



FEI™ ENDURANCE

Schedule Guidelines 2024

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INTRODUCTION

Dear National Federations,

The FEI Endurance department is pleased to provide you with the FEI Endurance Schedule Guidelines for 2024. Kindly take note of the highlighted sections in **red** that are related to changes in the 2024 FEI Endurance Rules.

The aim of this document is to help you with the process of completing the 2024 Endurance Schedules, including all versions of the Draft Schedules until their final approval.

Some screenshots have been used as examples, in order to facilitate understanding. Please note that all screenshots are displayed as examples only.

Should you have any questions, please do not hesitate to contact us on:

endurance@fei.org

Kind regards,

FEI Endurance Department

GENERAL REMARKS

The Endurance Schedule Template for 2024 can be found [here](#).

Please make sure to use the latest version of the Schedule. After completing it, please email it to endurance@fei.org. We will then check it and send back a version for you to correct (if needed).

- Always make modifications on the most recent version of the Schedule sent from the FEI.
- Use a color/highlighter for every modification you make in the Schedule.
- The template is locked for an easier reading and filling of the Schedule. Please note that any unlocked version will not be accepted by the FEI.
- Always complete the Organiser Protocol on the last page. In the Events section, please list only the Events within that Draft Schedule, i.e., not all the Events you organize over the year. It must be signed and stamped by the National Federation (NF) and the Organising Committee (OC).

2024 FEI ENDURANCE DRAFT SCHEDULE

I. DENOMINATION OF THE EVENT

Every Event of the Show must be registered in the FEI Approved Calendar. Please check that all your Events listed in the Schedule match with the ones approved on the [FEI Calendar](#).

Show	NF	Start Date	End Date	Events
Fontainebleau	FRA	13/10/2023	14/10/2023	CEI3* 160 (13/10), CEI2* 120 A (13/10), CEI2* 120 B (14/10), CEI2* 70+(2) (A), CEI1* 100 B (A) (14/10), CEI1* 100 A (13/10), CEIYJ2* 120 (14/10)

Figure 1: FEI Calendar

I. DENOMINATION OF THE EVENT

Venue: Fontainebleau
Date: 13-14/10 -2023
NF: FRA

Level of Event:

CEI3*	<input checked="" type="checkbox"/> 160 km	CEIYJ2*	<input checked="" type="checkbox"/> 120 km
CEI2*A	<input checked="" type="checkbox"/> 120 km		
CEI2*B	<input checked="" type="checkbox"/> 120 km		
CEI2*	<input checked="" type="checkbox"/> 70+(2) km		
CEI1*A	<input checked="" type="checkbox"/> 100 km		
CEI1*B	<input checked="" type="checkbox"/> 100 km		
CEN	<input checked="" type="checkbox"/> 160 km	CEN	<input checked="" type="checkbox"/> 70+(2) km
CEN	<input type="checkbox"/> 121 km	CEN	<input checked="" type="checkbox"/> 103 km

Figure 2: FEI Schedule

If an Event needs to be added/modified/removed, please send a Calendar Modification Form via your respective NF to the FEI within the relevant deadline to calendar@fei.org. The Calendar Modification Form can be found [here](#). Please note that you will be required to create and enter your password to access this document.

Please note that if the National Rides (CENs) are scheduled to take place along the International ones (CEIs), you will need to provide this information in the "Level of Event" section shown above.

II. GENERAL INFORMATION

Please make sure that the members of the Organising Committee and the Event Director are not listed as Officials for the event, as per Article 155 of the [FEI General Regulations](#). Any conflict of interest is forbidden.

III. OFFICIALS

➤ Officials panel:

When several Events are held on the same day, please note that it is requested to have the same panel of Key Officials, for all Events: President of the Ground Jury, Technical Delegate, Chief Steward, President of the Veterinary Commission and President of the Treating Veterinary Commission.

You will need to choose the level of Officials based on the highest level of Event category taking place.

➤ Checking the Officials:

Please complete the Officials table based on the [FEI Endurance Rules](#) (Article 848 & Annex 6) and depending on the star level of your event (CEI1*, CEI2* CIM, CEI2*, CEI3*).

A useful tool is also the "Officials in Endurance" list linked [here](#).

Please check that the FEI ID numbers match the names of Officials. In addition, make sure that the column "NF" in the Officials' table corresponds to the Official's National Federation and not to their nationality, or country of residence.

