

FEI Vaulting World Cup™ Final - Check list for Organising Committees

Accommodation & information for the Athletes:

Vaulters, Lungers and Grooms are one unit, and should preferably have rooms reserved/booked in the same hotel

Ideally, ensure the whole team can attend meals at the same venue

When the horse inspection is planned consideration must be taken that horses need rest after travel. Some horses travel 1000 kms such the competitors may want to arrive the night before. (Details Vet-Check and Accommodation in FEI Vaulting World Cup™ Rules)

Shuttle service from the stables to the hotel (when applicable) should be available until 2 hours after the end of the last test of the day/prize giving ceremony.

Stables for the Vaulting Horses should, if possible, be congregated together

Detailed directions must be provided with contact info of the OC

The time and place for the draw, must be announced preferably 30 minutes after the end of the horse inspection

Publish a running order for the veterinary inspection

Training, warm up & prize giving

Ideally the warm up arena should be large enough to allow a minimum of 3 circles

Timetable for times when the warm up arena is available for the Vaulters Riding should be allowed at any time or clearly defined

Decide from what time the warm up arena is available only for the Vaulters before the competitions (ideally 60 minutes, minimum 30 minutes)

At least 5 Vaulters and Lungers per category should be invited to the prize-giving, with only the three winning horses

Competition Arena

Determine when the circle of the main arena is to be built. This can either take place during the night before the competition is taking place (when all other classes are finished, suggested for OCs without much experience) or on the day of the competition, prior to the start of the competition.

Depending on the staff, it might take about 15 Minutes to build the circle

It is suggested to use spotlights/laser lights to indicate the position of the circle alignment

If possible, the Vaulters should be allowed at least once to enter the arena for familiarisation with their horses to inspect the arena (with or without the circle in place) under the saddle, at hand or for training, e.g. when other classes are finished/not yet beginning

The circle must be at least 20 m diameter. If there is more space in an arena, it is preferable to have more space on the circle.

dim lighting on the crowd to add to stage theatre feeling and create atmosphere

Competition

Vaulting competitions must be scheduled with due consideration that it takes at least an hour to cool down, wash, store equipment etc. The Vaulting competitions should therefore be finished preferably before 23.00 hrs.

The Vaulters organize themselves in the Warm-Up arena. They take the circles in the order of go, one after another.

The prize-giving should take place immediately after the last test

Press

Decide on the number of Vaulters and Lungers in the press conference.
The press conference should take place immediately after the prize-giving.
Athlete's statements or interviews can be shown on the giant screen and can include pre-recorded messages about their themes etc... These clips can be shown prior to the start of the vaulter in question.

Judges/officials

The Ground Jury is appointed by the FEI, the other Officials are appointed by the OC and approved by the FEI. At least four different nations must be represented on the Ground Jury.

The OC is responsible for appointing a Chief Steward with experience in Vaulting.

Score sheets/templates must be available for judging

Music (OC in collaboration with their music partner)

Vaulters bring their own music for Run In, for their Free test and for their Technical test.

(If they don't bring Run In, the OC can play what they think is appropriate)
Immediately after the salute the music should be turned down low to give the horse time for concentration

(this is a good moment for the interviews to be played on the screen)

The Music for the free test/Technical test of the Vaulter starts when the Vaulter raises their arm

Make sure that the Music Partner can react on signs of the Vaulter (Turn the Music down or up)

Lower music when the announcer is announcing the scores

Different music for winning score

Important information for Athletes at the draw/meeting

Time allowed in first warm up arena

Time allowed in second warm up arena

Actual start time

Prize giving for all Athletes or just top five?

If any, Press conference for all Athletes or just top three?