

EVENTING

EDUCATION SYSTEM

2nd Edition, effective 1 January 2025

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Education System for FEI Eventing Officials

Introduction

The FEI Education System is designed to ensure that all FEI Eventing Officials can fulfil the requirements of their job descriptions, are up-to-date with the current FEI Rules and Regulations, and master the officiating know-how in their discipline. Its goal is to guarantee that FEI Officials apply a consistent approach to the Eventing matters, deliver high-quality officiating and provide a true level-playing field to competitors at all international equestrian events, while keeping the Welfare of the Horse as paramount in their practice at all times.

The FEI Education System offers function-specific career pathways, structured with a gradual four-level (4) system. National Eventing Officials, upon successfully completing their initial transfer-up process will be listed as Level 1 FEI Eventing Officials (Judge, Steward, Course Designer or Technical Delegate), and in case of an equivalency agreement with their National Federation, as Level 2 FEI Officials. They may later evolve up the pathway to higher levels.

Competencies

To officiate at a given function and level, FEI Eventing Officials must hold the relevant FEI Official Certificate, which ensures they currently have the following required competencies:

- ✓ Knowledge of FEI Rules and Regulations
- ✓ Knowledge of the sport, the discipline, the horse and its wellbeing
- ✓ Experience in the discipline and the function
- ✓ Interpersonal and communication skills
- ✓ Fitness level required to correctly perform all duties relevant to the role
- ✓ English language proficiency

Competency-based Evaluation System

In order to assess, educate, certify and monitor competencies of FEI Eventing Officials throughout their career, the FEI has implemented the Competency-based Evaluation System (CES). The CES ensures that both during the transfer-up and the maintenance phases of a given function/level, Officials have the required competencies to officiate at international level.

The transfer-up consists of:

- Requirements – to ensure candidates have the minimum level of knowledge and experience before starting their education
- Education with examination(s) – in line with the job description to prepare Officials in taking and assuming their roles and duties
- Certification – to validate Officials' competencies for a given function and level

The maintenance consists of:

- The annual CES Online Assessment
- The triennial CES Maintenance Course
- The annual CES Officiating Review¹

Maintenance is mandatory for all FEI Eventing Officials and their status is reviewed annually by the FEI on 15 December.

¹ The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

All Officials are required to take their assessments and examinations personally.

The FEI reserves the right to verify (by whatever method the FEI may choose) that an assessment/examination has been personally completed by an individual Official. If the FEI concludes that the assessment/examination has not been personally completed by the relevant Official, the FEI can take such action as it deems necessary including, but not limited to, the invalidation of the assessment/examination and/or the opening of disciplinary proceedings.

For more information about the Education System and the CES:

Please refer to the Annex “**FEI Education Processes**” published [HERE](#) covering the specificities of equivalency, entering the system, transfer-up, maintenance and re-entering the system. For more information about the terminology used in the FEI Education System, please refer to the Annex “**FEI Education Terminology**” published [HERE](#).

Minimum Requirements for Eligibility to become an FEI Official

For their application to be considered, FEI Eventing Officials must:

- ✓ Have an appropriate level of English, both written and spoken
- ✓ Be minimum 18 years of age
- ✓ Be in good standing with their National Federation
- ✓ Be familiar with the FEI General Regulations, FEI Eventing Rules, FEI Veterinary Regulations, and Annexes
- ✓ Accept the applicable Codes and Code of Conduct
- ✓ Be formally recommended by their National Federation

National Federations are responsible for informing the FEI Eventing Department of any Official who is not in good standing with the National Federation.

Event Participation

Lists of FEI Eventing Officials are available on the FEI website for the use of Organising Committees and other interested Stakeholders, and are updated on a daily basis. Only FEI Eventing Officials who are current with their status maintenance and report submission obligations will be listed, and may officiate at, or be appointed to FEI Events.

FEI Eventing Officials must abide by the applicable Code of Conduct and commit to act according to the principles, Rules and Regulations of the FEI.

FEI Eventing Officials' duties are outlined in their relative job descriptions. However, these documents do not substitute FEI Rules and Regulations.

Level 1 Eventing Judges

Requirements

Applicants wishing to be listed as Level 1 Judges must:

- ✓ Achieve an English proficiency grade of A2 or higher.
- ✓ Be formally recommended by their National Federation.
- ✓ Have a proven regular practice as a National Eventing Judge over a period of at least two (2) years, and experience in individually marking each movement of the Dressage Test, in Cross Country and Show Jumping course evaluations.
- ✓ Be listed as National Approved/qualified Dressage Judges at the level required to judge all the movements that the Eventing Dressage tests are made up of, i.e., working paces, leg yield, medium trot and canter, stretching in trot, free and extended walk, rein back, turn on the haunches, shoulder-in and half-pass in trot
- ✓ Complete the online Eventing Foundation Course.

For National Judges from NFs with an Equivalency System:

- ✓ Achieve an English proficiency grade of A2 or higher.
- ✓ Be formally recommended by their National Federation.
- ✓ Complete the online Eventing Foundation Course.

Education

For National Judges:

- ✓ Pass the Transfer-up Level 1 Judges online course with examination(s).
- ✓ Pass an online interview with Course Directors.
(after having passed the Transfer-up Level 1 Judges online course)

For National Judges from NFs with an Equivalency System:

- ✓ Pass an online Interview with Course Directors.

Status

- ✓ On passing the Level 1 examination(s) and fulfilling all requirements, participants are listed as Level 1 Judges and as Level 1 Stewards (cross-function) in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 1 Judges may take on the following roles at FEI Events:

- ✓ Ground Jury Member at CCI1-2* / CCI3*-S.

Maintenance

To maintain status, Level 1 Judges must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course (in-person) every three (3) years.
- ✓ Have officiated as Level 1 Judges at least at three (3) CCIs, of which at least one (1) must be a Long Format Competition, within the last three (3) years*. ¹

*Condition not applicable for the initial three (3) years of officiating at Level 1.

¹ The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

The function of a Level 1 Judge (and Level 1 Steward cross-function) who has not fulfilled one (1) of the maintenance requirements by 15 December annually will be closed. ¹

Level 2 Eventing Judges

Requirements

Level 1 Judges wishing to be listed as Level 2 Judges must:

- ✓ Achieve an English proficiency grade of A2 or higher*.
- ✓ Have officiated as a Ground Jury Member at minimum five (5) CCI1*, 2* or 3*, of which one (1) must be a Long Format Competition, within the last three (3) years.
- ✓ Provide two (2) positive evaluations on their active officiating as Ground Jury Member. Kindly refer to the section dedicated to **Evaluation Protocols** at the end of the document for requirements.
- ✓ Be listed as a National Approved/qualified Dressage Judge at the level required to judge all the movements that the Eventing Dressage tests are made up of. i.e.: collection and extension in all gaits, stretching in canter, shoulder-in, trot and counter canter, flying changes, trot and canter half-passes, walk pirouette and turn on the haunches.