➤ Ground Jury:

In CEI3* events, the Foreign Judge can be from the same country, provided that they are residents of a different time zone of the Event location **or in a different province/state that is at least 500 kms/8 hrs by road from the location where the Event will take place** (Article 848.4 of the [FEI Endurance Rules](#)).

- The Technical Delegate can be appointed as a member of the Ground Jury panel. The Technical Delegate can also serve as the President of the Ground Jury **or Chief Steward** (Article 852.6 of the [FEI Endurance Rules](#)), given there are more than 30 Horses entered in the Event and upon approval of the FEI.

Ground Jury Member	10059999	Pierre Fernand	SUI	L4
Technical Delegate	10059999	Pierre Fernand	SUI	L4

➤ Veterinary Commission:

- The President of the Veterinary Commission and the Foreign Veterinary Delegate should be consulted by the OC and the Technical Delegate as early as possible regarding the planning for Vet Gates and other Horse safety issues at the Event (Article 854.2 of the [FEI Endurance Rules](#)).
- At CEI 1* **and CEI2* CIM**, the President of the Veterinary Commission will also be responsible for the duties normally undertaken by a Foreign Veterinary Delegate (Article 854.3 of the [FEI Endurance Rules](#)).

➤ Treating Veterinary Commission:

- For CEI1* **and CEI2* CIM Events**, the OC must appoint one Endurance Treating Veterinarian per each 50 entries (Annex 6 of the [FEI Endurance Rules](#)). For example, if CEI1* **or CEI2* CIM** Events have 100 entries, then the OC must appoint two Endurance Treating Veterinarians.

- For **CEI2*** and CEI3* Events, the OC must appoint one Endurance Treating Veterinarian per each 30 entries (Annex 6 of the [FEI Endurance Rules](#)). For example, if there are 62 entries, then the OC must appoint two Endurance Treating Veterinarians.
- Primary VDs must not have been the VD at the same Event, including all levels of Competition for more than 3 consecutive years without taking at least a 3-year break from the Event, according to Article 1119.1 of the [FEI Veterinary Rules](#).
- In the 2024 FEI Endurance Rules, subject to the prior approval of the President of the Ground Jury, a Treating Veterinarian who has been appointed on the approved Event Schedule, may assist in conducting the veterinary inspections on the vet lanes when there is a high number of Horses arriving together, provided this Treating Veterinarian has the required level (EOV) to perform this function, and provided there are no Horses that need treatment, and that this Veterinarian has not already treated a Horse. Please refer to Annex 5, point 9.2.1 of the [FEI Endurance Rules](#) for more details.
 - If this is the case at your Event, please indicate using a (*) which Treatment Veterinarian may be assigned to the line as per Article stated above.

VI. OFFICIALS

The NF confirms that all officials listed are in compliance with the FEI Officials' Code of Conduct

Event: - Date / /2024						
Ref.	Panel	Function	FEI ID	Name	NF	Level
1	Ground Jury	Ground Jury President	000	000	000	000
		Ground Jury Member	000	000	000	000
		Ground Jury Member	000	000	000	000
		Ground Jury Member	000	000	000	000
2	Foreign Judge	Foreign Judge	000	000	000	000
3	Technical Delegate	Technical Delegate	000	000	000	000
4	Chief Steward	Chief Steward	000	000	000	000
5	Stewards	Steward	000	000	000	000
		Steward	000	000	000	000
6	FEI Foreign Veterinary	Foreign Veterinary Delegate	000	000	000	000
	FEI Veterinary Delegate or Veterinary Commission	Veterinary Commission President	000	000	000	000
		Veterinary Commission Member	000	000	000	000
		Veterinary Commission Member	000	000	000	000
7	Treating Veterinarians Veterinary Service Manager (VSM)	Treating Veterinarian President	000	000	000	000
		Endurance Veterinary Treatment Member	12345678	*Maria Müller	SUI	EVT2 *EOV3
		Endurance Veterinary Treatment Member	000	000	000	000
		Endurance Veterinary Treatment Member	000	000	000	000
		24 Hours Veterinary Service Manager (VSM)	000	000	000	000
8	Medical Doctor / Medical Services	Medical Doctor	000	000	000	000
9	Farrier	Farrier	000	000	000	000

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

Please indicate by using a (*) which treatment Veterinarians may be called to the line as per Annex 5, point 9.2.1.

