

## FEI Level 3 Classifier Self-Reflection Essay

The self-reflection component of the Level 3 Transfer-Up Course is designed to encourage applicants to reflect on how their skills and competencies meet the requirements of a Level 3 Classifier.

Candidates are required to **submit a self-reflection essay** that is typed (font size 11) and 2–3, A4 pages in length. The essay provides the opportunity for the candidate to demonstrate how they meet the required competencies and how they will carry out the responsibilities required of a Level 3 Classifier. The essay is to be written with reference to the competencies required of a Level 3 Classifier which are provided below. Comparison with Level 2 competencies can be made as well. Candidates are also encouraged to refer the FEI Rules and Regulations (e.g. Para Dressage Rules or Classification Rules) to support their reflection. The completed self-reflection essay must be submitted to the FEI ([thya.moritz@fei.org](mailto:thya.moritz@fei.org)) **within 4 weeks of receiving this request**.

On completion of the self-reflection activity, candidates will then be invited by the FEI to participate in an **interview with two FEI Course Directors**. It is expected the interview will take no longer than 1 hour and may be conducted in person or virtually at a time convenient for all parties. During the interview, the candidate will be required to work through several case studies to demonstrate the application of their knowledge, skills and competencies to classification situations relevant to a Level 3 Classifier.

### **Level 3 Classifier Competencies** (Ref: FEI Classifier Competencies document)

<u>Competency Area</u>	<u>Level 3 Classifier</u>
<b>Communication</b>	Communicates complex information in English (written and spoken) with clarity and confidence to the Athlete and others
	Communicates more complex information effectively to Athletes, support personnel, officials and volunteers involved with FEI Para-Equestrian sport if the opportunity arises
	Able to explain the procedures of an Evaluation Session to the Classification Panel, Athletes and Athlete's support personnel, including eligibility requirements, Minimal Impairment Criteria, Protest procedures, and the procedure following a designation of Not Eligible - (Impairment or MIC)
	Able to provide a complete explanation of findings of the Classification Panel to Athletes and Athlete's support personnel
	Maintains confidentiality of Athlete information at all times
	Able to resolve conflicts
	Able to have difficult conversations with the athlete and support personnel regarding decisions around eligibility and Grade
<b>Athlete Evaluation</b>	In depth understanding of all documentation and the overall process in detail relevant to Athlete Classification as required by the FEI
	Demonstrates respect and concern for athlete welfare and safety during all aspects of the classification process; identifies potential risks and addresses them
	Demonstrates a thorough understanding of each of the four stages of the classification process (IPC Classification Code) including <ul style="list-style-type: none"> <li>•UHC assessment</li> <li>•Eligible impairment assessment (athlete evaluation)</li> <li>•Minimal Impairment Criteria assessment</li> <li>•Determining the Profile, Grade allocation, and Status allocation</li> </ul>
	Sound knowledge of underlying health conditions and impairments which are eligible to be classified for Para equestrian sport
	Able to determine eligible impairment to be assessed in Athletes with complex underlying health condition(s) and/or impairments
	Demonstrates sound knowledge and practical application of assessing each eligible impairment

	Demonstrates appropriate physical handling of the Athlete throughout the assessment process
	Able to determine if Athlete meets the Minimal Impairment Criteria
	Determines appropriate Profile, Grade, and Status following evaluation for complex impairments
	Able to observe the Athlete with complex impairment(s), both mounted and unmounted, and identify postures and movements used by the Athlete and impact of their impairment
	Sound knowledge the physical requirements of riding/driving
	Able to identify situations where the Athlete or others may be intentionally misrepresenting their impairment and take appropriate action
	Can describe the different categories of compensating aids, explain to others in detail, and advise as required
	Able to appropriately allocate profile specific compensating aids for an Athlete with complex impairment
	Sound working knowledge of the process for approving non-standard compensating aids and able to explain to others their use in the competition for Athletes of new status
<b>Knowledge of FEI Rules/IPC Athlete Classification Code</b>	Demonstrates a thorough knowledge of the FEI competition structure for Para equestrian - dressage and driving
	Able to work with the OC at a competition to ensure all aspects of Classification are managed
	Thorough understanding of the relevant discipline sport rules (Dressage/Driving) and FEI General Regulations
	Be familiar FEI Veterinary Regulations, Para Dressage Stewards Manual and Annexes, and FEI Dressage Handbook
	Good knowledge of the role, structure, and function of the FEI in relation to Para-Equestrian and how Classification fits within this organisation
	Thorough knowledge of the Classification Rules
	In depth knowledge of the FEI Sport Rules for Para-Dressage/Driving Competition and their application
	Demonstrates a sound working knowledge of the Protest/Appeals pathway and the role of a Chief Classifier in dealing with Protests/Appeals.
	Can describe the role of the IPC in detail in regard to classification for para sport
	Able to mentor Level 1 and Level 2 Classifiers
	Demonstrates a thorough understanding of the purpose of the IPC Athlete Classification Code and International Standards
	Can identify complex situations where there may be a Conflict of Interest for self or others
	Demonstrated ability to deliver initial and refresher education courses to National level classifiers and classifier candidates
<b>Teamwork and/or Leadership</b>	Demonstrates leadership skills to the Classification panel during the competition
	Demonstrates high level complex problem solving/decision making skills. Able to make decisions in difficult situations, even in difficult circumstances
	Strong, proactive, and effective organisational skills to ensure all aspects of Classification activities run smoothly and efficiently at Competitions
	Demonstrates ability to work as a member of the broader team of officials at a competition
	Shows respect for other officials and support personnel