

FEI Suggestion Platform
February 2015



Fédération
Équestre
Internationale

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Introduction

The suggestion platform has been put in place to facilitate the correction of mistakes or omissions existing in the content of our database.

The platform allows authenticated people from our equestrian community working at international shows to suggest corrections, modifications or additional data via the FEI Suggestion platform, in order to improve the quality of data present on the FEI Database in relation to athletes and horses.

NF Members, OC Members, Athletes, Grooms, Officials, Owners and Trainers with an active FEI ID account can all make suggestions on both horse and athlete information via the FEI Entry System, the FEI Database and FEI Biographies.

When a suggestion is made, the corresponding National Federation will receive an email to notify them that a suggestion has been made to modify or correct some information.

It is the responsibility of the National Federation to verify the proposed information and to accept or reject the suggestion.

The final goal is to allow the people working with the data on a constant basis during equestrian events, to have correct information to display in the different formats at their events, e.g. starting lists, scoreboard, TV screens, websites, results, etc.

This document will explain how to make suggestions and what information can be modified.

Certain suggestions will need a second approval from the FEI.

Please Note: all screenshots are displayed as examples only.

Should you have any questions or difficulties with the FEI Suggestion platform, please don't hesitate to contact the FEI: usersupport@fei.org or +41 21 310 47 47.

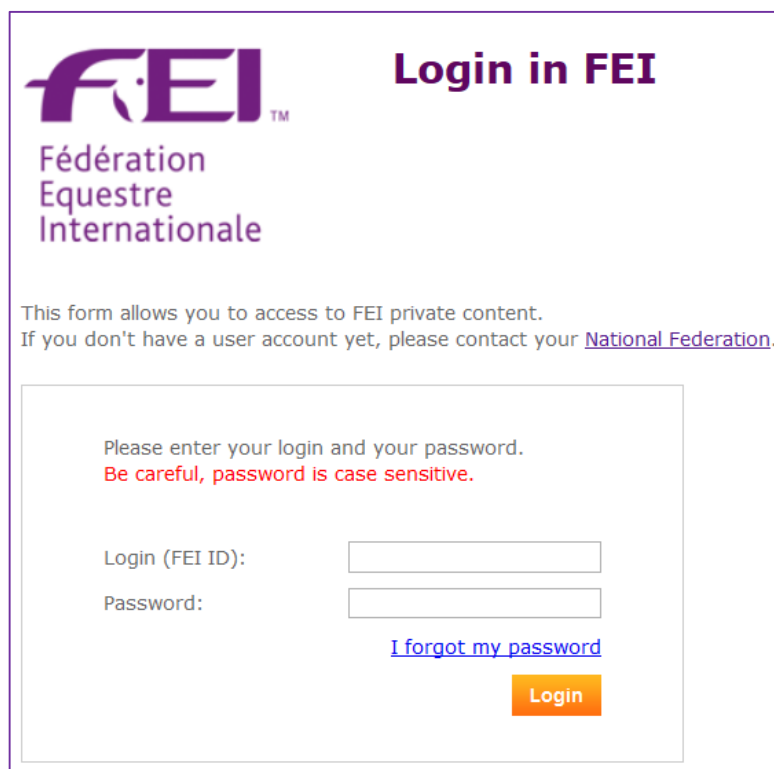
Who can make a suggestion?

Any Athlete, Groom, Official, Owner, Trainer, OC Member or NF Member with an active FEI ID account can make a suggestion.

You need your FEI ID number and password that you use to access our FEI IT platforms, e.g. FEI Database, FEI Entry System, FEI SportApp.

You will need to be signed in to make a suggestion.

<http://data.fei.org>



The screenshot shows the FEI login page. At the top left is the FEI logo and the text 'Fédération Equestre Internationale'. To the right, it says 'Login in FEI'. Below this, a message states: 'This form allows you to access to FEI private content. If you don't have a user account yet, please contact your [National Federation](#).' The main form area contains the instruction 'Please enter your login and your password. Be careful, password is case sensitive.' There are two input fields: 'Login (FEI ID):' and 'Password:'. Below the password field is a link that says 'I forgot my password'. At the bottom right of the form is an orange 'Login' button.

If you do not have an active account then please contact: usersupport@fei.org

What can you make a suggestion on?

Suggestions can be made on specific fields for both Horses and Athletes.

