



# **JOB DESCRIPTION**

## **Technical Delegates**

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## Technical Delegates

### Job title

FEI Levels 1-4 Eventing Technical Delegate.

### Job analysis

**As an Assistant Technical Delegate**, assists the Technical Delegate at International Events by taking over specific planning activities.

**As a Technical Delegate**, approves the technical and administrative arrangements for the conduct of the Competition, taking into account all aspects related to the management of the risk; will supervise the accommodation of Horses and Athletes, and the stewarding team at the Competition; will liaise with the Chief Medical Officer in regard to the Medical Plan as well as the implementation of the Serious Incident Management protocol.

The authority of the Technical Delegate shall be absolute until they have reported to the Ground Jury that they are satisfied with all the arrangements. Thereafter, they will continue to supervise the technical and administrative conduct of the Event and will advise and assist the Ground Jury, Veterinary Commission and the Organising Committee.

The Technical Delegate should take full responsibility of the Cross Country test, with the Course Designer and the President of the Ground Jury. The Ground Jury should challenge the Technical Delegate and Course Designer when they think it is necessary, but will not be allowed to ask for changes on their own.

### Profile

- To have an English proficiency adapted to Levels 1-2-3 and 4 respectively A2-B1-B2 and C1.
- To be current with the FEI maintenance status for Officials.
- To be able to work under pressure.
- To be able to assess situations and take prompt and appropriate decisions.
- To be able to take responsibility.
- To be team-oriented and federate people.
- To have courteous and calm manners.
- To have good communication and conflict resolution skills.
- To be physically able to carry out the FEI Eventing Technical Delegate's tasks.
- To have knowledge in the following areas:
  - Horsemanship and Horse management, appropriate to the level of responsibility
  - Ability to advocate alterations to course design to obtain a test of the right technical level according to FEI Eventing Rules and guides if necessary.
  - Frangible technology choice according to the type of fences and approaches, the procedure used if activated, ability to challenge the Course Designer and fitting of the devices used.
  - Saddlery and other equipment, and their correct use.
  - Equine and equestrian terminology.

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- FEI Rules and Regulations.
- Proactive problem solving to be able to prevent problems before they occur, and analytical thinking in getting evidence to help the Ground Jury make decisions within the Rules.
- Media and Social Media.

## Work area

According to the FEI Eventing Rules.

## Reports to

**The Assistant Technical Delegate** reports to the Technical Delegate.

**The Technical Delegate** reports to the FEI and to the President of the Ground Jury (PGJ) during the entire duration of the Competition.

## Team management

The Technical Delegate is responsible for organising the Assistant Technical Delegate's duties.

## Key responsibilities

### All levels and function

- To respect the FEI Officials' Code of Conduct.
- To ensure that the Eventing Rules and Cross Country Design Guide for Officials are followed.

### Assistant Technical Delegate

Supplemental to the above-mentioned characteristics:

- To ensure that all tasks assigned by the Technical Delegate are met.

### Levels 1-4 Technical Delegate

Supplemental to the above-mentioned characteristics:

- **Before the Competition**
  - To inspect and approve courses for all three tests, including the type and dimensions of obstacles and measurements of courses, ensuring their suitability for the level of Competition - and inspect the facilities for exercising and training.
  - To measure all courses and ensure they are in line with indicated distances and dimensions in the Rules, and to inspect courses early enough to allow for modifications to be made and ensuring the questions are clear and safe to the Horse.
  - To supervise Officials and Athletes' briefings and manage/monitor all technical personnel such as fence Judges, or timekeepers.

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- To approve instructions for Officials in consultation with the Ground Jury if possible, and provide a rough sketch if necessary of any questionable routes - with all Athletes to be informed at the briefing. This should be done as soon as possible after the Technical Delegate's decision.
- To understand thoroughly the Serious Incident Management Plan.
- **During the Competition**
  - To ensure good communication with all teams and Officials (Medical, Veterinarian, Chief Steward, Course Designer, Athlete Representatives, etc.).
  - To investigate all enquiries regarding scoring, including penalties awarded, and to report to and advise the Ground Jury on any decisions they are required to make.
  - To get video footage of Dressage or XC tests from the Organising Committee if necessary.
  - To review video evidence/query process coordinated by the Assistant Technical Delegate.
  - To monitor any case of Dangerous Riding.
  - To monitor any case Abuse of Horse.
  - To review and sign-off the results of the three tests and confirm the final results before publication at the event.
- **After the Competition**
  - To complete and send the Technical Delegate's report to the FEI Eventing Department within 10 days.