**Level 3 Classifier Competency Assessment – Shadow Classification**

* The Shadow Classification is the last step of the Level 3 Transfer-up process and should be completed by the Level 2 Classifier at a CPEDI within three (3) months after the Transfer-up Course (interview). This evaluation form is to be completed by the Chief at that competition.
* In the Shadow Classification, the Level 2 Classifier should assist with or complete the duties of the Chief Classifier (such as creating the compensating aids list, drafting a schedule of classification and/or observation times, ensuring the classification space is set up appropriately, completing interim forms, etc.)
* The Chief Classifier will arrange a time to discuss the competency assessment and provide supportive and constructive feedback prior to leaving the competition
* The form should be sent by the Chief Classifier to the FEI ([thya.moritz@fei.org](mailto:thya.moritz@fei.org)) within two (2) weeks after the event.

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| **FEI Level 3 Classifier Competency Assessment** | | | | | | |
| **Assessment Date:** |  | | **Competition:** |  | | |
| **Level 2 Classifier:** |  | | | **Chief Classifier:** | |  |
| **Number of Athletes Assessed:** | |  | | **Tick one** | | **Feedback/comments / or note if not observed** |
| **Level 3 Competencies** | | | | **Meets** | **Development opportunity** |
| **Chief Classifier Duties** | | | |  |  |  |
| Obtains the list of competing athletes from the OC and the list of new or medical review classifications from the FEI | | | |  |  |  |
| Creates the compensating aids list from the FEI Masterlist and distributes it to the OC | | | |  |  |  |
| Assists with scheduling the athlete classifications and observations | | | |  |  |  |
| Determines what will be needed for the classification space at the competition and is able to problem solve any issues with the space available | | | |  |  |  |
| Assists with completion of interim classification forms | | | |  |  |  |
| Shows leadership in communicating with other officials and managing any situations related to classification | | | |  |  |  |
| **Communication** | | | |  |  |  |
| Communicates complex information in English (written and spoken) with clarity and confidence to the Athlete and others | | | |  |  |  |
| Communicates more complex information effectively to Athletes, support personnel, officials and volunteers involved with FEI Para-Equestrian sport if the opportunity arises | | | |  |  |  |
| Able to explain the procedures of an Evaluation Session to the Classification Panel, Athletes and Athlete's support personnel, including eligibility requirements, Minimal Impairment Criteria, Protest procedures, and the procedure following a designation of Not Eligible - (Impairment or MIC) | | | |  |  |  |
| Able to provide a complete explanation of findings of the Classification Panel to Athletes and Athlete's support personnel | | | |  |  |  |
| Maintains confidentiality of Athlete information at all times | | | |  |  |  |
| Able to resolve conflicts | | | |  |  |  |
| Able to have difficult conversations with the athlete and support personnel regarding decisions around eligibility and Grade | | | |  |  |  |
| **Athlete Evaluation** | | | |  |  |  |
| In depth understanding of all documentation and the overall process in detail relevant to Athlete Classification as required by the FEI | | | |  |  |  |
| Demonstrates respect and concern for athlete welfare and safety during all aspects of the classification process; identifies potential risks and addresses them | | | |  |  |  |
| Demonstrates a thorough understanding of each of the four stages of the classification process (IPC Classification Code) including • UHC assessment • Eligible impairment assessment (athlete evaluation) • Minimal Impairment Criteria assessment • Determining the Profile, Grade allocation, and Status allocation | | | |  |  |  |
| Sound knowledge of underlying health conditions and impairments which are eligible to be classified for Para equestrian sport | | | |  |  |  |
| Able to determine eligible impairment to be assessed in Athletes with complex underlying health condition(s) and/or impairments | | | |  |  |  |
| Demonstrates sound knowledge and practical application of assessing each eligible impairment | | | |  |  |  |
| Demonstrates appropriate physical handling of the Athlete throughout the assessment process | | | |  |  |  |
| Able to determine if Athlete meets the Minimal Impairment Criteria | | | |  |  |  |
| Determines appropriate Profile, Grade, and Status following evaluation for complex impairments | | | |  |  |  |
| Able to observe the Athlete with complex impairment(s), both mounted and unmounted, and identify postures and movements used by the Athlete and impact of their impairment | | | |  |  |  |
| Sound knowledge the physical requirements of riding/driving | | | |  |  |  |
| Able to identify situations where the Athlete or others may be intentionally misrepresenting their impairment and take appropriate action | | | |  |  |  |
| Can describe the different categories of compensating aids, explain to others in detail, and advise as required | | | |  |  |  |
| Able to appropriately allocate profile specific compensating aids for an Athlete with complex impairment | | | |  |  |  |
| Sound working knowledge of the process for approving non-standard compensating aids and able to explain to others their use in the competition for Athletes of new status | | | |  |  |  |
| **Rules** | | | |  |  |  |
| Demonstrates a thorough knowledge of the FEI competition structure for Para equestrian - dressage and driving | | | |  |  |  |
| Able to work with the OC at a competition to ensure all aspects of Classification are managed | | | |  |  |  |
| Thorough understanding of the relevant discipline sport rules (Dressage/Driving) and FEI General Regulations | | | |  |  |  |
| Be familiar FEI Veterinary Regulations, Para Dressage Stewards Manual and Annexes, and FEI Dressage Handbook | | | |  |  |  |
| Good knowledge of the role, structure, and function of the FEI in relation to Para-Equestrian and how Classification fits within this organisation | | | |  |  |  |
| Thorough knowledge of the Classification Rules | | | |  |  |  |
| In depth knowledge of the FEI Sport Rules for Para-Dressage/Driving Competition and their application | | | |  |  |  |
| Demonstrates a sound working knowledge of the Protest/Appeals pathway and the role of a Chief Classifier in dealing with Protests/Appeals. | | | |  |  |  |
| Can describe the role of the IPC in detail in regard to classification for para sport | | | |  |  |  |
| Able to mentor Level 1 and Level 2 Classifiers | | | |  |  |  |
| Demonstrates a thorough understanding of the purpose of the IPC Athlete Classification Code and International Standards | | | |  |  |  |
| Can identify complex situations where there may be a Conflict of Interest for self or others | | | |  |  |  |
| Demonstrated ability to deliver initial and refresher education courses to National level classifiers and classifier candidates | | | |  |  |  |
| **Teamwork and/or Leadership** | | | |  |  |  |
| Demonstrates leadership skills to the Classification panel during the competition | | | |  |  |  |
| Demonstrates high level complex problem solving/decision making skills. Able to make decisions in difficult situations, even in difficult circumstances | | | |  |  |  |
| Strong, proactive, and effective organisational skills to ensure all aspects of Classification activities run smoothly and efficiently at Competitions | | | |  |  |  |
| Demonstrates ability to work as a member of the broader team of officials at a competition | | | |  |  |  |
| Shows respect for other officials and support personnel | | | |  |  |  |
| **Additional comments and recommendations** | | | | | | |
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**OUTCOME**

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| This assessment has been discussed with the Level 2 Classifier named above | | YES |
| The Level 2 Classifier agrees with the assessment | YES | NO |
| The Shadow Classification has been passed | YES | NO |
| If no, provide reason: | | |

Name of the Chief Classifier: Signature: