

VAULTING

EDUCATION SYSTEM

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Education System for FEI Vaulting Officials

Overview

The Education System for FEI Vaulting Officials provides a series of learning experiences that are based on the FEI Rules and Regulations and their application at international equestrian events. It aims at ensuring that all accredited Officials apply a consistent approach to Vaulting matters at all FEI events, keeping the welfare of the horse at the heart of their practice at all times.

The career pathway offered to FEI Vaulting Officials is gradual. It starts with a common core and follows with a progressive specialisation towards the various official functions and their associated levels. FEI Vaulting Officials are first listed as Level 1 Officials, (Judge, and Steward) and may then complete the requisite training and seek promotion to higher-level functions.

National Federations are responsible for the number of Vaulting Officials needed in the country to develop the discipline of Vaulting, endorse the application of National Officials, and follow up on their work during the year. National Federations should designate a Judge, a Steward and a Course Designer to oversee the respective National Education Systems.

The FEI Vaulting Department normally accepts the applicants put forward by the National Federations provided that the requisite criteria are met, and/or unless exceptional circumstances warrant otherwise. Should such a situation arise, the FEI Vaulting Department will communicate its concerns directly to the relevant National Federation(s), and consult with them to reach a consensus.

FEI Vaulting Officials must maintain up-to-date knowledge of relevant FEI Rules, Regulations and horse welfare matters.

FEI Vaulting Officials' competence and performance are regularly evaluated, and their status is reviewed annually by the FEI Vaulting Department.

Minimum Requirements for Eligibility to become an FEI Official

For their application to be considered, FEI Vaulting Officials must:

- ✓ have an appropriate level of English, both written and spoken
- ✓ be minimum 18 years of age
- ✓ be in good standing with their National Federation
- ✓ be familiar with the FEI General Regulations, FEI Vaulting Rules, FEI Veterinary Regulations, and FEI Vaulting Stewards Manual and Annexes
- ✓ accept the applicable Codes and Code of Conduct
- ✓ be endorsed by their National Federation

National Federations are responsible for informing the FEI Vaulting Department of any Official who is not in good standing with the National Federation.

Event Participation

Lists of FEI Vaulting Officials are available on the FEI website for the use of Organising Committees and other interested Stakeholders, and are updated on a daily basis. Only FEI Vaulting Officials who are current with their status maintenance and report submission obligations will be listed, and may officiate at, or be appointed to FEI events.

FEI Vaulting Officials must abide by the applicable Code of Conduct and commit to act according to the principles, Rules and Regulations of the FEI.

FEI Vaulting Officials' duties are outlined in their relative job descriptions. However, these documents do not substitute FEI Rules and Regulations.

Level 1 Vaulting Judges

Requirements

Applicants wishing to be listed as a Level 1 Judge must:

- ✓ be endorsed by their National Federation
- ✓ achieve an English proficiency grade of A2 or higher
- ✓ complete the online Vaulting Foundation Course

For National judges from NF without equivalency,

- ✓ complete two (2) Sit-Ins within the last three years at CVIs

Education

For National Judges:

- ✓ pass an in-person course of 2-3 days for Level 1 Judges
 - Horse Score, Exercise Score (Test 1, 2, 3) and Technical Score (Performance, Degree of Difficulty)
- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.
- ✓ complete two (2) positive Shadow Judgings Level 1 at CVIs
 - Horse Score, Exercise Score and Technical Score

For National Judges from NFs with an Equivalency System:

- ✓ pass an in-person (2-3 days) or online course for Level 1 Judges
 - Horse Score, Exercise Score (Test 1, 2, 3) and Technical Score (Performance, Degree of Difficulty)
- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.
- ✓ complete two (2) positive Shadow Judgings Level 1 at CVIs
 - Horse Score, Exercise Score and Technical Score

Status

- ✓ On passing the Level 1 examination(s) and fulfilling all requirements, participants are listed as Level 1 Judges in the FEI Database

Roles at FEI Events

According to FEI Vaulting Rules Art. 723, Level 1 Judges may take on the following roles at FEI events:

- ✓ Ground Jury Member

Maintenance

To maintain status, Level 1 Judges must:

- ✓ pass an Online Assessment every year (CES)
- ✓ pass an In-Person Maintenance Course every 3 years (CES)
- ✓ have officiated as a Level 1 Judge at least at three (3) international events (including the Vaulting Challenge) within three (3) years*
*condition not applicable for the initial three (3) years of officiating at Level 1.