National Judges from NFs with an Equivalency System wishing to be listed as Level 2 Judges must:

- ✓ Achieve an English proficiency grade of A2 or higher*.
- ✓ Be formally recommended by their National Federation.
- ✓ Complete the online Eventing Foundation Course.
- ✓ Pass the online Level 1 Judges Equivalency Examination.
- ✓ Have done one (1) Shadow Judging at a CCI1*, or 2*, or 3*. Kindly refer to the section dedicated to **Evaluation Protocols** at the end of the document for requirements.

Education

- ✓ Pass the Transfer-up Level 2 Judges in-person course with examination(s).
If an examination is not passed, the Official is given the opportunity of a re-attempt after one (1) year.
- ✓ Shadow/pair with a senior Judge and attend the official course walk and the Cross Country Day including debrief. The senior Official will complete an evaluation.

Status

- ✓ On passing the Level 2 examination(s) and fulfilling all requirements, participants are listed as Level 2 Judges in the FEI Database.

Note: The Level 1 Steward cross-function remains at Level 1.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 2 Judges may take on the following roles at FEI Events:

- ✓ Ground Jury Member at CCI1-3* / CCI4*-S.
- ✓ President of the Ground Jury at CCI1-3*.

Maintenance

To maintain status, Level 2 Judges must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course every three (3) years.
- ✓ Have officiated as a Level 2 Judge at least at three (3) CCIs, of which one (1) must be a Long Format, within the last three (3) years*. ¹

*Condition not applicable to Equivalency Officials for the initial three (3) years of officiating.

¹ The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

The function of a Level 2 Judge who has not fulfilled one (1) of the maintenance requirements by 15 December will be transferred down one (1) level. ¹

If an Official does not fulfil one (1) of the maintenance requirements for a second year in a row, their function (and cross-function) would be closed. ¹

Level 3 Eventing Judges

Requirements

Level 2 Judges wishing to be listed as Level 3 Judges must:

- ✓ Achieve an English proficiency grade of B1 or higher*.
- ✓ Have held a Level 2 Judge status for a minimum of two (2) years.
- ✓ Have officiated as Judges at a minimum of six (6) CCIs within the last three (3) years, of which at least:
 - One (1) must be a Long Format Competition.
 - One (1) must be outside of their country of residence.
 - Two (2) as PGJ including one (1) at CCI3*.
- ✓ Have obtained two (2) positive evaluations as a Ground Jury member and President of the Ground Jury. Kindly refer to the section dedicated to [Evaluation Protocols](#) at the end of the document for requirements.
- ✓ Have obtained two (2) positive reports of shadow-judging at PSG Dressage Competitions with a senior Dressage Judge.

Education

- ✓ Pass an online interview prior to the Transfer-up Level 3 Judges course, with the same directors' team (at least 2 directors).
- ✓ Pass the Transfer-up Level 3 Judges in-person course with examination(s).

If an examination is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

Status

- ✓ On passing the Level 3 examination(s) and fulfilling all requirements, participants are listed as Level 3 Judges in the FEI Database.

Note: The Level 1 Steward cross-function remains at Level 1.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 3 Judges may take on the following roles at FEI Events:

- ✓ Ground Jury Member at CCI1-5* / Championships 1-4*.
- ✓ President of the Ground Jury at CCI1-4* / Championships 1-3*.

Maintenance

To maintain status, Level 3 Judges must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course (in-person) every three (3) years.
- ✓ Have officiated as Level 3 Judges at least at four (4) CCIs, of which one (1) must be at a minimum a CCI3*-L or a CCI4*-L, within the last three (3) years.¹

¹ The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

The function of a Level 3 Judge who has not fulfilled one (1) of the maintenance requirements by 15 December will be transferred down one (1) level.¹

If an Official does not fulfil one (1) of the maintenance requirements for a second year in a row, their function (and cross-function) would be closed.¹

Level 4 Eventing Judges

Requirements

Level 3 Judges wishing to be listed as Level 4 Judges must:

- ✓ Achieve an English proficiency grade of B2 or higher*.
- ✓ Be active Level 3 Judges for a minimum of two (2) years.
- ✓ Have obtained two (2) positive evaluations as Ground Jury member at CCI4* or CCI5*. Kindly refer to the section dedicated to [Evaluation Protocols](#) at the end of the document for requirements.
- ✓ Be in good standing with the FEI.

The following officiating experience has to be achieved prior to the application:

- ✓ Acting as President of the Ground Jury at five (5) CCI4* Events within the last three (3) years, and of which at least:
 - One (1) must be Long Format.
 - Two (2) must be outside of their home country.
- ✓ Acting as Ground Jury Member at one (1) CCI5* Event within the last three (3) years.
- ✓ Officiated at least at one (1) Championship within the last five (5) years.

Education

- ✓ Pass the Transfer-up Level 4 Judges Education with examination(s):

First phase:

- Pass the online problem-solving case studies.
- Pass an online interview.

The case studies and the interview must be passed by the Official to be provisionally transferred-up to Level 4 and invited to the second phase.

Second phase:

- Pass a three-day in-person course at FEI HQ.

If passed, the transfer-up to Level 4 is confirmed.

If one (1) of the two (2) phases is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

Status

- ✓ On passing the Level 4 examinations and fulfilling all requirements, participants are listed as Level 4 Judges in the FEI Database.

Note: The Level 1 Steward cross-function remains at Level 1.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 4 Judges may take on the following roles at FEI Events:

- ✓ Ground Jury Member at all levels of International Competition.
- ✓ President of the Ground Jury at all levels of International Competition.

Maintenance

To maintain status, Level 4 Judges must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course (in-person) every three (3) years.
- ✓ Have officiated as Level 4 Judges at least at six (6) CCIs within the last three (3) years, with a minimum of one (1) CCI1*-CCI3* Event/s, one (1) CCI4*, and one (1) CCI-L.¹
- ✓ Pass at least one (1) evaluation whilst officiating as Level 4 Judges at a CCI4* (or above) within the last three (3) years¹. The evaluation must be completed by a Level 4 Ground Jury Member and a Level 4 Technical Delegate in their function for at least two (2) years, with at least one (1) foreign Official.

