Pas-de-Deux)
  - Technical Test – Exercise Score
  - Technical Test - Artistic Score

If an examination is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

### Status

- ✓ On passing the Level 2 examination(s) and fulfilling all requirements, participants are listed as Level 2 Judges in the FEI Database



## **Roles at FEI Events**

According to FEI Vaulting Rules Art. 723, Level 2 Judges may take on the following role at FEI Events:

- ✓ Ground Jury Member

## **Maintenance**

To maintain their status, Level 2 Judges must:

- ✓ Pass a CES Online Assessment every year
- ✓ Pass a CES Maintenance Course every three (3) years
- ✓ Have officiated as a Level 2 Judge at least at three (3) International Shows (CVIs), one may be replaced by a Vaulting Challenge, within the last three (3) years\*<sup>1</sup>  
\*condition not applicable to Equivalency Officials for the initial three (3) years of officiating.

<sup>1</sup> The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

## Level 3 Vaulting Judges

### Requirements

Level 2 Judges wishing to be listed as a Level 3 Judge must:

- ✓ Achieve an English proficiency grade of B1 or higher\*
- ✓ Have officiated as a Member of Ground Jury at least at six (6) International Shows (CVIs)

### Education

- ✓ Pass a Transfer-up Level 3 Course for Judges with examination  
If an examination is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

### Status

- ✓ On passing the Level 3 examination(s) and fulfilling all requirements, participants are listed as Level 3 Judges in the FEI Database

### Roles at FEI Events

According to FEI Vaulting Rules Art. 723, Level 3 Judges may take on the following roles at FEI Events:

- ✓ Ground Jury Member
- ✓ President of the Ground Jury
- ✓ Foreign Judge

### Maintenance

To maintain status, Level 3 Judges must:

- ✓ Pass a CES Online Assessment every year
- ✓ Pass a CES Maintenance Course every three (3) years
- ✓ Have officiated as a Level 3 Judge at least at three (3) International Shows (CVIs) within the last three (3) years<sup>1</sup>

<sup>1</sup> The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

## Level 4 Vaulting Judges

### Requirements

Level 3 Judges wishing to be listed as a Level 4 Judge must:

- ✓ Achieve an English proficiency grade of B2 or higher\*
- ✓ Have been listed as an FEI Level 3 Judge for at least two (2) years
- ✓ Be in good standing with the FEI

The following officiating experience has to be achieved within ten (10) years of the application:

- ✓ Have officiated as President of the Ground Jury at least at three (3) CVI2\*/3\*/4\* or CVIO3\*/4\*
- ✓ Have officiated as a Foreign Judge at least at three (3) CVI2\*/3\*/4\* or CVIO3\*/4\*

### Education

- ✓ Pass the Transfer-up Level 4 Education for Judges with examinations:

First phase:

- Pass online problem-solving case studies  
If passed, invited to an online interview
- Pass an online interview  
If passed, the Official is provisionally transferred up to Level 4 and invited to the second phase

Second phase:

- Pass a three-day in-person course at FEI HQ  
If passed, the transfer-up to Level 4 is confirmed

If one of the two phases is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

### Status

- ✓ On passing the Level 4 examination(s) and fulfilling all requirements, participants are listed as Level 4 Judges in the FEI Database

## **Roles at FEI Events**

According to FEI Vaulting Rules Art. 723, Level 4 Judges may take on the following roles at FEI Events:

- ✓ Ground Jury Member
- ✓ President of the Ground Jury
- ✓ Foreign Judge

## **Maintenance**

To maintain status, Level 4 Judges must:

- ✓ Pass a CES Online Assessment every year
- ✓ Pass a CES Maintenance Course every three (3) years
- ✓ Have officiated as a Level 4 Judge at least at three (3) International Shows (CVIs) within the last three (3) years<sup>1</sup>

<sup>1</sup> The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

## Level 1 Vaulting Stewards

### Requirements

Applicants wishing to be listed as a Level 1 Steward must:

- ✓ Be formally recommended by their National Federation
- ✓ Achieve an English proficiency grade of A2 or higher
- ✓ Complete the online Vaulting Foundation Course

National Stewards from NFs with Equivalency wishing to be listed as a Level 1 Steward must:

- ✓ Be formally recommended by their National Federation
- ✓ Achieve an English proficiency grade of A2 or higher
- ✓ Complete the online Vaulting Foundation Course

### Education

For Applicants:

- ✓ Pass a Transfer-up Level 1 Course for Stewards with examination

If an examination is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

For National Stewards from NFs with Equivalency:

- ✓ Pass an online Transfer-up Level 1 Course for Stewards with examination and an online interview or pass an in-person Transfer-up Level 1 Course for Stewards with examination.