For Horses this can be related to the Name, Horse Info, ID and Passport information as well as Owner information.

For Athletes it is limited to their Names, Nationality and Dates.

Where can you make a suggestion from?

Suggestions can be made from the **FEI Database** on either the **Horse Detail** page or the **Athlete Detail** Page.

Calendar/Results ▾	Horses ▾	Person ▾	National Federations ▾	Rankings / Standings ▾
HORSE DETAIL				> View Horse Performances
	103UV92 - A CONTO SON (GER)			Suggest updated information

Calendar/Results ▾	Horses ▾	Person ▾	National Federations ▾	Rankings / Standings ▾
PERSON DETAIL				> View Athlete Performances
	10075952 - Celine AABOL (NOR)			Suggest updated information

People with access to the **FEI Entry System** will see a blue message displayed which informs them that they can click on the FEI ID number of the horse/athlete; this will take them to the Horse/Person detail page on the **FEI Database**.

Have you noticed out of date information about a horse or an athlete? Click on the FEI ID to open the detail page and access the Suggestion Platform. Thanks for your help!

There is also a link on each athletes profile on **FEI Biographies**.

Name	Ludger BEERBAUM
FEI ID	10000419
Gender	Male
Date of Birth	26/08/1963
Competing for	Germany - GER
Registration	Jumping 2014
Last update	03/02/2015
	FEI Database
	www.ludger-beerbaum.de
	www.facebook.com/pages/Ludger-Beerbaum-Stables-LB/357210621014932
	Suggest Updated Information

Making a suggestion

Once you have found the Athlete/Horse and have arrived on their FEI Database profile page you will need to click on the **Suggest updated information** button.

HORSE DETAIL
[> View Horse Performances](#)

103UV92 - A CONTO SON (GER)

Suggest updated information

This will open the suggestions page.

A CONTO SON (GER) - 103UV92

Please use the form below to make suggestions about the selected athlete.
 To suggest a modification, click in the **Suggestion** column to display the corresponding text field or selector.
 Click on Submit to send suggested modifications to the NF and the FEI for validation.

Name	Current	Suggestion
Current Name	A CONTO SON	
Commercial Name		
Shorten Name		
Horse Info	Current	Suggestion
Date of birth	14/06/2007	
Date of retirement		
Date of death		
Country of Birth	Germany	
Color Code	Bay	
Color Complement		
Gender	Gelding	
Pony	No	

By placing the mouse on the line of information where you want to make a suggestion, a typing box will appear.

Horse Info	Current	Suggestion
Date of birth	14/06/2007	<input style="width: 90%; border: 1px solid #ccc;" type="text" value="14/06/2007"/>

Here you can type in the suggestion you would like to make.

Horse Info	Current	Suggestion
Date of birth	14/06/2007	<input style="width: 90%; border: 1px solid #ccc;" type="text" value="07/05/2005"/>

You can make numerous suggestions for the same Horse/Athlete.

Horse Info	Current	Suggestion
Date of birth	14/06/2007	07/05/2005
Date of retirement		
Date of death		
Country of Birth	Germany	El Salvador
Color Code	Bay	
Color Complement		
Gender	Gelding	Mare

Once you have made your suggestions you will need to submit them for validation.

Please double-check your suggestions - all modifications are logged.

◀ Back to the Suggestions DashBoard
Submit

There is a comment box if necessary.

Your suggestion will now need to be validated by the National Federation administering the Horse/Athlete as well as the FEI in certain cases.

Suggestion successful!

Your modifications have been successfully submitted for validation by the NF and the FEI.


You will be notified by email once they have been processed.

[Go to the Suggestions Dashboard](#)

[Go to A CONTO SON Detail Page](#)

Please Note: Your suggestions will not appear on the profile page of the Horse/Athlete until they have been validated.

Suggestion Platform Dashboard

By clicking on  you will access your Dashboard.

Suggestion Platform - Dashboard

List of recent modification requests.