Level 1 Judges who fail to officiate at the minimum number of events over a rolling three-year cycle will be required to attend an In-Person Maintenance Course within the following year.

The function of a Level 1 Judge who has not taken the CES Assessment by 15 December annually will be closed.

Level 2 Vaulting Judges

Requirements

Level 1 Judges wishing to be listed as a Level 2 Judge must:

- ✓ achieve an English proficiency grade of B1 or higher
- ✓ have held the Level 1 status for a minimum of one (1) year
- ✓ Have officiated as a Level 1 Judge at least at six (6) international events

National Judges from NFs with an Equivalency System wishing to be listed as a Level 2 Judge must:

- ✓ be endorsed by their National Federation
- ✓ achieve an English proficiency grade of B1 or higher
- ✓ complete the online Vaulting Foundation Course
- ✓ complete two (2) positive Shadow Judgings Level 1 at CVIs
- ✓ pass the online Level 1 Judges Equivalency Examination

Education

For Level 1 Judges:

- ✓ pass an in-person course (2-3 days) for Level 2 Judges
 - Artistic Score (Squad, Individual, Pas –de-Deux and Technical Test), Exercise Score (Technical Test)
- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.
- ✓ complete two (2) positive Shadow Judgings Level 2 at CVIs
 - Artistic Score and Exercise Score (Technical Test)

For National Judges from NFs with an Equivalency System:

- ✓ pass an in-person course of 2 - 3 days for Level 2 Judges
 - Artistic Score (Squad, Individual, Pas-de-Deux and Technical Test), Exercise Score (Technical Test)
- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.
- ✓ complete two (2) positive Shadow Judgings Level 2 at CVIs
 - Artistic Score and Exercise Score (Technical Test)

Status

- ✓ On passing the Level 2 examination(s) and fulfilling all requirements, participants are listed as Level 2 Judges in the FEI Database

Roles at FEI Events

According to FEI Vaulting Rules Art. 723, Level 2 Judges may take on the following roles at FEI events:

- ✓ Ground Jury Member

Maintenance

To maintain status, Level 2 Judges must:

- ✓ pass an Online Assessment every year (CES)
- ✓ pass an In-Person Maintenance Course every 3 years (CES)
- ✓ have officiated as a Level 2 Judge at least at three (3) international events (including the Vaulting Challenge) within three (3) years*

*condition not applicable to Equivalency Officials for the initial three (3) years of officiating.

Level 2 Judges who fail to officiate at the minimum number of events over a rolling three-year cycle will be required to attend an In-Person Maintenance Course within the following year.

The function of a Level 2 Judge who has not taken the CES Assessment by 15 December annually will be closed.

Level 3 Vaulting Judges

Requirements

Level 2 Judges wishing to be listed as a Level 3 Judge must:

- ✓ achieve an English proficiency grade of B2 or higher
- ✓ have been listed as a FEI Level 2 Judge for a minimum of two (2) years
- ✓ have acted as a Member of Ground Jury at a minimum of six (6) events in the last three (3) years

Education

- ✓ pass an in-person course (3 days) for Level 3 Judges
- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.

Status

- ✓ On passing the Level 3 examination(s) and fulfilling all requirements, participants are listed as Level 3 Judges in the FEI Database

Roles at FEI Events

According to FEI Vaulting Rules Art. 723, Level 3 Judges may take on the following roles at FEI events:

- ✓ Ground Jury Member
- ✓ President of the Ground Jury
- ✓ Foreign Judge

Maintenance

To maintain status, Level 3 Judges must:

- ✓ pass an Online Assessment every year (CES)
- ✓ pass an In-Person Maintenance Course every three (3) years (CES)
- ✓ have officiated as a Level 3 Judge at least at three (3) international events within three (3) years

Level 3 Judges who fail to officiate at the minimum number of events will be automatically transferred down to Level 2.

