GENERAL GUIDELINES
Edition 2017

The Aim

The General Objectives

Partners

Application Procedure

Analysis and Approval

Financing Conditions

Evaluation of the projects

Follow-up of the projects

Note

Contact

Programmes description per pillar
The Aim

The aim of the FEI Solidarity Programme is to provide the NFs with the tools to develop equestrian sport in their own country in a sustainable, structured, progressive and professional manner. This assistance takes the form of:

- Technical assistance
- Financial assistance
- Consultancy services

The General Objectives

- to promote the fundamental principles of equestrian sport;
- to assist the NFs in the preparation of their Athletes and Teams for their participation in FEI Competitions;
- to develop the technical sports knowledge of Athletes and Coaches;
- to improve the technical level of Athletes and Coaches in cooperation with NFs, including through scholarships
- to train sports administrators;
- to collaborate with organisations and entities pursuing such objectives, particularly through FEI education and the propagation of Equestrian Sport;
- to create, where needed, simple, functional and economical equestrian sports facilities in cooperation with national or international bodies;
- to support the organisation of competitions at national, regional and continental level under the authority or patronage of the NFs and to assist the NFs in the organisation, preparation and participation of their delegations in regional and continental Games;
- to encourage joint bilateral or multilateral cooperation programmes among NFs;
- to urge governments and international organisations to include Equestrian Sport in official development assistance.

Partners

National Federations, NOCs, OLYMPIC SOLIDARITY, the IOC and others.
Application Procedure

FEI Solidarity support will be provided to the following type of projects:

- Projects that are submitted by the National Federation (max. 3 projects per NF and per year)
- Projects that are submitted by Continental Equestrian Associations approved by the FEI (max. 1 cross continental project per year and per Association)
- Projects that have a specific and achievable sport oriented objective
- Projects that have measurable results
- Projects that ensure a national legacy
- Projects that are in line with the FEI Solidarity 4 pillar structure (Matrix)

Application / Notification / Evaluation timeline

1st July: FEI Solidarity to receive Application Forms for the next year.
September: FEI Solidarity to notify relevant parties.
Application Form: [http://www.fei.org/fei/solidarity/about/form](http://www.fei.org/fei/solidarity/about/form)
31st December: FEI Solidarity to receive projects’ reports (Evaluation Form)
Evaluation Form: [http://www.fei.org/fei/solidarity/about/form](http://www.fei.org/fei/solidarity/about/form)

Analysis and Approval

The final decision on funding will be based on the proposed development project and the benefits it may have on the sport. Once the final decision has been made, a letter will be sent to each applicant (NF) indicating the amount of funding or nature of technical assistance they will receive.

Financing Conditions

**Financial assistance to Long-term projects** (3-4 years), the payment of Year 1 will take place in January of the year concerned and upon signature of a Letter of Agreement between the NF and the FEI Solidarity. The payment of Year 2 will take place in January of the Year 2, and so forth for Year 3 and 4, if relevant.

**Financial assistance to One-time project**, the payment will take place in January of the year concerned, upon signature of a Letter of Agreement between the NF and the FEI Solidarity.

**Technical assistance and Consultancy services**, FEI Solidarity will cover the travel expenses and per diem of the FEI Expert / Consultant. The NF will cover the accommodation and meals during his/her sojourn.
Evaluation of the projects

For short-term and long-term projects, the FEI Solidarity must receive at the end of each year an activity report and financial statement (Evaluation Form). Only NFs that submit their financial report within the deadline will be considered for future financial assistance.

Follow-up of the projects

FEI Solidarity has the right to follow up the project and to request report(s) and/or to request supporting documents, such as proof of payment made by the NF to relevant beneficiary(ies).

Note

If a NF is unable to carry out a project for which it has received assistance, it must inform FEI Solidarity immediately.

Contact

Jacqueline Braissant, Director FEI Solidarity, E-mail: Jacqueline.braissant@fei.org
THE NATIONAL FEDERATION

The Aim
To help National Federations improve their administrative structure through education, IT solutions, as well as to offer them advice and consultancy on any aspects of equestrian sport through different types of support and assistance including:

1. **GOVERNANCE & ADMINISTRATION**
   - National Development Plan (NDP)
   - Education of NFs Administrators
   - IT NF Platform for NF’s online services

**Beneficiaries**
NFs Equestrian Community, NFs Technical & Administration Staff

**Description**

<table>
<thead>
<tr>
<th>National Development Plan</th>
<th>To establish with the NF Management Board a coherent and realistic mid- to long-term National Development Plan (strategic) based on an evaluation of the NF situation.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education of NFs Administrators</td>
<td>To help NFs improve the various aspects of Sport governance and management to run the sport on a modern and efficient way. (In preparation).</td>
</tr>
</tbody>
</table>
| IT NF Platform | To provide NFs with IT solutions for online services (online registrations, memberships, national calendar, results, etc.)
Open source application, with basic modules customizable by each NF.
This will allow NFs that may have local IT resources to implement customized solutions at a lower cost.
Each NF or any other IT partner can contribute to the project by providing its own developments. |

