



EQUESTRIAN TEST EVENT

SPORT ENTRIES FORM GUIDE

The following guide has been created to assist you filling in the entry form. Please also refer to the Excel file which contains a tab labelled “AAEX” to serve as example of a completed form. If you come to encounter any difficulties or have any questions, feel free to contact the Sport Entries Team at EQTESTEVENTSEQ@tokyo2020.jp

Remember, the Sport Entries deadline is July 12th 20:00 JST (Japan Standard Time).

Athlete Form

Preferred Family Name	Family name as registered in the FEI database;
Preferred Given name	Given name as registered in the FEI database;
Date of Birth	Complete using dd/mm/yyyy format;
Gender	Choose from the list of options in the dropdown menu;
Individual Participation	Mark each event in which you will participate with the X in the dropdown option;
World Rank	This field will be completed by SEQ using data gathered from FEI official website on July 13 th .
World Rank Points	This field will be completed by SEQ with data gathered from FEI official website on July 13 th .
IF Code	This field should be filled with athlete FEI ID;

Horse Form

Name	Horse name as shown in passport;
Sex	Choose from the list of options in the dropdown menu. Refer to the “CODE” tab in the Excel file for details;
Year of Birth	Complete using dd/mm/yyyy format;
Birth Country	Country as shown in Passport;
Sire	Name of sire as shown in Passport;
Breed	Choose from the list of options in the dropdown menu. Refer to the “CODE” tab in the Excel file for details;
Colour	Choose from the list of options in the dropdown menu. Refer to the “CODE” tab in the Excel file for details;

Organisation	Complete this field with the IOC NOC CODE;
Passport (FEI ID No.)	Complete this field with the passport used to register the horse on FEI database;
Owner	Owner name as shown in the horse passport. Names not included in the horse passport will not be accepted;
Second Owner	Owner name as shown in the horse passport. Names not included in the horse passport will not be accepted;
Groom	Name here should match the one used to register on the accreditation system;