



DRESSAGE

Schedule Guidelines

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INTRODUCTION

Dear National Federations,

The FEI Dressage department is very pleased to provide you with the FEI Dressage Schedule Guidelines.

The aim of these Guidelines is to help you with the process of completing the Dressage Schedules, while ensuring the coherence of all versions of the Draft Schedules until their final approval.

Here below you will find some general guidelines to follow and more specific ones corresponding to the chapters of the Dressage Schedule.

Some screenshots have been used as examples, in order to facilitate the process.

We hope that you will find these guidelines useful and we thank you for your continued collaboration.

Please Note: all screenshots are displayed as examples only.

Should you have any questions or difficulties regarding the FEI Dressage Draft Schedules, please do not hesitate to contact the FEI Dressage Department.

FEI KNOWLEDGBASE

Further guidance for Event Organisers can be found on the FEI Knowledgebase platform – Event Organisers Guide <https://knowledgebase.fei.org/index.php?>

GENERAL

- 1) Please always use the last updated version of the draft schedule template for FEI approval. (Available on the FEI website).

This template must be received locked and protected, otherwise it will not be accepted.

- 2) Please use a color/highlighter for every modification you make in the schedule when an update is necessary as soon as the schedule is already approved and published.

FEI SCHEDULE – DRESSAGE

I. DENOMINATION OF THE EVENT

- Every category of the event must be in relation with the FEI Calendar.

Please check that all your categories listed in the schedule match with the ones approved on the FEI Calendar: <https://data.fei.org/Calendar/Search.aspx>

Show	NF	Start Date	End Date	Events
Mumbai	IND	02/01/2023	05/01/2023	CDI2*
Thermal CA	USA	05/01/2023	08/01/2023	CDI3*, CDI2*, CDI1*, CDI-W, CDIYH, CDIY, CDIJ, CDICCh-A, CDIP, CDIU25, CDIAm
Exloo	NED	05/01/2023	08/01/2023	CDI3*, CDI1*, CDIY, CDIJ, CDICCh-A, CDIP, CDIU25
Neustadt Dosse (D)	GER	11/01/2023	15/01/2023	CDI4* (A)
Wellington, FL (Stadium)	USA	11/01/2023	15/01/2023	CDI3*, CDI2*, CDI1*, CDI-W, CDIYH, CDIY, CDIJ, CDICCh-A, CDIP, CDIU25, CDIAm
Basel, St. Jakobshalle	SUI	12/01/2023	15/01/2023	CDI-W

- If a category is not listed and needs to be added or if one needs to be removed, please send a Calendar Form modification from your respective NF to the FEI in due time by contacting the FEI Calendar department (calendar@fei.org).

II. GENERAL INFORMATION

- Please make sure that the members of the organizing committee and the Event Director are correctly listed for the event, as we may be able to contact them directly if needed.

III. OFFICIALS

➤ Panel of officials:

1. Ground Jury (General Regulations, Dressage Rules) and Foreign Judge (General Regulations, Dressage Rules)

2. Foreign Technical Delegate (General Regulations, Dressage Rules)
Compulsory only for World Cup™ Finals, Championships and Games and appointed by the FEI.

3. Chief Steward

and

4. Assistant Steward (General Regulations, Dressage Rules and Manual for Stewards)

For Championships and Games, the FEI will appoint one Level 3 Foreign Chief Steward. At least two (2) minimum Level 1 Stewards must be appointed by the OC in addition.

At CDIs and CDIOs, one Level 2 (Chief Steward) and at least one minimum Level 1 Steward must be appointed by the OC.

At CDI05* one Level 3 Steward (Foreign Chief Steward) and at least two (2) minimum Level 1 Stewards must be appointed by the OC.

According to the size (number of overall competitors at the Event) and type of Event, a sufficient number of Stewards must be appointed by the OC in consultation with the Chief Steward, prior to the Event.

All Stewards at international Events should preferably hold at least a Level 1 status. If this is not the case, they must have received formal instruction in their specific responsibility from the Chief Steward.

5. FEI Veterinary Delegate (General Regulations, Dressage Rules, Veterinary Regulations)

The FEI Veterinary Delegate must be selected from the FEI List of Official Veterinarians for the relevant discipline.

Or

FEI Veterinary Commission (General Regulations, Dressage Rules, Veterinary Regulations)

The composition of the Veterinary Commission, which is compulsory for Regional and Olympic Games, FEI World Cup™ Finals, all FEI Championships and CDIOs and the appointment of its President and members must be in accordance with the Veterinary Regulations.

6. Veterinary Services Manager / FEI Permitted Treating Veterinarian (Veterinary Regulations)

➤ Contact of officials:

Do not forget to add the email contact details of all officials mentioned, including the Veterinary Services Manager, doctor and the farrier (preferably phone number for these ones).

IV. INVITATIONS

- General Regulations, Dressage Rules, and if applicable the FEI Dressage World Cup™ Rules and FEI Dressage Nations Cup™ Rules.