All Athletes Horses

Type	FEI ID	Name ^	NF	Date	Status	Action
Horse	103UV92	A CONTO SON	GER	12/02/2015	GER FEI	Edit

NOC Suggestions requiring NF validation

NOC Suggestions partially validated by NF

NOC All suggestions validated by NF

FEI Suggestions requiring FEI validation

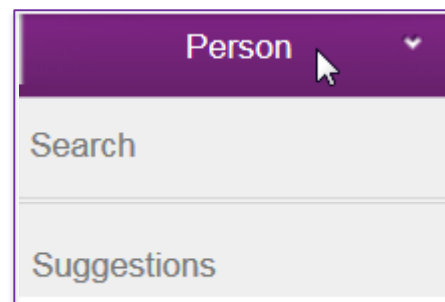
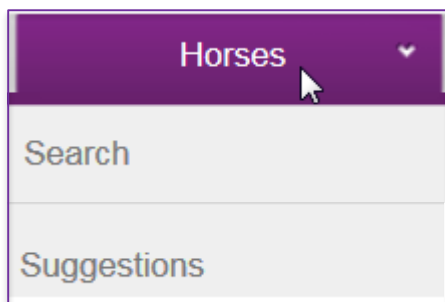
FEI Suggestions partially validated by FEI

Here you can see the suggestions you have made as well as the status of the validation process.

You can **edit** your suggestion if you need to make a correction.

You can filter by **All**, **Athletes** or **Horses**.

If you have made a suggestion and want to check the validation status, you can access your Suggestions Dashboard via the tabs on the **FEI Database**.

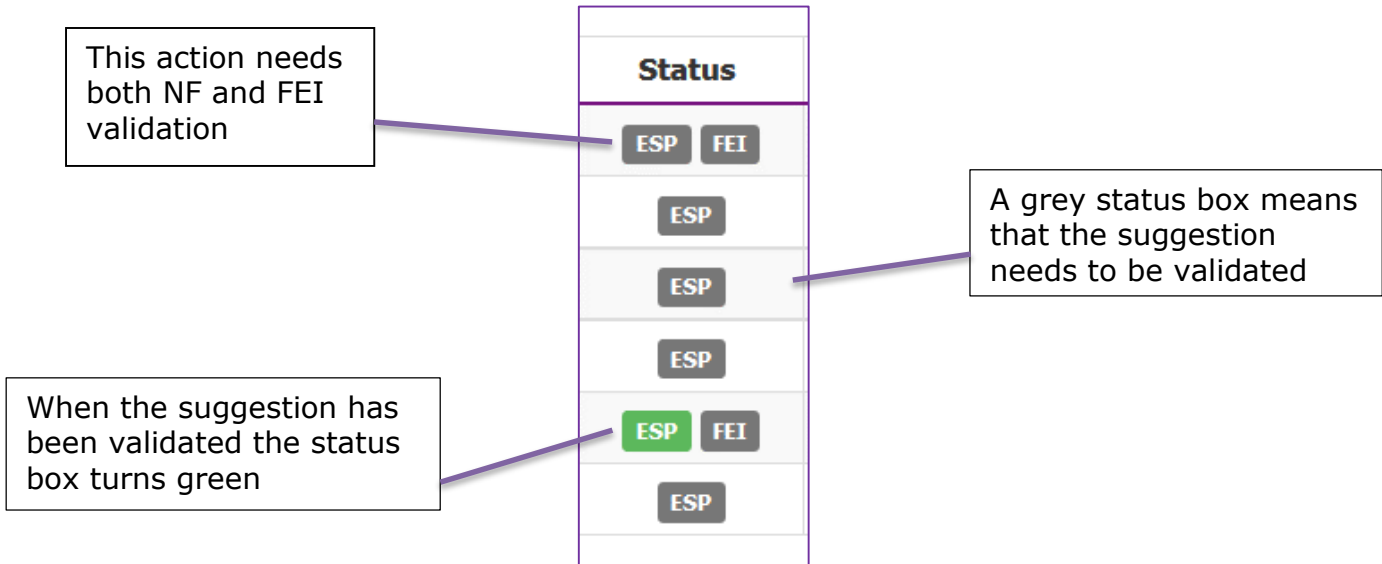


You can also access your Suggestions Dashboard by following the direct link:

<http://data.fei.org/Suggestion/>

Status of validation process

Each suggestion contains a **Status** column showing who needs to validate the suggestion and the status of this process.



The code on the Dashboard explains the different status' available.

NOC Suggestions requiring NF validation	FEI Suggestions requiring FEI validation
NOC Suggestions partially validated by NF	FEI Suggestions partially validated by FEI
NOC All suggestions validated by NF	

Once the suggestion has been validated by the NF and FEI if necessary, it will appear on the Horse/Athlete profile on all of our IT platforms.