¹ The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

The function of a Level 4 Judge who has not fulfilled one (1) of the maintenance requirements by 15 December will be transferred down one (1) level.¹

If an Official does not fulfil one (1) of the maintenance requirements for a second year in a row, their function (and cross-function) would be closed.¹

Level 1 Eventing Stewards

Requirements

National Stewards wishing to be listed as Level 1 Stewards must:

- ✓ Achieve an English proficiency grade of A2 or higher.
- ✓ Be formally recommended by their National Federation.
- ✓ Complete the online Eventing Foundation Course.

Education

- ✓ Pass the Transfer-up Level 1 Stewards online course with examination(s).
- ✓ Pass an online interview with Course Directors.
(after having passed the Transfer-up Level 1 Stewards online course)

Status

- ✓ On passing the Level 1 examination(s) and fulfilling all requirements, participants are listed as Level 1 Stewards in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 1 Stewards may take on the following roles at FEI Events:

- ✓ Steward at CCI1-4*.
- ✓ Chief Steward at CCI1*.

Maintenance

To maintain status, Level 1 Stewards must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course every three (3) years.
- ✓ Have officiated as Level 1 Stewards at least at two (2) International Events in any Olympic Discipline, within the last three (3) years*. ¹

*Condition not applicable for the initial three (3) years of officiating at Level 1.

¹ The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

Level 1 Stewards holding a Level 2,3,4 Judge and/or Technical Delegate function/s are exempted from their Level 1 Steward maintenance requirement.

If an Official does not fulfil one (1) of the maintenance requirements for a second year in a row, their function would be closed. ¹

Level 2 Eventing Stewards

Requirements

Level 1 Stewards wishing to be listed as Level 2 Stewards must:

- ✓ Achieve an English proficiency grade of A2 or higher*.
- ✓ Have officiated as Stewards at a minimum of two (2) CCIs, with at least one (1) as an Assistant Chief Steward within the last three (3) years.

National Stewards from NFs with an Equivalency System wishing to be listed as Level 2 Stewards must:

- ✓ Achieve an English proficiency grade of A2 or higher*.
- ✓ Be formally recommended by their National Federation.
- ✓ Complete the online Eventing Foundation Course.

Education

- ✓ Pass the Transfer-up Level 2 Stewards in-person course with examination(s).
If an examination is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

Status

- ✓ On passing the Level 2 examination(s) and fulfilling all requirements, participants are listed as Level 2 Stewards in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 2 Stewards may take on the following roles at FEI Events:

- ✓ Steward at CCI1-5* & Championships 1-5*.
- ✓ Chief Steward at CCI1-3*.

Maintenance

To maintain status, Level 2 Stewards must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course every three (3) years.
- ✓ Have officiated as Level 2 Stewards at least at two (2) International Events in any Olympic discipline, with at least one (1) CCI within the last three (3) years*. ¹

*Condition not applicable to Equivalency Officials for the initial three (3) years of officiating.

¹ The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

The function of a Level 2 Steward who has not fulfilled one (1) of the maintenance requirements by 15 December will be transferred down one (1) level. ¹

If an Official does not fulfil one (1) of the maintenance requirements for a second year in a row, their function would be closed. ¹

Level 3 Eventing Stewards

Requirements

Level 2 Stewards wishing to be listed as Level 3 Stewards must:

- ✓ Achieve an English proficiency grade of B1 or higher*.
- ✓ Have held a Level 2 Steward status for a minimum of two (2) years.
- ✓ Have acted as Level 2 Stewards at least three (3) times in Eventing within the last three (3) years, with at least:
 - Two (2) times as a Chief Steward at a minimum of CCI2* level.
 - One (1) time as an Assistant Chief Steward at a CCI4* or CCI5*.
 - Two (2) positive evaluations whilst officiating as a Level 2 Steward at different Eventing venues. Kindly refer to the section dedicated to [Evaluation Protocols](#) at the end of the document for requirements.

Education

- ✓ Pass the Transfer-up Level 3 Stewards in-person course with examination(s).
If an examination is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

Status

- ✓ On passing the Level 3 examination(s) and fulfilling all requirements, participants are listed as Level 3 Stewards in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. Art. 513.1/2/3/4/5, Level 3 Stewards may take on the following roles at FEI Events:

- ✓ Steward at CCI1-5* / Championships 1-5*.
- ✓ Chief Steward at CCI1-4* / Championships 1-3*.

Maintenance

To maintain status, Level 3 Stewards must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course every three (3) years.
- ✓ Have officiated as Level 3 Stewards at least at four (4) International Events in any Olympic discipline, with at least one (1) CCI2* (or above) within the last three (3) years. ¹

¹ The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

The function of a Level 3 Steward who has not fulfilled one (1) of the maintenance requirements by 15 December will be transferred down one (1) level. ¹

If an Official does not fulfil one (1) of the maintenance requirements for a second year in a row, their function would be closed. ¹

Level 4 Eventing Stewards

Requirements

Level 3 Stewards wishing to be listed as Level 4 Stewards must:

- ✓ Achieve an English proficiency grade of B2 or higher*.
- ✓ Be active Level 3 Stewards for a minimum of two (2) years.
- ✓ Have obtained two (2) positive evaluations, whilst officiating as Chief Steward at different Eventing venues. Kindly refer to the section dedicated to [Evaluation Protocols](#) at the end of the document for requirements.
- ✓ Be in good standing with the FEI.

The following officiating experience has to be achieved prior to the application:

- ✓ Have officiated as a Chief Steward or Assistant Chief Steward at five (5) different CCI4*/CCI5* venues or CH2*/3*/4*/5*, with at least one (1) being outside of their country of residence.

Education

- ✓ Pass the Transfer-up Level 4 Stewards Education with examination(s):

First phase:

- Pass the online problem-solving case studies.
- Pass an online interview.

The case studies and the interview must be passed by the Official to be provisionally transferred-up to Level 4 and invited to the second phase.

Second phase:

- Pass a three-day in-person course at FEI HQ.
If passed, the transfer-up to Level 4 is confirmed.

If one (1) of the two (2) phases is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

Status

- ✓ On passing the Level 4 examinations and fulfilling all requirements, participants are listed as Level 4 Stewards in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. Art. 513.1/2/3/4/5, Level 4 Stewards may take on the following roles at FEI Events:

- ✓ Steward at all levels of International Competition.
- ✓ Chief Steward at all levels of International Competition.

