STATUTORY POSITION

MEMBER OF THE ATHLETES COMMITTEE
&
MEMBER OF THE DISCIPLINE TECHNICAL COMMITTEE

1. TERM

The term will begin at the close of the General Assembly the year of the Athlete’s election. The Member is elected for a period of 4 years and remains in office unless the Member resigns, is dismissed by the Board or ceases to act as Member for any other reason.

2. PRIMARY POLICY RESPONSIBILITY

To be the link between active Athletes and the FEI and ensure that Athletes’ point of view are taken into account in the deliberations of the Discipline Committee and of the Athletes Committee.

To support and actively endorse policies which arise from the FEI Board.

To assist the Chair of the Athletes Committee, the Chair of the Discipline Committee and the Discipline Director in the advancement of the Discipline internationally.

3. ELIGIBILITY CRITERIA

To be eligible as an Athlete Representative on an FEI Technical Committee the athlete must satisfy the following criteria:

3.1. Have represented their country in a team or individual competition at the Olympic Games or Paralympic Games or Continental Games or World Championships for Seniors or Continental Championships for Seniors in any of the eight (8) years preceding the date of the elections (including for the avoidance of doubt in the year of the election); and

3.2. Be 18 years of age at the time of the vote; and

3.3. Have not committed any violation of:

   - The FEI Equine Anti-Doping Rules or the FEI Anti-Doping Rules for Human Athletes within the previous 10 years*;
   - The FEI Equine Controlled Medication Rules within the previous 4 years*:

   *A violation for which the Athlete has established No Fault or Negligence shall not be considered a prior violation for purposes of this criteria. An elected Athlete’s representative shall immediately be removed from the Athlete’s Committee if he/she commits a violation of the FEI EADCMR or the FEI ADRHA during their Term (a violation for which the Athlete has established No Fault or Negligence shall not be considered a violation).
4. **KEY SUCCESS FACTORS**

The Applicant should be able to show:

4.1. Must be proficient in the English language;
4.2. Must have working knowledge of computer skills and be proficient in the use of: email, spread sheets, balance sheets, PowerPoint and Word;
4.3. Ability to work flexible hours;
4.4. An ability to be open-minded, innovative and “forward-thinking” and to work as part of a team;
4.5. Willing to work toward promotion of the welfare of the horse and the growth and development of the Discipline globally;
4.6. Time availability for the Committees (i.e. attendance at committee meetings, attendance at telephone conferences, frequent access to email, willing to commit at least 4-8 hours per week for Committee work.)

5. **ADMINISTRATIVE DETAILS**

In order to support the Member in the delivery of their duties, an annual fixed indemnity as per the FEI Fixed Indemnity Policy (available here [https://inside.fei.org/fei/about-fei/structure/fei-board/fixed-indemnity-policy](https://inside.fei.org/fei/about-fei/structure/fei-board/fixed-indemnity-policy)) will be provided, and an annual travel and subsistence budget will be proposed by the Secretary General for approval by the Board.

6. **KEY RESPONSIBILITIES AS MEMBER OF THE DISCIPLINE TECHNICAL COMMITTEE**

6.1. To be familiar with and comply with all relevant FEI Rules and Regulations related to their role;
6.2. To attend and actively participate in the Committee Meeting(s), as well as telephone conferences and to provide impartial advice on all policy matters;
6.3. To maintain contact throughout the year with the Headquarters through the Discipline Director and to respond to FEI correspondence within a reasonable time-frame;
6.4. To have sufficient available time to commit to the Committees;
6.5. To ensure that opportunities are given to a wide variety of volunteers and that these positions are given impartially and without favour;
6.6. To develop policy plans, as tasked by the Committees’ Chairs and the Discipline Director;
6.7. To undertake tasks as assigned by the Committees’ Chairs and Discipline Director;
6.8. To support the design and operation of the FEI Solidarity Programme.

7. **KEY DISCIPLINE TECHNICAL COMMITTEE RESPONSIBILITIES**

The Committee shall advise the Headquarters on the following:

7.1. The establishment and amendment of rules for international Events including Olympic Games, Paralympic Games, Multisport Games, FEI Named-Events and FEI competitions and specific rules for the different categories of athletes;
7.2. Appointment, education, monitoring, demotion, suspension and removal from the list of Officials;
7.3. Education of FEI Officials;
7.4. Management of International Events in the Discipline;
7.5. Development of the Discipline;
7.6. Development of Olympic & FEI Solidarity programmes;
7.7. Recommendation on the allocation of FEI Named-Events to the Board;
7.8. In cooperation with Headquarters, preparation every year of an annual activity plan to be submitted to the Board, and reporting to it annually on progress;
7.9. Conduction of any other tasks assigned to the Committee by the Board, as reflected in the Internal Regulations of the FEI;
7.10. Any advice requested by Headquarters.

8. KEY RESPONSIBILITIES AS MEMBER OF THE ATHLETES' COMMITTEE

8.1. To maintain contact throughout the year with the Chair of the Athletes Committee;
8.2. If convened, to attend an Athletes Committee meeting;
8.3. To develop/work on recommendations/proposals, as tasked by the FEI President/Board and the Chair Athletes Committee;
8.4. To ensure the respect of the rights of the Athletes and to draw up recommendations to that effect;
8.5. The Athletes Committee shall meet at the request of the Board if there are relevant items to be discussed.

9. POSITIONS CONSTRAINTS

9.1. To sign a responsibility and acceptance document which includes key responsibilities following appointment as well as a conflict of interest disclosure statement;
9.2. As an FEI appointed official to undertake to respect all FEI Rules and Regulations, as well as the FEI Code of Ethics and Conflict of Interest Policy (see Appendix 3 – Internal Regulations of the FEI). Particularly to commit to avoid any actual or perceived conflict of interest. To maintain a neutral, independent and fair position towards all FEI constituents. Financial and/or personal interests shall never influence the Member’s duties as Member and the Member shall take all reasonable efforts to avoid any such perception. In this sense to update the Conflict of Interest Statement annually or as necessary;
9.3. To refrain at all times from making any statements either written or oral, including but not limited to the media or in social media, or behaving in any way or taking any actions or omitting to take any action, that might cause harm to the FEI or to equestrian sport in general. This includes statements that might create a perception of bias.
9.4. To remain neutral when performing his/her duties as member and may not represent the interest of any specific stakeholder;
9.5. To acknowledge that the Curriculum Vitae (without contact details information) of appointed/elected bodies are published on Inside.fei.org and available to the public.
9.6. To acknowledge that the Board provides policy and Headquarters provides the day to day management of FEI business;
9.7. In addition to the foregoing and notwithstanding any other provision of the FEI Rules and Regulations, the FEI reserves the right to take appropriate measures in relation to the Member in the case of any non-compliance by the Member with the terms of this Responsibility Acceptance. Such measures include, but are not limited to:
   o removal;
   o the imposition of a Provisional Suspension;
   o the imposition of a Final Suspension.
9.8. May not sit on more than 2 Standing Committee at the same time;
9.9. May not serve more than 1 full term in the same function without a break of 2 years (filling a vacancy for any period of less than 3 years does not count as a full term);
9.10. This position is honorary and carries no remuneration (apart from the annual fixed indemnity mentioned above). Reasonable expenses incurred while fulfilling the functions of a member of the Committee shall be met by the FEI;
9.11. To not exceed travel and subsistence budget, unless authorised by the Board.