The function of a Level 3 Judge who has not taken the CES Assessment by 15 December annually will be closed.

Level 4 Vaulting Judges

Requirements

Level 3 Judges wishing to be listed as a Level 4 Judge must:

- ✓ achieve an English proficiency grade of C1 or higher
- ✓ have been listed as a FEI Level 3 Judge for a minimum of two (2) years
- ✓ be in good standing with the FEI

The following officiating experience has to be achieved within 10 years of the application:

- ✓ have officiated as President of the Ground Jury at a minimum of three (3) CVI3*/4* or CVIO3*/4*
- ✓ have officiated as a Foreign Judge at a minimum of four (4) CVI3*/4* or CVIO3*/4*

Education

- ✓ pass the Level 4 Judges blended learning programme:
 - the online Level 4 Judge examination
 - If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.
 - an in-person course (3 days) for those who have passed the Level 4 Judges online examination(s)

The objective of this interactive course is to enhance the participants' communication and interpersonal skills. This will allow them to officiate at international events more effectively, while ensuring rule compliance and technical requirements at the highest level.

Through theory and action learning, participants will enhance their abilities to look, act and sound calm and confident, achieve greater credibility and project a commanding presence.

Participants will acquire the awareness, motivation and skills to improve their decision-making process and obtain the desired outcomes with less conflict.

Status

On passing the Level 4 final blended learning programme with examination(s) and fulfilling all requirements, participants are listed as Level 4 Judges in the FEI Database.

Roles at FEI Events

According to FEI Vaulting Rules Art. 723, Level 4 Judges may take on the following roles at FEI events:

- ✓ Ground Jury Member
- ✓ President of the Ground Jury
- ✓ Foreign Judge

Maintenance

To maintain status, Level 4 Judges must:

- ✓ pass an Online Assessment every year (CES)
- ✓ pass an In-Person Maintenance Course every three (3) years (CES)
- ✓ have officiated as a Level 4 Judge at least at four (4) international events within the previous 3 years

Level 4 Judges who fail to officiate at the minimum number of events will be automatically transferred down to Level 3.

The function of a Level 4 Judge who has not taken the CES Assessment by 15 December annually will be closed.

Level 1 Vaulting Stewards

Requirements

Applicants wishing to be listed as a Level 1 Steward must:

- ✓ be endorsed by their National Federation
- ✓ achieve an English proficiency grade of A2 or higher
- ✓ complete the online Vaulting Foundation Course

Education

- ✓ pass an online course for Level 1 Stewards
- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.

Status

- ✓ On passing the Level 1 examination(s) and fulfilling all requirements, participants are listed as Level 1 Stewards in the FEI Database

Roles at FEI Events

According to FEI Vaulting Rules Art. 723, Level 1 Stewards may take on the following roles at FEI events:

- ✓ Member of the Stewarding Team at CVIs 1*, 2*, 3*

Maintenance

To maintain status, Level 1 Stewards must:

- ✓ pass an Online Assessment every year (CES)
- ✓ pass an In-Person Maintenance Course every 3 years (CES)
- ✓ have officiated as a Level 1 Steward at least at one (1) international events within three (3) years*

*condition not applicable for the initial three (3) years of officiating at Level 1.

Level 1 Stewards who fail to officiate at the minimum number of events over a rolling three-year cycle will be required to attend an In-Person Maintenance Course within the following year.

The function of a Level 1 Steward who has not passed the CES Assessment by 15 December annually will be closed.