Maintenance

To maintain status, Level 4 Stewards must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course every three (3) years.
- ✓ Have officiated as Stewards at least at six (6) International Events in any Olympic Discipline, with at least three (3) CCIs within the last three (3) years. ¹
- ✓ Pass at least one (1) evaluation whilst officiating at a CCI4* (or above) as a Level 4 Steward, within the last three (3) years¹. The evaluation must be completed by a Level 4 Ground Jury Member and a Level 4 Technical Delegate in their function for at last two (2) years, with at least one (1) foreign Official.

¹ The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

The function of a Level 4 Steward who has not fulfilled one (1) of the maintenance requirements by 15 December will be transferred down one (1) level.¹

If an Official does not fulfil one (1) of the maintenance requirements for a second year in a row, their function would be closed.¹

Level 1 Eventing Course Designers

Requirements

Applicants wishing to be listed as Level 1 Course Designers must:

- ✓ Achieve an English proficiency grade of A2 or higher.
- ✓ Be formally recommended by their National Federation.
- ✓ Be listed as National Course Designers.
- ✓ Complete the online FEI Eventing Foundation Course.

Education

- ✓ Pass the Transfer-up Level 1 Course Designers in-person course with examination(s) (Course Designer Workshop).

OR

Pass an online interview based on practical case studies.

The Course Designer Workshop or the practical case studies must be passed by the Official to be provisionally transferred-up to Level 1.

AND

- ✓ Pass one (1) evaluation for their first CCI1-2* course design, completed by a Level 2 (or above) Ground Jury Member or Level 2 (or above) Technical Delegate in their function for at least two (2) years.

If passed, the transfer-up to Level 1 is confirmed.

If any of the above is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

Status

- ✓ On passing the Level 1 examination(s), and fulfilling all requirements, participants are listed as Level 1 Course Designers in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 1 Course Designers may take on the following roles at FEI Events:

- ✓ Assistant Course Designer at CCI1-4*.
- ✓ Course Designer at CCI1-2*.

Maintenance

To maintain status, Level 1 Course Designers must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course (in-person) every three (3) years.
- ✓ Have officiated as Level 1 Course Designers at least at two (2) CCIs within the last three (3) years*. ¹
- ✓ Pass at least one (1) evaluation whilst officiating as Course Designers. The evaluation must be completed by a foreign Level 2 (or above) Technical Delegate or Course Designer in their function for at least two (2) years). ¹

*Condition not applicable for the initial three (3) years of officiating at Level 1.

¹ The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

The function of a Level 1 Course Designer who has not fulfilled one (1) of the maintenance requirements by 15 December annually will be closed.¹

Level 2 Eventing Course Designers

Requirements

Level 1 Course Designers wishing to be listed as Level 2 Course Designers must:

- ✓ Achieve an English proficiency grade of A2 or higher*.
- ✓ Be Level 1 Course Designers for the last three (3) years.
- ✓ Have officiated as Course Designers at a minimum of two (2) CCI2* in the last three (3) years.
- ✓ Provide two (2) positive evaluations on their officiating as Course Designer at CCI2*. Kindly refer to the section dedicated to [Evaluation Protocols](#) at the end of the document for requirements.

National Course Designers from NFs with an Equivalency System wishing to be listed as Level 2 Course Designers must:

- ✓ Achieve an English proficiency grade of A2 or higher*.
- ✓ Be formally recommended by their National Federation.
- ✓ Complete the online Eventing Foundation Course.

Education

For Level 1 Course Designers and National Course Designers from NFs with an Equivalency System:

- ✓ Pass the Transfer-up Level 2 Course Designers in-person course with examination(s).

If an examination is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

Status

- ✓ On passing the Level 2 examination(s) and fulfilling all requirements, participants are listed as Level 2 Course Designers in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 2 Course Designers may take on the following roles at FEI Events:

- ✓ Assistant Course Designer at CCI1-5* (not requested by ER but recommended to gain experience).
- ✓ Course Designer at CCI1-3*.

Maintenance

To maintain status, Level 2 Course Designers must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course (in-person) every three (3) years.
- ✓ Have officiated as Level 2 Course Designers at least at two (2) CCIs within the last three (3) years*. ¹
- ✓ Pass at least one (1) evaluation whilst officiating as a Course Designer¹. The evaluation must be completed by a foreign Level 2 (or above) Technical Delegate or Course Designer in their function for at least two (2) years.

*Condition not applicable to Equivalency Officials for the initial three (3) years of officiating.

¹ The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

The function of a Level 2 Course Designer who has not fulfilled one of the maintenance requirements by 15 December will be transferred down one (1) level.¹

If an Official does not fulfil one (1) of the maintenance requirements for a second year in a row, their function would be closed. ¹

Level 3 Eventing Course Designers

Requirements

Level 2 Course Designers wishing to be listed as a Level 3 Course Designer must:

- ✓ Achieve an English proficiency grade of A2 or higher*.
- ✓ Have acted as Course Designers at six (6) CCI3*, at minimum two (2) different venues, with at least one (1) CCI3* being a Long Format Competition, and within the last five (5) years.
- ✓ Provide three (3) positive evaluations on their officiating as Course Designers at minimum two (2) different venues. Two (2) evaluations must be completed prior to the in-person transfer-up course. Kindly refer to the section dedicated to [Evaluation Protocols](#) at the end of the document for requirements.

OR

- ✓ Mentoring Programme

Course Designers are invited to the Mentoring Programme. Please refer to the [Mentoring Programme document](#). All candidates must:

- Achieve an English proficiency grade of A2 or higher*.
- Have acted as Course Designers at three (3) CCI3*, at minimum two (2) different venues within the last five (5) years, and with at least one (1) CCI3* being a Long Format Competition.
- Provide two (2) positive evaluations on their officiating as Course Designers.

Education

- ✓ Pass the Transfer-up Level 3 Course Designers in-person course with examination(s).

If an examination is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

OR

- ✓ Mentoring Programme

- The Official is provisionally transferred-up to Level 3, subject to the conditions of the programme. Please refer to the [Mentoring Programme document](#). The time frame to complete the Mentoring Programme is two (2) years.
- Pass the Transfer-up Level 3 Course Designers in-person course with examination(s) to confirm the Level 3 status.