➤ Rotation of Officials:

- A 'key Official' includes the President of the Ground Jury, the Foreign Judge, the Technical Delegate, the Chief Steward and the President of the Veterinary Commission (Article 849.1 of the [FEI Endurance Rules](#)).
- Where only one Event is held each year at a particular venue, a person may serve as a key Official in the same function at that Event no more than three times in any five-year rolling period (Article 849.2 of the [FEI Endurance Rules](#)).

- Where more than one Event is held each year at a particular venue, a person may serve as a key Official **in the same function** at that venue for no more than three Events per year (Article 849.3 of the [FEI Endurance Rules](#)).

IV. INVITATIONS

CEIs: do not forget to complete the number of Horses per competitor (maximum 2) and if the invitations are open to all countries or restricted to specific countries. If restricted, a list of the NFs concerned by the invitation must be provided.

VII. INVITATIONS

1. General

a) Championships & CEIOs

Please refer to Art. 843.2 of the FEI Endurance Rules

b) CEIs

Countries invited (name)

Number of Competitors per country

Number of Horses per competitor (max 2.)

Open
Unlimited
2

V. TIMETABLE

Please provide here all the information that may be useful for the Athletes and their teams in their preparation for your Event. If you are also hosting CENs at your Show, then you are required to provide this information in a separate table that is indicated on the Draft Schedule template.

VI. ENTRIES

Entries for CEI2*CIM will be capped at 99 entries in the FEI Entry System (as per Article 803.1.2.1 of the [FEI Endurance Rules](#)).

ENTRY DATES and ENTRY FEE:

- **Definite entries:** Definite entries must reach the OC at the latest four days preceding the beginning of the Event, according to Article 844.3.2 of the [FEI Endurance Rules](#). The period of Event starts 1 hour prior to the 1st Veterinary Inspection and ends 30 minutes after the signing of results by the President of the Ground Jury.
- **Last substitution date and time:** is 1 hour prior to the First Veterinary Inspection. If there are several days of Events, a different day of First Veterinary Inspection must be indicated and then a different date/time for the last substitution deadline.
- **Entry fee:** Please complete the amount and include the currency. If there is no entry fee, please indicate that.

Event	Definite entry date	Last substitution date and time <i>1h prior to the first vet inspection</i>	Entry Fee
CEI3* - 160km	02/10/2023	12/10/2023 – 15h	380 €
CEI2* A - 125km	02/10/2023	12/10/2023 – 15h	320 €
CEI1* A 103km	02/10/2023	12/10/2023 – 15h	220 €
CEI2* 70+(2)	02/10/2023	12/10/2023 – 15h	320 €
CEI2* B - 121km	02/10/2023	13/10/2023 – 15h	320 €
CEIYJ2* - 121km	02/10/2023	13/10/2023 – 15h	320 €
CEI1* B - 103km	02/10/2023	13/10/2023 – 15h	220 €

NO-SHOWS/LATE WITHDRAWALS

Here you will need to indicate the amount that will be charged with a late withdrawal or a no-show. If you do not change any fee for the two above-mentioned situations, then you can just indicate "Zero" or "None".

ADDITIONAL FEES/CHARGES BY THE ORGANISER:

EADCMP Fee: Included in entry fee ☐ Not included in entry fee ☐

Kindly complete by ticking the box whether the EADCMP fee will be included in the entry fee or not. To learn more, please visit this [site](#).

VII. COMPETITION DETAIL

COMPETITION

- Indicate whether the Event will have an Individual or a Team classification and complete all the rest of the information required.
 - Team Classification has to be notified in case of CEIO registration in the FEI calendar. For standard CEI events, only Individual Competitions can be considered.
- Indicate if there are any Vet Gate closing times, as well as the value of the Average or Minimum Loop Speed, maximum time by which Horses must cross the finish line and total riding time (please see example and explanations on different calculations below).
- Type of terrain must comply with the restrictions set out in Article 818.3 of the [FEI Endurance Rules](#).
- Please also indicate if you will be hosting any CEN rides during your Event. And if yes, whether the Officials panel will be the same as for the CEIs.