**Types of Supports**

<table>
<thead>
<tr>
<th>National Development Plan (NDP)</th>
<th>Consultancy services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education of NFs Administrators</td>
<td>Financial / Technical assistance (Workshops)</td>
</tr>
<tr>
<td>IT NF Platform</td>
<td>Consultancy services / Technical assistance (workshops)</td>
</tr>
</tbody>
</table>

**Projects Operators**
FEI Development Officer, FEI IT Department, NF Technical and Administration Staff
2. **National Sports Structures**

- Development of national education & certification systems (Officials & Coaches)
- Development of national FEI disciplines structures (Officials for competitions)
- Development of Pony Club structures
- Consultancy services on equestrian infrastructures

**Beneficiaries**

National Officials, Coaches, Athletes, Events Organisers.

**Description**

<table>
<thead>
<tr>
<th>National education &amp; certification systems</th>
<th>To help NFs develop national education &amp; certification systems with proper course material for national officials and coaches.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Development of FEI disciplines structures (national Officials for Competitions)</td>
<td>Equestrian Sport Educative Events (ESEE) to help NFs identify and educate national Officials to ultimately develop a national structure of competitions. 3-day Event theory/practice and 1 day officiating in competition situation. The ESEE includes national Officials, Coaches and their pupils, Event Organisers.</td>
</tr>
<tr>
<td>Pony Club</td>
<td>To help NFs develop a Pony Club structure to the benefit of Youth, including basic horsemanship, the fundamentals of riding and competitions (Pony Games, Equifun, etc.)</td>
</tr>
<tr>
<td>Equestrian infrastructures</td>
<td>To advise and provide NFs with technical specifications on equestrian infrastructures such as riding schools, show arenas, footing, etc.</td>
</tr>
</tbody>
</table>

**Types of Supports**

<table>
<thead>
<tr>
<th>National education &amp; certification systems</th>
<th>Consultancy services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Development of FEI disciplines structures</td>
<td>Financial assistance / Technical Expert(s) appointed by FEI</td>
</tr>
<tr>
<td>Pony Club</td>
<td>Financial assistance / Technical Expert(s) appointed by FEI</td>
</tr>
<tr>
<td>Equestrian infrastructures</td>
<td>Consultancy services</td>
</tr>
</tbody>
</table>

**Projects Operators**

NFs, FEI Development Officer, Technical Experts
THE ATHLETE

The Aim
To assist Athletes in their long-term development, i.e. identification, qualification and finally preparation for Regional/Continental Championships & Games through different types of support and assistance including:

1. **Athletes Training:**
   - Training of National Teams & Individual Athletes
   - Training camps for Individual Athletes, Adults & Youth
   - Scholarships for Athletes

Beneficiaries
Selected Athletes from all FEI Disciplines

Description

| Training of National Teams & Individual Athletes | To assist NFs to specifically prepare a Team & Individual Athletes with a national coach (Level 3) for Regional/Continental Championships & Games (technical Level 1* to 2**/Dressage PSG) |
| Training camps for Athletes, Adults & Youth | To assist NFs identify and qualify Individual Athletes in the framework of a long-term athletes development plan. |
| Scholarships | Ongoing training for individual Athletes the most in need to prepare at private stables, at home or in Training Centres in the best conditions, participation at Regional/Continental Championships & Games (technical level 1* to 2**/Dressage PSG). |

**Criteria:**
- Age: 16 yrs for all FEI Disciplines and 14 yrs for Vaulting
- Objective: clear objectives, activity plan and schedule
- Duration: support of maximum 2 years

Types of Supports

| Training of National Teams & Individuals | Financial assistance |
| Training camps for Adults & Youth | Financial assistance |
| Scholarships | Financial assistance |

Projects Operators
FEI Development Officer, Technical Experts, Level 3 Coach, Training Centres/Stables, etc.
THE COACH

The Aim
To assist active Coaches developing their skills from the basics to high performance coaching and ultimately play an active role in the development of the national sports structures in their country through different types of support and assistance including:

1. COACH EDUCATION
- Courses for Coaches (Level 1 to 3) for Olympic Disciplines, Endurance, Vaulting
- Workshops for Coaches
- Scholarships for Coaches