If an examination is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

Status

- ✓ On passing the Level 3 examination(s) and fulfilling all requirements, participants are listed as Level 3 Course Designers in the FEI Database.

It is reminded that all Course Designers designing a CCI4* for the first time must be accompanied by an approved FEI CD Mentor.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 3 Course Designers may take on the following roles at FEI Events:

- ✓ Assistant Course Designer at CCI1-5* / Championships (not requested by ER but recommended to gain experience).
- ✓ Course Designer at CCI1-4* / Championships 1-3*.

Maintenance

To maintain status, Level 3 Course Designers must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course (in-person) every three (3) years.
- ✓ Have acted as Level 3 Course Designers at least at three (3) CCI4*, at minimum two (2) different venues, and within the last five (5) years. ¹
- ✓ Pass two (2) evaluations whilst officiating as a Course Designer, with at least one (1) CCI4*, and within the last five (5) years¹. These evaluations must be completed by a Level 3 (or above) Ground Jury Member and a Level 3 (or above) Technical Delegate or Course Designer (min. 2 Officials, min. 1 foreign - in their function for at least two (2) years).

¹ The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

The function of a Level 3 Course Designer who has not fulfilled one of the maintenance requirements by 15 December will be transferred down one level. ¹

If an Official does not fulfil one (1) of the maintenance requirements for a second year in a row, their function would be closed. ¹

Level 4 Eventing Course Designers

Requirements

Level 3 Course Designers wishing to be listed as Level 4 Course Designers must:

- ✓ Achieve an English proficiency grade of B1 or higher*.
- ✓ Be in good standing with the FEI.
- ✓ Provide three (3) positive evaluations obtained for officiating as Course Designers at CCI4* at three (3) different venues. Two (2) evaluations must be completed prior to the in-person transfer-up course. Kindly refer to the section dedicated to [Evaluation Protocols](#) at the end of the document for requirements.
- ✓ Prove to fully understand and carry out the responsibilities of a Course Designer during Cross Country regarding the level of the Course as well as the Horse Welfare and Risk Management at Championship level (through evaluation whilst officiating as Course Designer at CCI4*).

The following officiating experience has to be achieved prior to the application:

- ✓ Have acted as a Course Designer at minimum eight (8) CCI4*, including at least three (3) CCI4*-L, within the last five (5) years and at multiple venues. Only one course will qualify at each Event.

OR

- ✓ Mentoring Programme

Course Designers are invited onto the Mentoring Programme. Please refer to the [Mentoring Programme document](#). All candidates must:

- Achieve an English proficiency grade of B1 or higher*.
- Have acted as Course Designers at four (4) CCI4*, at minimum three (3) different venues, and with at least two (2) CCI4* Long Format Competitions.
- Provide three (3) positive evaluations on their officiating as Course Designers.

Education

- ✓ Pass the Transfer-up Level 4 Course Designers Education with examination(s):

First phase:

- Pass the online problem-solving case studies.
- Pass an online interview.

The case studies and the interview must be passed by the Official to be provisionally transferred-up to Level 4 and invited to the second phase.

Second phase:

- Pass a three-day in-person course at FEI HQ.
If passed, the Transfer-up to Level 4 is confirmed.

If one (1) of the two (2) phases is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

OR

- ✓ Mentoring Programme

- The Official is provisionally transferred-up to Level 4, subject to the conditions of the programme. Please refer to the [Mentoring Programme document](#). The time frame to complete the Mentoring Programme is two (2) years.
- Pass the Transfer-up Level 4 Course Designers Education with examination (s) detailed above (first and second phase) to have the transfer-up to Level 4 confirmed.
If one (1) of the two (2) phases is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

Status

- ✓ On passing the Level 4 examinations and fulfilling all requirements, participants are listed as Level 4 Course Designers in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 4 Course Designers may take on the following roles at FEI Events:

- ✓ Assistant Course Designer at all levels of International Competition.
- ✓ Course Designer at all levels of International Competition.

Maintenance

To maintain status, Level 4 Course Designers must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course (in-person) every three (3) years.
- ✓ Pass two (2) evaluations whilst officiating as Level 4 Course Designers at CCI4*-L or CCI*5, within the last three (3) years¹. The evaluations must be completed by the Level 4 President of the Ground Jury and the Level 4 Technical Delegate of the same class .

¹ The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

The function of a Level 4 Course Designer who has not fulfilled one of the maintenance requirements by 15 December will be transferred down one level.¹

If an Official does not fulfil one (1) of the maintenance requirements for a second year in a row, their function would be closed. ¹

Level 1 Eventing Technical Delegates

Requirements

Applicants wishing to be listed as Level 1 Technical Delegates must:

- ✓ Achieve an English proficiency grade of A2 or higher.
- ✓ Be formally recommended by their National Federation.
- ✓ Be listed as Eventing National Officials.
- ✓ Complete the online Eventing Foundation Course.

Education

- ✓ Pass the Transfer-up Level 1 Technical Delegates online course with examination(s).
- ✓ Pass an online interview with Course Directors.
(after having passed the Transfer-up Level 1 Technical Delegate online course)

Status

- ✓ On passing the Level 1 examination(s) and fulfilling all requirements, participants are listed as Level 1 Technical Delegates and as Level 1 Stewards (cross-function) in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. 513/1/2/3/4/5, Level 1 Technical Delegates may take on the following roles at FEI Events:

- ✓ Assistant Technical Delegate at CCI1-3*.
- ✓ Technical Delegate at CCI1* & CCI2*-S.

Maintenance

To maintain status, Level 1 Technical Delegates must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course every three (3) years.
- ✓ Have officiated as Level 1 Assistant Technical Delegates or Technical Delegates at least at two (2) CCIs within the last three (3) years*. ¹

*Condition not applicable for the initial three (3) years of officiating at Level 1.

¹ The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

The function of a Level 1 Technical Delegate (and Level 1 Steward cross-function) who has not fulfilled one (1) of the maintenance requirements by 15 December will be closed.¹

Level 2 Eventing Technical Delegates

Requirements

Level 1 Technical Delegates wishing to be listed as Level 2 Technical Delegates must:

- ✓ Achieve an English proficiency grade of A2 or higher*.
- ✓ Have officiated at least once (1) at a CCI2* within the last two (2) years.
- ✓ Have obtained one (1) positive evaluation, which must be achieved before attending an FEI Level 2 in-person Transfer-up course. Kindly refer to the section dedicated to [Evaluation Protocols](#) at the end of the document for requirements.
- ✓ Have officiated as Assistant Technical Delegates at a CCI2*-L or CCI3* Event.