PLACE AND TIME OF START

Please complete the table with the start date and time of each event category. It is recommended that there is at least 15 minutes difference between the start of each Event. Please note that if the CENs take place along the CEIs, you will also need to provide the information about the CENs in the table below.

How to calculate Vet Gate Closing Times?

Please note that providing Vet Gate Closing Times is optional.

Please refer to Article 818.5.1 of the *FEI Endurance Rules* below for more details:

818.5.1 If adverse conditions or other considerations such as extreme weather conditions arise that might compromise the ability of Combinations to complete a course safely, the President of the Ground Jury and the President of the Veterinary Commission, in consultation with the OC and the Foreign Veterinary Delegate, may require compulsory halts or establish a maximum time for a Loop/Phase and/or the closing times of Vet Gates, to ensure that Combinations do not fall too far behind the other Combinations and to ensure the safety and welfare of Horses and Athletes.

In order to calculate Vet Gate Closing times, the overall method is based on adding the Loop Riding Time calculated using the Minimum Loop Speed and Loop Distance, and the maximum Recovery Time to the Start Time of each Loop (*Start Time of each Loop + Loop Riding Time + Maximum Recovery Time = Vet Gate Closing Time*).

Please see an example below:

Distance (D_t): 120 km

Minimum Loop Speed (AV_L): 12 km/hour

Total riding time (T): $T = D_t / AV_L \Rightarrow T = 120 \text{ km} / 12 \text{ km/hour} = 10 \text{ hours}$

Start time of the Competition: 07h00

Event :	CEI(O)2*/CEI(O)YJ2* 120km			
Number of phases	KM	Minimum time for 12km/hour	Hold Times	Recovery Times (minutes) – Article 816.6.1
1	40	3h20min	40	15
2	40	3h20min	40	15
3	20	1h40min	50	15
4	20	1h40min	Into Finish	20
Total KM	120			

As a result, the final calculation will look as follows:

Vet Gate Number	Start time		Loop Riding Time		Maximum Recovery Time		VG Closing time		Hold Time		Departure time for next loop
VG1	07h00	+	3h20min	+	15min	=	10h35	+	40	=	11h30
VG2	11h30	+	3h20min	+	15min	=	15h05	+	40	=	16h00
VG3	16h00	+	1h40min	+	15min	=	17h55	+	50	=	19h00
VG4	19h00	+	1h40min	+	20min	=	21h00				

How to calculate the maximum time by which Horses must cross the finish line?

To your **start time** you should add the **Total Riding Time**, the **sum of Hold Times** and the **sum of Recovery Times** (excluding 20 minutes for the last Phase).

Please see an example below:

Distance (D_t): 120 km

Minimum Loop Speed (MV_L): 12 km/hour

Total riding time (T): $T = D_t / MV_L \Rightarrow T = 120 \text{ km} / 12 \text{ km/hour} = 10 \text{ hours}$

Start time of the Competition: 07h00

Event :	CEI(O)2*/CEI(O)YJ2* 120km			
Number of phases	KM	Minimum time for 18km/hour	Into a hold (minutes) of	Recovery Times (minutes) – Article 816.6.1
1	40	133 minutes	40	15
2	40	133 minutes	40	15
3	20	67 minutes	50	15
4	20	67 minutes	Into Finish	20
Total KM	120			

The sum of all Hold Times (HT) is equal to 40 min + 40 min + 50 min = 130 min = 2h10min.

The sum of Recovery Times (RT) is equal to 15 min + 15 min + 15 min = 45 min.

➔ *Warning! The recovery time of 20 minutes for the last Phase is not included in this count. We would like to know the time limit for when Horses must cross **the finish line** and not the time limit for when they must enter the Vetting Area.*

As a result, the final calculation will look as follows:

Start time	+	T	+	HT	+	RT	
07h00	+	10h00	+	2h10min	+	45min	= 20h40

Maximum time by which Horses must cross the finish line is 20h40.

It is still possible for CEN and CEI competitions to start together, providing the mutual agreement of the PGJ, the TD, the PVC, the PTC and the VSM. For more information, please refer to Article 802.6.1 and 802.6.2 of the [FEI Endurance Rules](#) and the [CEI CEN Biosecurity Measures Leaflet](#).

HEART RATES

Please indicate whether you will perform a one-phase or a two-phase Veterinary Inspection at your Event (more details can be found in Article 816.5.2 of the FEI Endurance Rules).