Beneficiaries
Active Coaches from NFs

Description

<table>
<thead>
<tr>
<th>Courses</th>
<th>The FEI Education Programme for Coaches (oriented towards competitions) is based on providing courses for NF coaches under the direction of FEI appointed Tutors who will initiate the system in developing regions.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Workshops</td>
<td>Educative Workshops delivered by FEI Experts on various topics related to coach education</td>
</tr>
<tr>
<td>Scholarships</td>
<td>Ongoing education for active coaches the most in need to further train their coaching skills at Individuals, training centres or National Schools, to coach at Regional/Continental Championships &amp; Games (technical level 1* to 2**/Dressage PSG):</td>
</tr>
<tr>
<td></td>
<td>- Age: 18 yrs</td>
</tr>
<tr>
<td></td>
<td>- Technical level: Level 2 from FEI Coach Education System or equivalent</td>
</tr>
<tr>
<td></td>
<td>- Objective: clear objectives, activity plan and schedule</td>
</tr>
<tr>
<td></td>
<td>- Duration: support of minimum 3 months</td>
</tr>
</tbody>
</table>

Types of Supports

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Workshops</td>
<td>Technical assistance</td>
</tr>
<tr>
<td>Scholarships</td>
<td>Financial assistance (incl. travel, lodging costs &amp; coaching)</td>
</tr>
</tbody>
</table>

Projects Operators
FEI Tutors, Sports Academy/Institutes, Training Centre


THE VALUES

The Aim

Equestrianism is a lifestyle that promotes the partnership of the human and the horse. This way of life is based on horsemanship. FEI Solidarity provides different types of support and assistance linked to its values through different types of projects.

1. WELFARE OF THE HORSE

- Scholarships for practicing equine Veterinarians
- Farriers training
- Grooms training

Beneficiaries

Equine practicing Veterinarians, Farriers, Grooms

Description

| Scholarships for equine practicing Vets. | Ongoing training (2-3 months) for equine practicing Vets from developing NFs in appointed equine vet clinics. |
| Farriers training | To train local Farriers shoeing horses via practical training delivered by a Technical Expert (courses) |
| Grooms training | To train local Grooms via practical training delivered by a Technical Expert (courses) incl. Horsemanship |

Types of Supports

| Scholarships for practicing equine Vets | Financial assistance (incl. travel expenses, lodging costs & training) |
| Farriers training | Technical assistance |
| Grooms training | Technical assistance |

Projects Operators

FEI Veterinary/Solidarity Departments, Vet. Clinics, Technical Experts
THE VALUES

2. The Horse
   - Retraining of Race Horses
   - Breeding issues

Beneficiaries

NF Technical Staff, Vets, Horses’ trainers, Breeders, etc.

Description

<table>
<thead>
<tr>
<th>Retraining of race horses</th>
<th>To educate local horses’ trainers on techniques used to retrain race horses with the help of Experts.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breeding issues</td>
<td>To advise NF Technical Staff, Vets and Breeders on breeding issues</td>
</tr>
</tbody>
</table>

Types of Supports

<table>
<thead>
<tr>
<th>Retraining of race horses</th>
<th>Financial assistance / Technical Expert(s) appointed by FEI</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breeding issues</td>
<td>Consultancy services</td>
</tr>
</tbody>
</table>

Projects Operators

FEI Development Officer, FEI Veterinary Department, Consultant, WBFSH
THE VALUES

3. SPORT FOR ALL
   - Schools programme
   - Youth Summer Camps

Beneficiaries
Children from public schools; Children from social disadvantaged environment

Description

<table>
<thead>
<tr>
<th></th>
<th>Schools programme</th>
<th>Youth Summer Camps</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description</td>
<td>To promote equestrian sport through giving schools Children access to riding facilities/clubs/riding schools and introduce them to the sport via riding lessons/activities.</td>
<td>To promote equestrian sport by giving access to riding activities to Children from underprivileged environment who could normally not take part in it.</td>
</tr>
</tbody>
</table>

Types of Supports

<table>
<thead>
<tr>
<th></th>
<th>Financial assistance</th>
<th>Financial assistance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schools programme</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Youth Summer Camps</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Projects Operators
NFs, Schools, etc.
THE VALUES

4. SOCIAL INCLUSION
   - Rehabilitation through Equitation
   - From therapeutic riding to Para-Equestrian sport

Beneficiaries
Underprivileged Persons; physically handicapped Persons

Description

<table>
<thead>
<tr>
<th>Rehabilitation through Equitation</th>
<th>Horse-based therapy projects to assist Persons (Youth, Adults) who are experiencing school failure and/or behavioural difficulties in socializing, to be re-inserted in the society through horse sport.</th>
</tr>
</thead>
<tbody>
<tr>
<td>From therapeutic riding to Para-Equestrian sport</td>
<td>To give physically handicapped Persons (Youth, Adults) access to Para-Equestrian sport via specific programmes</td>
</tr>
</tbody>
</table>

Types of Supports

<table>
<thead>
<tr>
<th>Rehabilitation through Equitation</th>
<th>Financial assistance</th>
</tr>
</thead>
<tbody>
<tr>
<td>From therapeutic riding to Para-Equestrian sport</td>
<td>Financial assistance / Technical Expert(s) appointed by FEI</td>
</tr>
</tbody>
</table>

Projects Operators
FEI Solidarity Department, National Federations, Technical Experts