If an examination is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

### Status

- ✓ On passing the Level 1 examination(s) and fulfilling all requirements, participants are listed as Level 1 Stewards in the FEI Database

### Roles at FEI Events

According to FEI Vaulting Rules Art. 723, Level 1 Stewards may take on the following role at FEI Events:

- ✓ Member of the Stewarding Team at CVIs 1\*, 2\*, 3\*

## Maintenance

To maintain status, Level 1 Stewards must:

- ✓ Pass a CES Online Assessment every year
- ✓ Pass a CES Maintenance Course every three (3) years
- ✓ Have officiated as a Level 1 Steward at least at one (1) International Show (CVIs) within the last three (3) years\*<sup>1</sup>

\*condition not applicable for the initial three (3) years of officiating at Level 1.

<sup>1</sup> The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

## Level 2 Vaulting Stewards

### Requirements

Level 1 Stewards wishing to be listed as a Level 2 Steward must:

- ✓ Achieve an English proficiency grade of A2 or higher\*
- ✓ Have officiated as a Level 1 Steward at least at one (1) International Show (CVI)

National Stewards from NFs with Equivalency wishing to be listed as a Level 2 Steward must:

- ✓ Be formally recommended by their National Federation
- ✓ Achieve an English proficiency grade of A2 or higher\*
- ✓ Complete the online Vaulting Foundation Course
- ✓ Pass the Level 1 Stewards Equivalency examination

### Education

For Level 1 Stewards and National Stewards from NFs with Equivalency:

- ✓ Pass a Transfer-up Level 2 Course for Stewards with examination

If an examination is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

### Status

- ✓ On passing the Level 2 examination(s) and fulfilling all requirements, participants are listed as Level 2 Stewards in the FEI Database

### Roles at FEI Events

According to FEI Vaulting Rules Art. 723, Level 2 Stewards may take on the following role at FEI Events:

- ✓ Member of the Stewarding Team at all CVIs and CVIOs

### Maintenance

To maintain status, Level 2 Stewards must:

- ✓ Pass a CES Online Assessment every year
- ✓ Pass a CES Maintenance Course every three (3) years
- ✓ Have officiated as a Level 2 Steward at least at one (1) International Show (CVIs) within the last three (3) years\*<sup>1</sup>

\*condition not applicable to Equivalency Officials for the initial three (3) years of officiating.

<sup>1</sup> The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

## Level 3 Vaulting Stewards

### Requirements

Level 2 Stewards wishing to be listed as a Level 3 Steward must:

- ✓ Achieve an English proficiency grade of B1 or higher\*
- ✓ Have been listed as an FEI Level 2 Steward for at least two (2) years
- ✓ Have officiated as a Level 2 Steward at least at three (3) International Shows (CVIs)

### Education

- ✓ Pass a Transfer-up Level 3 Course for Stewards with examination

If an examination is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

### Status

- ✓ On passing the Level 3 examination(s) and fulfilling all requirements, participants are listed as Level 3 Stewards in the FEI Database

### Roles at FEI Events

According to FEI Vaulting Rules Art. 723, Level 3 Stewards may take on the following roles at FEI Events:

- ✓ Member of the Stewarding Team
- ✓ Chief Steward at all CVIs/CVIOs

### Maintenance

To maintain status, Level 3 Stewards must:

- ✓ Pass a CES Online Assessment every year
- ✓ Pass a CES Maintenance Course every three (3) years
- ✓ Have officiated as a Level 3 Steward at least at one (1) International Show (CVIs) within the last three (3) years<sup>1</sup>

<sup>1</sup> The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.



## Level 4 Vaulting Stewards

### Requirements

Level 3 Stewards wishing to be listed as a Level 4 Steward must:

- ✓ Achieve an English proficiency grade of B2 or higher\*
- ✓ Have been listed as an FEI Level 3 Steward for at least two (2) years
- ✓ Be in good standing with the FEI

The following officiating experience has to be achieved within 10 years of the application:

- ✓ Have officiated as a Chief Steward at least at three (3) CVI2\*/3\* or CVIO3\* and above
- ✓ Have officiated as a Stewarding Team Member at least at one (1) Championship

### Education

- ✓ Pass the Transfer-up Level 4 Education for Stewards with examinations:

First phase:

- Pass online problem-solving case studies  
If passed, invited to an online interview
- Pass an online interview  
If passed, the Official is provisionally transferred up to Level 4 and invited to the second phase

Second phase:

- Pass a three-day in-person course at FEI HQ  
If passed, the transfer-up to Level 4 is confirmed

If one of the two phases is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

### Status

- ✓ On passing the Level 4 examination(s) and fulfilling all requirements, participants are listed as Level 4 Stewards in the FEI Database.

## **Roles at FEI Events**

According to FEI Vaulting Rules Art. 723, Level 4 Stewards may take on the following role at FEI Events:

- ✓ Chief Steward and Overall Chief Steward at all levels

## **Maintenance**

To maintain status, Level 4 Stewards must:

- ✓ Pass a CES Online Assessment every year
- ✓ Pass a CES Maintenance Course every three (3) years
- ✓ Have officiated as a Steward at least at one (1) International Show within the last three (3) years<sup>1</sup>

<sup>1</sup> The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

\* English proficiency levels have been adjusted by decision of the FEI Board on 24 September 2024