MINIMUM DISTANCE PER DAY

Please complete the km and hold time for every phase taking into account the following:

➤ Phases

All Events must comply with the following table (Article 814.4.4 of the [FEI Endurance Rules](#)):

Length of course	Minimum number of Loops
100-119 km	Three
120-139 km	Four
140-160 km CEI 3*	Five
160 km 3* Championship	Six

➤ Holds

- For CEI 1* and 2*, there must be at least one Hold Time of a minimum of 40 minutes.
- For CEI 3* and Championships, there must be at least one Hold Time of a minimum of 50 minutes.
- **Hold time must meet a minimum of thirty minutes for distances of 20km to 29km loops, and one minute per 1 km completed for 30km Loops and above.**
- The maximum scheduled Hold Time for a single hold in a one-day Event is 60 minutes.

➤ Requirements for Loops (Article 814.4 of the [FEI Endurance Rules](#))

Loop time is calculated from the time the Combination crosses the start line of a Loop until it reaches the end line of that Loop. Loop time does not include any recovery time or time spent in the Vetting Area.

5. Minimum Distance Per Day

Event:	CEI(O)1*/CEI(O)YJ1*		
Number of phases	KM	Minimum time for 18km/h ¹	Into a hold (minutes) of
1	40	133 minutes	40
2	34	113 minutes	40
3	26	87 minutes	FINISH
Total KM	100		
		Number	
Crewing Points max 1 per 5 km		6	
Drinking water Points min 1 per 10 km		10	

The Minimum Time for 18 km/h is updated by the FEI (no action is required from your side).

As per Articles 822.4.2 and 822.4.3 of the FEI Endurance Rules, **there must be at least 5 km between crew points**, and there are also separate areas on the course **at least every 10 km where drinking water** will be provided for Horses.

VIII. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

Please complete this whole section. Below you will find some clarification on Points 1 to 5 of this section:

- **Stables:** compulsory for CEI2* and CEI3* events or multiday events. For CEI1* and CEI2* CIM, you must note if stabling is available and in line with the FEI Veterinarian stabling regulation.
- **Scoring/Timing Provider:** the fields must be completed so you can check that there is no conflict of interest with the Officials appointed. We will use this information in case we need to follow up on the results. Please also mention if the Service Provider/Timing Service is FEI certified. You can find more information on FEI certification [here](#).
- **Advertising & Publicity:** Please tick the correct box "allowed" or "not allowed".
- **Horses/Ponies transport:** Please complete if the transport expense is at the charge of the Organiser or the Athlete.
- **Entry Right To Showgrounds/Accredited Persons:** please indicate the number of accredited persons that will be allowed at your Event. Please note that according to Article 132 of the FEI General Regulations, Horse Owner receive 2 accreditations per Horse according to the FEI Passport, so this number should not be changed on the Schedule document.

Please refer to the [CEI CEN Biosecurity Measures Leaflet](#) for more information on biosecurity measures to be taken with the FEI and national Horses.

IX. VETERINARY MATTERS

Please indicate in this section any specific veterinary matters that Athletes coming to your Event must be aware of prior to their arrival. You are free to include any information that you think will be important.

X. ADDITIONAL INFORMATION

PRIZE MONEY DISTRIBUTION:

- **Total Prize Money**
 - Please indicate the exact amount of prize money: total & breakdown, considering that the 1st prize must not exceed 1/3 of the total.
 - If there is no prize money, please indicate that by writing "none" or "zero".
- **Best Condition Award**
 - If there is a Best Condition Award, please also indicate it (consult Article 862 of the [FEI Endurance Rules](#) for more information).

➤ **Awards**

- Please choose the type of award that will be distributed (for example: medals, certificates, plaques, rosettes, etc.). It is compulsory to provide an Award, according to Article 857.2 of the [FEI Endurance Rules](#).

XI. ANNEXES

FEI ENTRY SYSTEM

- Please add at least one person with FEI ID and full contact details that will have access to the FEI Entry System, as ADMIN right. This category allows the user to accept/reject entries.
- There is also the possibility to have only a CONSULT right for some members of the Organising Committee. This category only allows the user to consult/download the entry lists.
- In case the person does not have a FEI ID, the FEI can create it for them, provided that you enter a valid Email Address. If this is the case, please inform us about it on endurance@fei.org.