Level 2 Vaulting Stewards

Requirements

Level 1 Stewards wishing to be listed as a Level 2 Steward must:

- ✓ achieve an English proficiency grade of B1 or higher
- ✓ have held the Level 1 status for a minimum of 1 year
- ✓ have officiated as a Level 1 Steward at least at three (3) international events

National Stewards from NFs with an Equivalency System wishing to be listed as a Level 2 Steward must:

- ✓ be endorsed by their National Federation
- ✓ achieve an English proficiency grade of B1 or higher
- ✓ complete the online Vaulting Foundation Course
- ✓ pass the online Level 1 Stewards Equivalency Examination

Education

For National Stewards from NFs with an Equivalency System:

- ✓ pass an in-person course of 3 days for Level 2 Stewards
- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.

For Level 1 Stewards:

- ✓ pass an in-person course of 3 days for Level 2 Stewards
- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.

Status

- ✓ On passing the Level 2 examination(s) and fulfilling all requirements, participants are listed as Level 2 Stewards in the FEI Database

Roles at FEI Events

According to FEI Vaulting Rules Art. 723, Level 2 Stewards may take on the following roles at FEI events:

- ✓ Member of the Stewarding Team at all CVIs and CVIOs

Maintenance

To maintain status, Level 2 Stewards must:

- ✓ pass an Online Assessment every year (CES)
- ✓ pass an In-Person Maintenance Course every 3 years (CES)
- ✓ have officiated as a Level 2 Steward at least at one (1) international event within three (3) years*

*condition not applicable to Equivalency Officials for the initial 3 years of officiating.

Level 2 Stewards who fail to officiate at the minimum number of events over a rolling three-year cycle will be required to attend an In-Person Maintenance Course within the following year.

The function of a Level 2 Steward who has not taken the CES Assessment by 15 December annually will be closed.

Level 3 Vaulting Stewards

Requirements

Level 2 Stewards wishing to be listed as a Level 3 Steward must:

- ✓ achieve an English proficiency grade of B2 or higher
- ✓ have been listed as a FEI Level 2 Steward for a minimum of two (2) years
- ✓ have officiated as a Level 2 Steward at a minimum of six (6) international events in the last 3 years

Education

- ✓ pass an in-person course of 3 days for Level 3 Stewards
- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.

Status

- ✓ On passing the Level 3 examination(s) and fulfilling all requirements, participants are listed as Level 3 Stewards in the FEI Database

Roles at FEI Events

According to FEI Vaulting Rules Art. 723, Level 3 Stewards may take on the following roles at FEI events:

- ✓ Member of the Stewarding Team
- ✓ Chief Steward at all CVIs/CVIOs

Maintenance

To maintain status, Level 3 Stewards must:

- ✓ pass an Online Assessment every year (CES)
- ✓ pass an In-Person Maintenance Course every three (3) years (CES)
- ✓ have officiated as a Level 3 Steward at least at three (3) international events within three (3) years

Level 3 Stewards who fail to officiate at the minimum number of events will be automatically transferred down to Level 2.

The function of a Level 3 Steward who has not taken the CES Assessment by 15 December annually will be closed.

Level 4 Vaulting Stewards

Requirements

Level 3 Stewards wishing to be listed as a Level 4 Steward must:

- ✓ achieve an English proficiency grade of C1 or higher
- ✓ have been listed as a FEI Level 3 Steward for a minimum of two (2) years
- ✓ be in good standing with the FEI

The following officiating experience has to be achieved within 10 years of the application:

- ✓ have officiated as a Chief Steward at a minimum of three (3) CVI3*/CVIO3* or above
- ✓ have officiated as a Member of the Stewarding Team at a minimum of two (2) Championships.

Education

- ✓ pass the Level 4 Stewards blended learning program:
 - the online Level 4 Steward examination
 - If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.
 - an in-person course of 3 days for those who have passed the Level 4 Stewards online examination(s)

The objective of this interactive course is to enhance the participants' communication and interpersonal skills. This will allow them to officiate at international events more effectively, while ensuring rule compliance and technical requirements at the highest level.

Through theory and action learning, participants will enhance their abilities to look, act and sound calm and confident, achieve greater credibility and project a commanding presence.

