

# FEI EDUCATION TERMINOLOGY

## DEFINITIONS & ABBREVIATIONS

**Applicant** – A National Official who is seeking an FEI function.

**Assessment** – A formal evaluation taken by FEI Officials during maintenance.

**Blended Learning** – A combination of online and in-person education.

**Campus Student** – A user enrolled in an FEI Campus course.

**Certification** – Formal process by which the FEI evaluates and verifies the qualification of Officials in accordance with the requirements of the FEI Education System.

**Certification Student** – A person with an FEI ID enrolled in an FEI education programme.

**CES Function Module** – An assessment about a function specific topic, as part of the CES Online Assessment.

**CES General Module** – An assessment about a discipline or veterinary general topic, as part of the CES Online Assessment.

**CES Interview Assessment** – An assessment conducted by Course Directors to validate a current status.

**CES Maintenance Course** – A triennial in-person or online course (80% attendance) with assessment to maintain a current status.

**CES Officiating Review** – A yearly automatic review of officiating records to maintain a current status.

**CES Online Assessment** – A yearly online assessment to maintain a current status.

**Classification Panel** – A group of Para Equestrian Classifiers working together as team members to allocate FEI Grades and Grade Statuses to Athletes, in accordance with the FEI Classification Rules and the FEI Classification Manual.

**Competency-based Evaluation System (CES)** – A method to educate, evaluate and certify FEI Officials to ensure they are able to fulfil their duties and responsibilities at FEI Events.

**Completion Certificate** – An FEI document proving attendance and completion of an FEI in-person or online course and seminar.

**Course** – An online or in-person format where education is delivered and evaluated by an examination or assessment.

**Course Author** – An FEI-approved expert providing content to the FEI.

**Course Director** – An FEI-approved expert conducting a course, seminar or forum.

**Education** – The process supporting the acquisition of required knowledge, skills and experience by Officials through a blended learning education programme.

**Education System** – A system describing the transfer-up and maintenance processes for FEI Officials in a given FEI discipline.

**Equivalency** – A national level/function approved to be equivalent to the lowest FEI level/function in a given discipline.

**Equivalency Examination** – Evaluation of a National Official coming from a National Federation with an equivalency to enter an FEI level 2 course.

**Examination** – A formal evaluation taken by Officials during transfer-up.

**FEI Official Certificate** – An FEI document certifying the status of an FEI Official with all associated rights, privileges and responsibilities.

**Fit to Officiate** – Ability to perform the physical and intellectual tasks required by an FEI function/level in a given discipline.

**Formally Recommended** – Being endorsed in writing by a National Federation certifying the fulfilment of requirements to enter an FEI education programme.

**Forum** – An in-person or online meeting to exchange on views and ideas on particular subjects.

**Function** – A set of responsibilities defined in the FEI General Regulations for an FEI Official to officiate at FEI Events (Judge, Steward, Course Designer, Technical Delegate, Veterinarian, and Classifier).

**Function Closed** – FEI Official not allowed to officiate.

**Function On-hold** – FEI Official temporarily not allowed to officiate.

**Function Open** – FEI Official allowed to officiate.

**In Good Standing** – Being a registered member of the FEI and of a National Federation and not being subject to any sanction or disciplinary action from the FEI or from the National Federation.

**Learning Control Quiz** – An FEI Campus course self-assessment.

**List of FEI Officials** – The current list of approved FEI Officials with an open function and allowed to officiate at FEI Events.

**Level** – A sub-division of a function according to the FEI Education System.

**Maintenance** – The process allowing FEI Officials to keep a function at a certain level.

**Maintenance Year** – The annual cycle for maintenance, running from 15 December to 14 December of the following calendar year, and divided in two periods, the transition period from 15 December to 31 March, and a regulated period from 31 March to 14 December.

**Mentor Judge/Official** – An approved FEI Official, supervising and evaluating Officials during transfer-up.

**Mentor Classifier** – A Para Equestrian Classifier, with at least an FEI Level 2 status and 5 years of certification, who trains and assesses Level 1 Para Equestrian Classifiers.

**Not Passed** – Not reaching the minimum passing rate.

**Official** – A person who officiates according to Chapter VII of the FEI General Regulations.

**Participant** – An FEI Official who takes part in an FEI course, seminar or forum.

**Passed** – Reaching the minimum passing rate.

**Requirements** – Conditions to be fulfilled prior to starting the education in a transfer-up.

**Role** – The officiating assignment performed by an FEI Official at an FEI Event according to their function/level.

**Regulated Period** – The period of the maintenance year running from 31 March to 14 December during which an FEI Official must have “passed” the yearly CES Online Assessment to officiate at FEI Events.

**Seminar** – An in-person or online meeting.

**Shadow Judging/Officiating** – To informally judge/officiate at an FEI Event and being examined by an FEI Mentor Judge/Official.

**Sit-In** – Accompanying and being evaluated by an FEI Official during an FEI Event, without taking an active part in it.

**Status** – The level/function an FEI Official is listed with in the FEI List of Officials.

**Transfer-up** – A process allowing Officials to gain an FEI function and/or level.

**Transition Period** – The period of the maintenance year running from 15 December to 31 March and during which an FEI Official with an open function can officiate at FEI Events without having “passed” the yearly CES Online Assessment.

**Virtual Judging Seminar** – An FEI seminar with an approved online judging system conducted by an FEI Course Director.