VI. INVITATIONS

Number of NFs invited:	16
State which NFs are invited:	GBR, BEL, ESP, ITA, SUI, POR, POL, DEN, AUT, FRA, NED, GER, THA, IND, IRL
Reserve NFs:	All - upon request and according to availability - mail to laure@pec-lemans.com
Total Number of athletes:	
CDI3*:	40
CDI2*:	25
CDI1*:	40
CDIU25/CDIY/CDIJ:	15
CDICh/CDIAm:	10
CDIP:	25
Number of home athletes:	
CDI3*:	8
CDI2*:	4
CDI1*:	6
CDIU25/CDIY/CDIJ:	6
CDICh/CDIAm:	4
CDIP:	5
Number of athletes per NF:	2 per category
Number of horses per athlete:	CDI3*: 2, other: 1 (2 horses can be allowed if less than 5 couples are entered in the category in order to respect the minimum break between two horses for a rider). Request to laure@pec-lemans.com
Athletes are invited by the Organiser through their NF.	
One (1) groom per athlete.	

V. ENTRIES

1. ENTRY DATES and FEES:

Nominate entries: Must be stated for Championships and Games only.

Definite entries: These entries must be made at the latest four (4) days preceding the beginning of the Event. These represent the final selection of Athletes and Horses that may participate to the Event.

Last substitution date and time: The OC must state in the Schedule the latest date for substitution of Horse(s) and Athlete(s).

1.ENTRY DATES AND FEES:

Deadlines for entries

Definite Entries: 22 December 2022

Last date for substitutions: 04 January 2023

Entries have to be in accordance with the FEI Dressage Rules and the FEI General Regulations.

Entry Fee: Please complete the amount. If there is not, it should be notified clearly.

Entry fee per horse:	CDICh and CDIP: € 400,- (VAT excluded) CDI1*, CDIJ, CDIY, CDIU25 and CDI3*: € 500,- (VAT excluded)
Stabling fee per horse (if any):	N/A
Starting fee per horse (if any):	N/A
VAT:	9%
Total fee per horse:	CDICh and CDIP: € 436,- CDI1*, CDIJ, CDIY, CDIU25 and CDI3*: € 545,-

3. ADDITIONAL FEES/CHARGES BY THE ORGANISING COMMITTEE:

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee:

Included in compulsory entry fee ☐ Not included in compulsory entry fee ☒

Lower-Level Events (CIMs) CHF 18 per horse per event
(For definition of CIMs see Appendix E of the FEI General Regulations)
Higher-Level Events CHF 25 per horse per event
(All other events not defined as CIM)

Electricity (upon request):	€ 90,75 (included 21% VAT)
Manure disposal:	€ 40,- (included 9% VAT)
Hay:	€ 10,- (included 9% VAT)
Shavings:	€ 12,50 (included 9% VAT)
Health Certificates:	€ 139,- inc. 21% VAT.
Tack Box:	€ 150,- inc. 21% VAT.
Fee bigger stable:	€ 100,- inc. 21% VAT (must be applied with entries).
Extra horse:	€ 250,- inc. 21 % VAT.

The entry fee can be paid at the show office during the check- out. You can pay by bank, debit or credit card. Credit cards costs: 6% bank costs over the total amount. Cheques are not accepted.

VI. TIMETABLE

SCHEDULE GUIDELINES

➤ Please provide a timetable as complete as possible:

	Day	Date	Time
• <u>Opening of stables</u>	Wednesday	04/01/2023	12:00
• <u>Horse Inspection</u>			
CDICh, CDIP, CDI1* & CDIY	Wednesday	04/01/2023	18:00
CDIY, CDIU25 and CDI3*	Thursday	05/01/2023	20:30
Re – inspection CDICh, CDIP, CDI1* & CDIY	Thursday	05/01/2023	08:30
Re – inspection CDIY, CDIU25 & CDI3*	Friday	06/01/2023	08:30
• <u>Declaration of Starters</u>	Not later than one (1) hour after the horse inspection.		
• <u>Draw:</u>			
D01, D02, D03 and D04	Wednesday	04/01/2023	20:00
D06, D07, D08, D09 and D10	Thursday	05/01/2023	21:15

- All further draws will be made within about four hours after the concerning competition.

VII. COMPETITION DETAIL

1. COMPETITION

- Please refer to the Dressage Rules.

FIRST DAY: Thursday

DATE: 5th January 2023

COMPETITION No D01 CDIP

Test: Pony Riders Team
Number of horses per athlete: 2
Open to: 20
Draw/Art: Art 417.3.1
Total prize money: In kind

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COMPETITION No D02 CDIch-A

Test: Children Preliminary B
Number of horses per athlete: 1
Open to: 10
Draw/Art: Art 417.3.1
Prize money: In kind

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COMPETITION No D03 CDIY

Test: Young Riders Team
Number of horses per athlete: 2
Open to: 20
Draw/Art: Art 417.3.1
Prize money: € 780,-
Breakdown: € 220,- € 180,- € 150,- € 130,- € 100,-

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COMPETITION No D04 CDI1*

Test: Prix St. Georges
Number of horses per athlete: 2
Open to: 20
Draw/Art: Art 417.3.1
Prize money: € 990,-
Breakdown: € 325,- € 235,- € 185,- € 135,- € 110,-

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VIII. ANNEXES

1. FEI ENTRY SYSTEM

- Please add at least one person with FEI ID and full contact details that will have access to the FEI Entry System, as ADMIN right.
- There is also the possibility to have only a CONSULT right for some members of the organizing committee. If so, you need to indicate it.
- In case the person does not have a FEI ID, the FEI might be able to create it for him/her, providing you enter a valid Email Address.