**Level 3 Classifier Competency Assessment – Shadow Classification**

* The Shadow Classification is the last step of the Level 3 Transfer-up process and should be completed by the Level 2 Classifier at a CPEDI within three (3) months after the Transfer-up Course (interview). This evaluation form is to be completed by the Chief at that competition.
* In the Shadow Classification, the Level 2 Classifier should assist with or complete the duties of the Chief Classifier (such as creating the compensating aids list, drafting a schedule of classification and/or observation times, ensuring the classification space is set up appropriately, completing interim forms, etc.)
* The Chief Classifier will arrange a time to discuss the competency assessment and provide supportive and constructive feedback prior to leaving the competition
* The form should be sent by the Chief Classifier to the FEI (thya.moritz@fei.org) within two (2) weeks after the event.

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| **FEI Level 3 Classifier Competency Assessment** |
| **Assessment Date:**  |  | **Competition:** |  |
| **Level 2 Classifier:**  |  | **Chief Classifier:** |  |
| **Number of Athletes Assessed:** |  | **Tick one**  | **Feedback/comments / or note if not observed**  |
|  **Level 3 Competencies** | **Meets**  | **Development opportunity** |  |
| **Chief Classifier Duties** |  |  |  |
| Obtains the list of competing athletes from the OC and the list of new or medical review classifications from the FEI |[ ] [ ]   |
| Creates the compensating aids list from the FEI Masterlist and distributes it to the OC |[ ] [ ]   |
| Assists with scheduling the athlete classifications and observations |[ ] [ ]   |
| Determines what will be needed for the classification space at the competition and is able to problem solve any issues with the space available |[ ] [ ]   |
| Assists with completion of interim classification forms |[ ] [ ]   |
| Shows leadership in communicating with other officials and managing any situations related to classification |[ ] [ ]   |
| **Communication** |  |  |  |
| Communicates complex information in English (written and spoken) with clarity and confidence to the Athlete and others |[ ] [ ]   |
| Communicates more complex information effectively to Athletes, support personnel, officials and volunteers involved with FEI Para-Equestrian sport if the opportunity arises |[ ] [ ]   |
| Able to explain the procedures of an Evaluation Session to the Classification Panel, Athletes and Athlete's support personnel, including eligibility requirements, Minimal Impairment Criteria, Protest procedures, and the procedure following a designation of Not Eligible - (Impairment or MIC) |[ ] [ ]   |
| Able to provide a complete explanation of findings of the Classification Panel to Athletes and Athlete's support personnel |[ ] [ ]   |
| Maintains confidentiality of Athlete information at all times |[ ] [ ]   |
| Able to resolve conflicts |[ ] [ ]   |
| Able to have difficult conversations with the athlete and support personnel regarding decisions around eligibility and Grade |[ ] [ ]   |
| **Athlete Evaluation** |  |  |  |
| In depth understanding of all documentation and the overall process in detail relevant to Athlete Classification as required by the FEI |[ ] [ ]   |
| Demonstrates respect and concern for athlete welfare and safety during all aspects of the classification process; identifies potential risks and addresses them |[ ] [ ]   |
| Demonstrates a thorough understanding of each of the four stages of the classification process (IPC Classification Code) including• UHC assessment• Eligible impairment assessment (athlete evaluation)• Minimal Impairment Criteria assessment• Determining the Profile, Grade allocation, and Status allocation |[ ] [ ]   |
| Sound knowledge of underlying health conditions and impairments which are eligible to be classified for Para equestrian sport |[ ] [ ]   |
| Able to determine eligible impairment to be assessed in Athletes with complex underlying health condition(s) and/or impairments |[ ] [ ]   |
| Demonstrates sound knowledge and practical application of assessing each eligible impairment |[ ] [ ]   |
| Demonstrates appropriate physical handling of the Athlete throughout the assessment process |[ ] [ ]   |
| Able to determine if Athlete meets the Minimal Impairment Criteria |[ ] [ ]   |
| Determines appropriate Profile, Grade, and Status following evaluation for complex impairments |[ ] [ ]   |
| Able to observe the Athlete with complex impairment(s), both mounted and unmounted, and identify postures and movements used by the Athlete and impact of their impairment |[ ] [ ]   |
| Sound knowledge the physical requirements of riding/driving |[ ] [ ]   |
| Able to identify situations where the Athlete or others may be intentionally misrepresenting their impairment and take appropriate action |[ ] [ ]   |
| Can describe the different categories of compensating aids, explain to others in detail, and advise as required |[ ] [ ]   |
| Able to appropriately allocate profile specific compensating aids for an Athlete with complex impairment |[ ] [ ]   |
| Sound working knowledge of the process for approving non-standard compensating aids and able to explain to others their use in the competition for Athletes of new status |[ ] [ ]   |
| **Rules** |  |  |  |
| Demonstrates a thorough knowledge of the FEI competition structure for Para equestrian - dressage and driving |[ ] [ ]   |
| Able to work with the OC at a competition to ensure all aspects of Classification are managed |[ ] [ ]   |
| Thorough understanding of the relevant discipline sport rules (Dressage/Driving) and FEI General Regulations |[ ] [ ]   |
| Be familiar FEI Veterinary Regulations, Para Dressage Stewards Manual and Annexes, and FEI Dressage Handbook |[ ] [ ]   |
| Good knowledge of the role, structure, and function of the FEI in relation to Para-Equestrian and how Classification fits within this organisation |[ ] [ ]   |
| Thorough knowledge of the Classification Rules |[ ] [ ]   |
| In depth knowledge of the FEI Sport Rules for Para-Dressage/Driving Competition and their application |[ ] [ ]   |
| Demonstrates a sound working knowledge of the Protest/Appeals pathway and the role of a Chief Classifier in dealing with Protests/Appeals. |[ ] [ ]   |
| Can describe the role of the IPC in detail in regard to classification for para sport |[ ] [ ]   |
| Able to mentor Level 1 and Level 2 Classifiers |[ ] [ ]   |
| Demonstrates a thorough understanding of the purpose of the IPC Athlete Classification Code and International Standards |[ ] [ ]   |
| Can identify complex situations where there may be a Conflict of Interest for self or others |[ ] [ ]   |
| Demonstrated ability to deliver initial and refresher education courses to National level classifiers and classifier candidates |[ ] [ ]   |
| **Teamwork and/or Leadership** |  |  |  |
| Demonstrates leadership skills to the Classification panel during the competition |[ ] [ ]   |
| Demonstrates high level complex problem solving/decision making skills. Able to make decisions in difficult situations, even in difficult circumstances |[ ] [ ]   |
| Strong, proactive, and effective organisational skills to ensure all aspects of Classification activities run smoothly and efficiently at Competitions |[ ] [ ]   |
| Demonstrates ability to work as a member of the broader team of officials at a competition |[ ] [ ]   |
| Shows respect for other officials and support personnel |[ ] [ ]   |
| **Additional comments and recommendations** |
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**OUTCOME**

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| This assessment has been discussed with the Level 2 Classifier named above | [ ]  YES |
| The Level 2 Classifier agrees with the assessment  | [ ]  YES | [ ]  NO |
| The Shadow Classification has been passed  | [ ]  YES | [ ]  NO |
| If no, provide reason: |

Name of the Chief Classifier: Signature: