

## Exchange Programme for FEI Officials

The FEI recognizes the need for FEI Officials to gain experience through officiating at events on a higher level than those being available in their own country. To enable National Federations to enhance the level of their FEI Officials (but not for status maintenance purposes), the FEI has a development programme called:

### “Exchange Programme for FEI Officials”

Its purpose is to assist National Federations and FEI Officials in getting access to international events and being an official member of the respective team of officials.

The Exchange Programme is available for all FEI Officials in all FEI Disciplines, with the exception of Eventing where a separate training programme has been set up.

The FEI Education and Standards Department, along with the respective FEI Discipline Departments, is coordinating the Exchange Programme requests.

The requests must be made on the official application form (available on the same page of the FEI website as this document).

The applicants would need to submit the application to the respective FEI Discipline Departments, as follows:

FEI Discipline	Name	Email Address
Jumping	Mr Somesh Dutt	<a href="mailto:somesh.dutt@fei.org">somesh.dutt@fei.org</a>
Dressage, Para-Dressage	Ms Anna Milne	<a href="mailto:anna.milne@fei.org">anna.milne@fei.org</a>
Endurance, Driving, Vaulting Reining	Ms Camilla Kjellqvist	<a href="mailto:camilla.kjellqvist@fei.org">camilla.kjellqvist@fei.org</a>
Veterinary	Ms Anne Pellaud	<a href="mailto:anne.pellaud@fei.org">anne.pellaud@fei.org</a>
All requests to be copied to the FEI Education and Standards Department, Ms Tammy Thill: <a href="mailto:tammy.thill@fei.org">tammy.thill@fei.org</a>		

Following is the outline of the process to be followed:

- Step 1           The applicant should contact the Organising Committee (OC) of the event she/he aspires to gain experience from, and check if she/he can be on the official's team for the particular event.  
On request the FEI will provide the contact details of the OC.
- Step 2           If the applicant gets a positive response about officiating in that particular event, the applicant should estimate the various expenses – airfare, meals, accommodation, etc. and list these costs in the application form.
- Step 3           After consultation of the applicant's NF, the FEI then decides on the application and on whether to cover costs in part or full or at all, and communicates its decision to the applicant and her/his NF.
- Step 4           The applicant should arrange for the travel and accommodation etc. and retain the invoices for the specific expenses that have been agreed to with the FEI in advance.
- Step 5           After the event, the applicant should send invoices, expense claim form and feedback form to the FEI. The FEI reimburses the amount to the applicant.

Should you need further information, please contact Dr Harald Muller (FEI Director Education and Standards): [harald.muller@fei.org](mailto:harald.muller@fei.org).