**Level 3 Classifier Interview Assessment – Evaluation Form**

* The Level 3 Classifier interview is the second step of the Level 3 Transfer-up Course (first part is the self-reflection essay).
* The interview will be completed with two (2) FEI Classifier Course Directors chosen by the FEI.
* During the interview, the Level 2 Classifier will be presented with three (3) classification case scenarios; they will discuss how they would approach each situation.
* The Level 2 Classifier will then share 1 classification scenario they have been a part of and discuss what went well and/or what could have been done differently.

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| --- | --- |
| **Interview Date:**  |  |
| **Applicant Name:**  |  |
| **Interviewer/ Course Director #1:**  |  |
| **Interviewer/ Course Director #2:** |  |

**Case Scenario #1**

|  |  |  |  |
| --- | --- | --- | --- |
| **Competencies** | **Meets** | **Needs Development** | **Feedback/Comments** |
| **Chief Classifier Duties*** Describes procedures relating to the required duties of the chief classifier
 |[ ] [ ]   |
| **Communication*** Able to discuss complex classification situations in English
* Demonstrates a comprehensive understanding of the evaluation procedures surrounding classification
* Provides appropriate recommendations for conflict resolution
* Discusses need for confidentiality and professionalism in all interactions
* Discusses importance of communicating with other officials
 |[ ] [ ]   |
| **Athlete Evaluation*** Demonstrates an in depth understanding of the documentation and procedures surrounding classification and the stages of the classification process
* Appropriately discusses underlying health conditions, eligibility, and assessment choice
* Describes an understanding of the allocation of the profile, grade, status, and compensating aids
* Able to describe procedures for managing complex situations related to classification assessment
 |[ ] [ ]   |
| **Rules*** Demonstrates appropriate knowledge of the FEI competition structure, discipline rules, and General Regulations
* In depth knowledge of the Classification Rules and procedures related to classification
* Describes an understanding of the protest and appeals process
 |[ ] [ ]   |
| **Teamwork/Leadership*** Demonstrates high level complex problem-solving skills
* Able to make appropriate decisions in complex or difficult situations
* Describes ability to be organized and provide leadership
* Demonstrates a willingness to collaborate with other officials
 |[ ] [ ]   |
| **Additional comments and/or recommendations related to this case study:**  |
|  |

**Case Scenario #2**

|  |  |  |  |
| --- | --- | --- | --- |
| **Competencies** | **Meets** | **Needs Development** | **Feedback/Comments** |
| **Chief Classifier Duties*** Describes procedures relating to the required duties of the chief classifier
 |[ ] [ ]   |
| **Communication*** Able to discuss complex classification situations in English
* Demonstrates a comprehensive understanding of the evaluation procedures surrounding classification
* Provides appropriate recommendations for conflict resolution
* Discusses need for confidentiality and professionalism in all interactions
* Discusses importance of communicating with other officials
 |[ ] [ ]   |
| **Athlete Evaluation*** Demonstrates an in depth understanding of the documentation and procedures surrounding classification and the stages of the classification process
* Appropriately discusses underlying health conditions, eligibility, and assessment choice
* Describes an understanding of the allocation of the profile, grade, status, and compensating aids
* Able to describe procedures for managing complex situations related to classification assessment
 |[ ] [ ]   |
| **Rules*** Demonstrates appropriate knowledge of the FEI competition structure, discipline rules, and General Regulations
* In depth knowledge of the Classification Rules and procedures related to classification
* Describes an understanding of the protest and appeals process
 |[ ] [ ]   |
| **Teamwork/Leadership*** Demonstrates high level complex problem-solving skills
* Able to make appropriate decisions in complex or difficult situations
* Describes ability to be organized and provide leadership
* Demonstrates a willingness to collaborate with other officials
 |[ ] [ ]   |
| **Additional comments and/or recommendations related to this case study:**  |
|  |

**Case Scenario #3**

|  |  |  |  |
| --- | --- | --- | --- |
| **Competencies** | **Meets** | **Needs Development** | **Feedback/Comments** |
| **Chief Classifier Duties*** Describes procedures relating to the required duties of the chief classifier
 |[ ] [ ]   |
| **Communication*** Able to discuss complex classification situations in English
* Demonstrates a comprehensive understanding of the evaluation procedures surrounding classification
* Provides appropriate recommendations for conflict resolution
* Discusses need for confidentiality and professionalism in all interactions
* Discusses importance of communicating with other officials
 |[ ] [ ]   |
| **Athlete Evaluation*** Demonstrates an in depth understanding of the documentation and procedures surrounding classification and the stages of the classification process
* Appropriately discusses underlying health conditions, eligibility, and assessment choice
* Describes an understanding of the allocation of the profile, grade, status, and compensating aids
* Able to describe procedures for managing complex situations related to classification assessment
 |[ ] [ ]   |
| **Rules*** Demonstrates appropriate knowledge of the FEI competition structure, discipline rules, and General Regulations
* In depth knowledge of the Classification Rules and procedures related to classification
* Describes an understanding of the protest and appeals process
 |[ ] [ ]   |
| **Teamwork/Leadership*** Demonstrates high level complex problem-solving skills
* Able to make appropriate decisions in complex or difficult situations
* Describes ability to be organized and provide leadership
* Demonstrates a willingness to collaborate with other officials
 |[ ] [ ]   |
| **Additional comments and/or recommendations related to this case study:**  |
|  |

**Applicant Provided Case Scenario**

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| --- | --- | --- | --- |
| **Competencies** | **Meets** | **Needs Development** | **Feedback/Comments** |
| **Chief Classifier Duties*** Describes procedures relating to the required duties of the chief classifier
 |[ ] [ ]   |
| **Communication*** Able to discuss complex classification situations in English
* Demonstrates a comprehensive understanding of the evaluation procedures surrounding classification
* Provides appropriate recommendations for conflict resolution
* Discusses need for confidentiality and professionalism in all interactions
* Discusses importance of communicating with other officials
 |[ ] [ ]   |
| **Athlete Evaluation*** Demonstrates an in depth understanding of the documentation and procedures surrounding classification and the stages of the classification process
* Appropriately discusses underlying health conditions, eligibility, and assessment choice
* Describes an understanding of the allocation of the profile, grade, status, and compensating aids
* Able to describe procedures for managing complex situations related to classification assessment
 |[ ] [ ]   |
| **Rules*** Demonstrates appropriate knowledge of the FEI competition structure, discipline rules, and General Regulations
* In depth knowledge of the Classification Rules and procedures related to classification
* Describes an understanding of the protest and appeals process
 |[ ] [ ]   |
| **Teamwork/Leadership*** Demonstrates high level complex problem-solving skills
* Able to make appropriate decisions in complex or difficult situations
* Describes ability to be organized and provide leadership
* Demonstrates a willingness to collaborate with other officials
 |[ ] [ ]   |
| **Additional comments and/or recommendations related to this case study:**  |
|  |

**OUTCOME**

|  |  |  |
| --- | --- | --- |
| The Level 3 interview has been passed  | [ ]  YES | [ ]  NO |
| If no, provide reason: |

Names: 1. Course Director: Signature

2. Course Director: Signature