National Technical Delegates from NFs with an Equivalency System wishing to be listed as Level 2 Technical Delegates must:

- ✓ Achieve an English proficiency grade of A2 or higher*.
- ✓ Be recommended by their National Federation.
- ✓ Complete the online Eventing Foundation Course.
- ✓ Pass the online Level 1 Technical Delegates Equivalency Examination.
- ✓ Have shadow-officiated with a Technical Delegate at CCI2*-L or CCI3* Event. The Technical Delegate would report back to the FEI on the shadow officiating. Kindly refer to the section dedicated to [Evaluation Protocols](#) at the end of the document for requirements.

Education

- ✓ Pass the Transfer-up Level 2 Technical Delegates in-person course with examination(s).

If an examination is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

Status

- ✓ On passing the Level 2 examination(s) and fulfilling all requirements, participants are listed as Level 2 Technical Delegates and Level 2 Stewards in the FEI Database.

Note: The Level 1 Steward cross-function remains at Level 1.

Roles at FEI Events

According to FEI Eventing Rules Art. 513/1/2/3/4/5, Level 2 Technical Delegates may take on the following roles at FEI Events:

- ✓ Assistant Technical Delegate at CCI1-5*.
- ✓ Technical Delegate at CCI1-3*.

Maintenance

To maintain status, Level 2 Technical Delegates must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course every three (3) years.
- ✓ Have officiated as Level 2 Technical Delegates at least at three (3) CCIs within the last three (3) years*. ¹

*Condition not applicable to Equivalency Officials for the initial three (3) years of officiating.

¹ The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

The function of a Level 2 Technical Delegate who has not fulfilled one (1) of the maintenance requirements by 15 December will be transferred down one (1) level.¹

If an Official does not fulfil one (1) of the maintenance requirements for a second year in a row, their function (and cross-function) would be closed. ¹

Level 3 Eventing Technical Delegates

Requirements

Level 2 Technical Delegates wishing to be listed as Level 3 Technical Delegates must:

- ✓ Achieve an English proficiency grade of B1 or higher*.
- ✓ Have officiated at least at three (3) CCI3*, one (1) of which must be Long Format, within the last three (3) years.
- ✓ Have acted as Assistant Technical Delegates at a CCI4* competition within the last four (4) years.
- ✓ Have officiated as Technical Delegates or Assistant Technical Delegates in at least one (1) CCI3* or higher, outside the country of residence within the last two (2) years.
- ✓ Have obtained two (2) positive evaluations before attending the Transfer-up Level 3 TD in-person course. Kindly refer to the section dedicated to [Evaluation Protocols](#) at the end of the document for requirements.

Education

- ✓ Attend an FEI Eventing education module on frangible devices.
- ✓ Pass an online interview prior to the Transfer-up Level 3 Technical Delegates in-person course, with the same directors' team with at least two (2) directors present.
- ✓ Pass the Transfer-up Level 3 Technical Delegates in-person course with examination(s).

If an examination is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

Status

- ✓ On passing the Level 3 examination(s) and fulfilling all requirements, participants are listed as Level 3 Technical Delegates in the FEI Database.

Note: The Level 1 Steward cross-function remains at Level 1.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 3 Technical Delegates may take on the following roles at FEI Events:

- ✓ Assistant Technical Delegate at CCI1-5* / Championships 1-5*.
- ✓ Technical Delegate at CCI1-4* / Championships: J-YR, YH, Regional, Continental.

Maintenance

To maintain status, Level 3 Technical Delegates must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course (in-person) every three (3) years.
- ✓ Have acted as Level 3 Technical Delegates at least at three (3) CCI3* (or higher) within the last three (3) years, one (1) of which one (1) must be a Long Format and outside of their country of residence. ¹
- ✓ Attend an FEI Eventing education module on frangible devices every three (3) years.

¹ The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

The function of a Level 3 Technical Delegate who has not fulfilled one (1) of the maintenance requirements by 15 December will be transferred down one (1) level. ¹

If an Official does not fulfil one (1) of the maintenance requirements for a second year in a row, their function (and cross-function) would be closed. ¹

Level 4 Eventing Technical Delegates

Requirements

Level 3 Technical Delegates wishing to be listed as a Level 4 Technical Delegates must:

- ✓ Achieve an English proficiency grade of B2 or higher*.
- ✓ Have held a Level 3 Technical Delegate status for a minimum of two (2) years.
- ✓ Have obtained two (2) positive evaluations whilst officiating. Kindly refer to the section dedicated to **Evaluation Protocols** at the end of the document for requirements.
- ✓ Be in good standing with the FEI.

The following officiating experience has to be achieved prior to the application:

- ✓ Have officiated as a Technical Delegate in at least three (3) CCI4*-S within the last three (3) years, and three (3) CCI4*-L within the last four (4) years, with one (1) CCI4*-L appointment outside of their country of residence. All must be at different venues.
- ✓ Have acted as an Assistant Technical Delegate at a CCI5* Event.
OR
Have worked as an assistant with a Level 4 Technical Delegate at a World Championship, Senior Championship or Continental Games.

Education

- ✓ Pass the Transfer-up Level 4 Technical Delegates Education with examination(s):

First phase:

- Pass the online problem-solving case studies.
- Pass an online interview.

The case studies and the interview must be passed by the Official to be provisionally transferred-up to Level 4 and invited to the second phase.

Second phase:

- Pass a three-day in-person course at FEI HQ.
If passed, the transfer-up to Level 4 is confirmed.

If one (1) of the two (2) phases is not passed, the Official is given the opportunity of a re-attempt after one (1) year.

Status

- ✓ On passing the Level 4 examinations and fulfilling all requirements, participants are listed as Level 4 Technical Delegates in the FEI Database

Note: The Level 1 Steward cross-function remains at Level 1.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 4 Technical Delegates may take on the following roles at FEI Events:

- ✓ Assistant Technical Delegate at all levels of International Competition.
- ✓ Technical Delegate at all levels of International Competition.

Maintenance

To maintain status, Level 4 Technical Delegates must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course (in-person) every three (3) years.
- ✓ Have acted as Level 4 Technical Delegates at least at three (3) CCI4s, one (1) of which must be a Long Format, within the last three (3) years. ¹
- ✓ Pass at least one (1) evaluation whilst officiating at a CCI4* (or above) as Level 4 Technical Delegates within the last three (3) years¹. The evaluation must be completed by a Level 4 Ground Jury Member and a Level 4 Course Designer in their function for at least two (2) years, with at least one (1) foreign Official.
- ✓ Attend an FEI Eventing Education module on frangible devices every three (3) years.