Participants will acquire the awareness, motivation and skills to improve their decision-making process and obtain the desired outcomes with less conflict.

Status

On passing the Level 4 final blended learning program with examination(s) and fulfilling all requirements, participants are listed as Level 4 Stewards in the FEI Database.

Roles at FEI Events

According to FEI Vaulting Rules Art. 723, Level 4 Stewards may take on the following roles at FEI events:

- ✓ Chief Steward and Overall Chief Steward at all levels of International Competition

Maintenance

To maintain status, Level 4 Stewards must:

- ✓ pass an Online Assessment every year (CES)
- ✓ pass an In-Person Maintenance Course every three (3) years (CES)
- ✓ have officiated as a Steward at least at three (3) international events within the previous three (3) years

Level 4 Stewards who fail to officiate at the minimum number of events will be automatically transferred down to Level 3.

The function of a Level 4 Steward who has not taken the CES Assessment by 15 December annually will be closed.

Competency-based Evaluation System (CES)

The Competency-based Evaluation System addresses the following areas:

- ✓ knowledge of FEI Rules and Regulations (CES)
- ✓ soft skills in order to interact effectively and harmoniously (CES)
- ✓ fitness level required to correctly perform all duties relevant to the role (CES)
- ✓ English language proficiency

FEI Officials are required to take an annual online Assessment (CES) on FEI Campus. Vaulting Officials are assessed on their knowledge of FEI Vaulting Rules and other relevant Rules and Regulations.

FEI Officials require a specified level of English language competence as they are working in an English-speaking environment, will be expected to write reports in English, and to ensure they understand FEI Rules and Regulations and course material.

The level of English language proficiency required will differ according to the level at which they are officiating. The Common European Framework of Reference for Languages (CEFR) is used as reference:

Level 1	A2	The user can understand phrases related to areas of relevance, can read very short and simple texts, communicate in simple way and can write short messages.
Level 2	B1	The user can understand the main points of clear speech, can understand text that's consist mainly of high frequency job related language, can deal with most situations likely to arise, can describe in a simple way events and can write simple texts on topics which are familiar
Level 3	B2	The user can understand complex lines of arguments provided the topic is familiar, can read reports in which the writers adopt particular attitudes or viewpoints, can present clear, detailed descriptions related to the field of interest and write detailed text related to the subject of interest.
Level 4	C1	The user can understand extended speech, can understand long and complex texts, can express himself fluently and spontaneously, can present complex subjects and can write well-structured texts.

Officials who have completed the official English assessment of the FEI and who did not reach the minimum required English proficiency level according to their function and level, are given the opportunity to improve their English with a 12-month online learning license with the FEI's language training partner, at reduced cost.

Once a year, and no earlier than 3 months after the initial attempt, another English assessment attempt may be requested.

Maintenance

After 15 December of each year, the FEI Vaulting Department will review the status of all FEI Vaulting Officials to ascertain their compliance with Maintenance requirements. Depending on their level, failure to fulfil the Maintenance requirements will result in either attending an In-Person Maintenance Course, a transfer down to one level lower, or a closure of the function.

Equivalency

The highest national education can be made equivalent to the FEI entry level education. National Federations have the opportunity to apply for Equivalency to the FEI.

The application process for equivalency is as follows:

In order for the FEI Education & Officials department to consider an Equivalency request, National Federations shall provide:

1. their national education system (with a detailed description), including the different levels, entry requirements, criteria to remain listed, practical experience, exit criteria etc.
2. a description of the standard career pathway (national and national to international)
3. an outline of the education contents (curriculum, syllabi, examination types and evaluation criteria, with examples of the standardised education material/content.

National Federations need to ensure that their highest level Officials are familiar with the FEI Rules and Regulations, FEI Code of Ethics, FEI Conflict of Interest Policy, FEI Officials' Code of Conduct, FEI Safeguarding Policy against Harassment and Abuse and the FEI Code of Conduct for the Welfare of the Horse.

Annex FEI Education Terminology