

FEI COMMUNICATION VI

Dear members of the FEI delegation at the Tokyo Paralympic Games,

Please find below our Communication VI, which outlines the Covid-19 countermeasures which will apply to you once on the venue in Tokyo.

We regularly publish updates and clarification on the FEI's website page [Covid Liaison Officer at Tokyo 2020 Paralympics](#).

If you do not find the answer to your questions after reading our emails and the website information please contact us at: covid.tokyo.paralympics@fei.org.

Kind regards,

Your FEI Covid-19 Liaison Officer team

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I. DAILY TESTING IN TOKYO

All FEI delegates are required to carry out daily self-testing (saliva sample) during their stay in Tokyo. The self-testing kits are distributed and then collected after use at the site below:

Venue name	Equestrian Park EQP
Distribution and collection site	Kowa-ryo 1F Sitting Room
Operational times	07:00-19:00

The procedure to carry out the tests is explained in Annex I below.

For each test, you must register the sample barcode number and your accreditation number each time they provide a sample. This is the only way the sample bar code can be linked to the person. To register your test samples, go the designated website (<https://2020pcr.kinoshita-group.co.jp/users-test/register>), carefully enter your accreditation number, date of birth, and barcode number before submitting your saliva sample. In addition, make a screenshot of a registration page and a photo of the barcode of the test sample to keep as a record of your submission.

II. OTHER INFORMATION YOU NEED FOR YOUR DAILY LIFE AT THE GAMES

Please refer to the [FEI CLO hub](#) section for additional information you need to know for your daily life on the venue, and in particular:

- The “Paralympic Games Official's Guide (Equestrian)” (section “FEI Paralympics Communications”)
- The table published under section “During the Games”.

ANNEX I – PROCEDURE FOR SALIVA SAMPLE COLLECTION FOR THE DAILY SELF TESTING

Procedure for Saliva Sample Collection

Do not eat, drink, smoke, brush your teeth or use mouthwash within 30 minutes of your test.

[Recommendation: to avoid inaccuracy in the results]

Please brush your teeth 2 hours before your test. After that, do not eat or smoke. Furthermore, do not drink within 30 minutes of your test.

1 Prior confirmation

Do you have a "zippered bag", "Sample collection kit", and "Barcode sticker"?

2 Open the package

Take out a "Collection tube" and "Straw"

3 Expel your saliva through the straw until the level in the clean tube reaches the 1.5ml line

If your saliva is less than 1.5ml, it may not be possible to examine

4 Close the cap tightly

Please discard a straw after use

5 Check the condition of your Sample collection tube

Make sure there is no saliva on your Sample collection tube

6 Affix a Barcode sticker to the Sample tube vertically

Please affix a Barcode sticker in the middle of the tube

7 Place your Sample collection tube into a zippered bag

Please tightly seal zippered bag

8 Submit your Sample to a collection spot

Remember to register online before you submit your sample!

Please confirm you've correctly entered your 7-digit accreditation number

AVOIDING COMMON MISTAKES WHEN SUBMITTING A PCR SALIVA SAMPLE

【System URL】

<https://2020pcr.kinoshita-group.co.jp/users-test/register>

***Please register the necessary information for this system before submitting a saliva sample.**



1 Use the correct Accreditation Number

Your accreditation number is the 7-digit number on front of accreditation card



2 Use the correct date format for date of birth

The date of birth needs to be entered as: mm/dd/yyyy

Date of birth (mm/dd/yyyy)

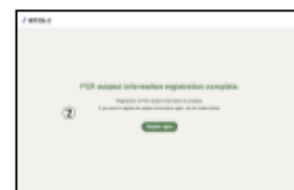
MM DD YYYY

3 Entering the barcode details

The character displayed as "0" is the number "ZERO" (not an alphabet "O")

4 Completing the submission

The information is only submitted once you see the screen pictured to the right.



5 Keep a record of your barcode

To help resolve any issues keep a record of the 11-digit barcode (we recommend taking a picture of it)