¹ The CES Officiating Review will not be applied, by decision of the FEI Board on 5 June 2024.

The function of a Level 4 Technical Delegate who has not fulfilled one (1) of the maintenance requirements by 15 December will be transferred down one (1) level.¹

If an Official does not fulfil one (1) of the maintenance requirements for a second year in a row, their function (and cross-function) would be closed.¹

* English proficiency levels have been adjusted by decision of the FEI Board on 24 September 2024.

Evaluation Protocols

All Level 3 and 4 maintenance and transfer-up evaluations must be approved by the Eventing Department. Officials, or National Federations on their behalf, need to submit requests in a timely manner. The Eventing Department reviews the requests, and if approved, they contact the Assessor/s or the Assessor Teams accordingly.

Level 2 Eventing Judges

Evaluation Requirements for Transfer-up:

- a. Officials will need to provide two (2) positive evaluations on their active officiating as Ground Jury member, during the last 18 months. The FEI reserves the right to ask for an additional evaluation.
- b. The evaluations must be completed jointly by the President of Ground Jury, Technical Delegate and Course Designer (of the same class) at the time/conclusion of the Event, and must be positive for consideration. The Assessors will discuss the outcome of their officiating before sending the document to the FEI.
- c. The President of the Ground Jury should not be assessing more than one (1) Ground Jury member per category/level of competition.

Please do remember that Assessors are providing evaluations on top of their Official's duties, at their discretion.

Evaluation Protocol:

- a. Level of Competition: CCI2*-L or CCI3*-S, at least one (1) evaluation must happen at a CCI2*-L
- b. Assessors:
 - i. If of the same nationality => one (1) Official must be Level 3.
 - ii. If of different nationality => all Officials can be Level 2 (or above).
- c. It is the responsibility of the Official to contact the Assessor prior to the Event, and provide them with the necessary document. [Back to L2 Judge](#)

Equivalency - National Official to Level 2 Judge – Shadow officiating

Evaluation Requirements for Transfer-up:

- a. Officials will need to provide one (1) positive evaluation whilst shadow judging during the last 18 months.
- b. The evaluations must be completed by the President of the Ground Jury (of the same class) at the time/conclusion of the Event, and must be positive for consideration. The Assessor will discuss the outcome of their officiating before sending the document to the FEI.
- c. The President of the Ground Jury should not be assessing more than one (1) Ground Jury member per category/level of competition.

Please do remember that Assessors are providing evaluations on top of their Official's duties, at their discretion.

Evaluation Protocol:

- a. Level of Competition: CCI1-3*S.
- b. Assessors must hold at least a Level 2.
- c. It is the responsibility of the Official to contact the Assessor prior to the Event, and provide them with the necessary documents (form and protocol). [Back to L2 Judge](#)

Level 3 Eventing Judges

At this level, the Official must be proficient and experienced in course evaluation, with a working knowledge of Eventing Risk Management, dispute resolution and disciplinary matters.

Evaluation Requirements for Transfer-up:

- a. One (1) positive evaluation to be obtained for transfer-up to Level 3 at CC14*-S.
- b. One (1) positive evaluation to be obtained for transfer-up to Level 3 at CC13-L whilst officiating as President of the Ground Jury.
- c. Evaluations must be obtained at different Venues, within two (2) years before the FEI Level 3 course.
- d. One (1) negative evaluation will require two (2) additional positive evaluations.

Evaluation Protocol:

- a. Evaluations to take place at Events with several levels of competitions, and a minimum of 15-20 starters for that category.
- b. Evaluations are made by an Assessing Team of Officials of Level 3 status and the team must be different for the two (2) evaluations; it will be composed of the President of the Ground Jury (or foreign member), Technical Delegate, Course Designer and Chief Steward. Each Assessing Team must have at least one (1) member of foreign nationality. The FEI will determine the Ground Jury Member.
- c. Check-list for Assessor Teams and Transferees will be provided to define competencies required.

Funds requests for the Officials Exchange Programme will be reviewed on a case-by-case basis, to assist candidates from countries of continents with less opportunities. [Back to L3 Judges](#)

Level 4 Eventing Judges

Evaluation Requirements for Transfer-up:

- a. Two (2) positive evaluations to be obtained for transfer-up to Level 4 at CC14* or CC15* (including one (1) Long Format), at two (2) different venues, within the last two (2) years. One (1) evaluation at least must be when acting as President of the Ground Jury at CC14*.
- b. Both evaluations to be obtained **before** the Transfer-up Level 4 Education Programme.
- c. Evaluations to take place at Events with several levels, and a minimum of 15-20 starters for that category. A lower category at the same venue where the Judge is officiating could be considered as an additional opportunity for assessment if the minimum number is not met.
- d. Two (2) different Expert Assessors will complete the evaluation – these persons are not part of the Officials Team at the Event. They will follow the Ground Jury member throughout the duration of their assignment and report back to the FEI. The Expert Assessors are appointed by the FEI Eventing Department, and their expenses are covered accordingly.
- e. Check-list for Expert Assessor and Transferees will be provided to define the required competencies.

Funds requests for the Officials Exchange Programme will be reviewed on a case-by-case basis, to assist candidates from countries of continents with less opportunities. [Back to L4 Judges](#)

Level 3 Stewards

Evaluation Requirements for Transfer-up:

- a. Have one (1) positive evaluation from the Eventing Chief Steward, the Technical Delegate and the President of the Ground Jury for officiating as an Assistant Chief Steward (combined report).
- b. Have one (1) positive evaluation from the Technical Delegate and President of the Ground Jury whilst officiating as Eventing Chief Steward (combined report).
- c. Both evaluations from different Assessing teams to be obtained **before** the in-person FEI Level 3 course.
- d. Check-list for Assessor Teams and Transferees will be provided to define the required competencies. [Back to L3 Stewards](#)

Level 4 Stewards

Evaluation Requirements for Transfer-up:

- a. Two (2) positive evaluations when officiating as Chief Steward at CCI4* or Championship 2*/3* completed by the President of the Ground Jury and the Technical Delegate - one (1) of them minimum Level 3 - at two (2) different venues, within the last two (2) years.
- a. Both evaluations from different Assessing teams to be obtained **before** the Transfer-up Level 4 Education Programme.
- b. Check-list for Assessor Teams and Transferees will be provided to define the required competencies. [Back to L4 Stewards](#)

Level 2 Course Designers

Evaluation Requirements for Transfer-up:

- a) Officials will need to provide two (2) positive evaluations on their officiating as Course Designers during the last 18 months.
- b) Evaluation must be completed by two Officials, a Ground Jury Member and a Technical Delegate or Course Designer, one of them must be Level 3.
- c) Level of Competition: CC12*-L or S.
- d) This evaluation needs to be completed at the time/conclusion of the Event and to be positive to be considered. The Assessors will discuss the outcome of their officiating before sending to the FEI.
- e) It is the responsibility of the Official to contact the Assessor prior to the Event, and provide them with the necessary document.

Assessors are providing evaluations on top of their Official's duties, at their discretion. [Back to L2 CD](#)

Level 3 Course Designers

Evaluation Requirements for Transfer-Up:

- a) Three (3) positive evaluations at minimum two (2) different venues to be obtained for transfer-up to Level 3, within two (2) years.
- b) A minimum of two (2) evaluations to be obtained before the in-person transfer-up to Level 3 course.
- c) One (1) negative evaluation will require one (1) additional positive evaluation.

Evaluation Protocol:

- a) Evaluations are made by an Assessing Team of Officials of Level 3 (or above), and the team must be different* for the three (3) evaluations; each Assessing Team must have at least one member of foreign nationality.
** - Some members of the assessing Team may be in more than one team, just not the entire Assessment Team.*
 - i. President of Ground Jury (or member if not foreign), and Technical Delegate of the category when the Candidate officiates as main Course Designer at CC13* (combined report).
- b) Check-list for Assessor Teams and Transferees will be provided to define the required competencies.
- c) Funds requests for the Officials Exchange Programme will be reviewed on a case-by-case basis, to assist candidates from countries of continents with less opportunities. [Back to L3 CD](#)

Level 4 Course Designers

Evaluation Requirements for Transfer-Up:

- a) Three (3) positive evaluations from three (3) different venues to be obtained, of which at least two (2) must be before the Transfer-up Level 4 Education Programme.
- b) One (1) negative evaluation will require two (2) additional positive evaluations.
- c) Two (2) different Expert Assessors (Level 4 Technical Delegate or Level 4 Course Designer) will complete the evaluation. They will follow the Course Designer in charge throughout the duration of their assignment and report back to the FEI. The Expert Assessors are appointed by the FEI Eventing Department, and their expenses are covered accordingly.
- d) Check-list for the Expert Assessor and Transferees will be provided to define competencies required. [Back to L4 CD](#)

Level 2 Technical Delegates

Evaluation Requirements for Transfer-Up:

- a. One (1) positive evaluation to be obtained for transfer-up to Level 2 before attending the in-person course for transfer-up (time frame: 18 months). The FEI reserves the right to ask for additional evaluation(s).
- b. This evaluation needs to be completed at the time/conclusion of the Event and to be positive for consideration. The Assessors will discuss the outcome of this officiating before sending to the FEI.

Evaluation Protocol:

- a. Evaluations are made by an Assessing Team of Officials of Level 2 or 3 status, approved by the FEI:
 - i. President of the Ground Jury, and Course Designer when the Candidate officiates as main Technical Delegate at CCI2*-S (combined report).
- b. Check-list for Assessor Teams and Transferees will be provided to define the required competencies. [Back to L2 TD](#)

Equivalency - National Official to Level 2 Technical Delegate – Shadow officiating

Evaluation Requirements for Transfer-up:

- a. Officials will need to provide two (2) positive evaluations whilst shadow officiating within the last 18 months.
- b. The evaluations must be completed by the Technical Delegate (of the same class) at the time/conclusion of the Event, and must be positive for consideration. The Assessor will discuss the outcome of these shadow officiatings before sending the document to the FEI.
- c. The Technical Delegate should not be assessing more than one (1) shadow Technical Delegate per category/level of competition.

Please do remember that Assessors are providing evaluations on top of their Official's duties, at their discretion.

Evaluation Protocol:

- a. Level of Competition: CCI2*-L or CCI3*.
- b. Assessors must hold at least a Level 2.
- c. It is the responsibility of the Official to contact the Assessor prior to the Event, and provide them with the necessary documents (form and protocol). [Back to L2 TD](#)

Level 3 Technical Delegates

Evaluation Requirements for Transfer-Up:

- a. Two (2) positive evaluations at different venues to be obtained for transfer-up to Level 3, within the last two (2) years.
- b. Both evaluations to be obtained **before** the in-person FEI Level 3 course.

Evaluation Protocol:

- a. Evaluations are made by an Assessing Team of Officials of Level 3 or 4 status, approved by the FEI, and the team must be different for the two (2) evaluations;
 - i. President of the Ground Jury, and Course Designer when the Candidate officiates as main Technical Delegate at CCI3*-L => combined report.
 - ii. President of the Ground Jury, the main TD and the CD when the Candidate officiates as Assistant TD at CCI4*L- CCI5 => combined report.

Each Assessing Team must have at least one (1) member of foreign nationality.

- b. Check-list for Assessor Teams and Transferees will be provided to define the required competencies.

Funds requests for the Officials Exchange Programme will be reviewed on a case-by-case basis, to assist candidates from countries of continents with less opportunities. [Back to L3 TD](#)

Level 4 Technical Delegates

Evaluation Requirements for Transfer-Up:

- b. Two (2) positive evaluations at CCI4*, at different venues to be obtained for transfer-up to Level 4 (including one (1) Long Format), within the last two (2) years.
- c. Both evaluations to be obtained **before** the Transfer-up Level 4 Education Programme.
- d. Evaluations to take place at Events with several levels of competitions, and a minimum of 15 starters for that category. A lower category at the same venue where the Technical Delegate is in charge could be considered as an additional opportunity for assessment, if the minimum number is not met.
- e. Two (2) different Expert Assessors will complete the evaluation – these persons will be appointed as Assistant Technical Delegate. They will follow the Technical Delegate throughout the duration of their assignment and report back to the FEI. The Expert Assessors are appointed by the FEI Eventing Department, and their expenses are covered accordingly.
- f. Check-list for Expert Assessor and Transferees will be provided to define the required competencies.

Funds requests for the Officials Exchange Programme will be reviewed on a case-by-case basis, to assist candidates from countries of continents with less opportunities. [Back to L4 TD](#)