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| **Event** | |
| **Event title** |  |
| **Event category** |  |
| **Date** |  |
| **Location** |  |
| **Event organiser** |  |

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| **Foreign Judge (person signing the report)** | |
| **Name** |  |
| **Nationality** |  |
| **Address** |  |
| **Mobile phone no.** |  |

The purpose of this report is to give the FEI an overall view of the organisation and running of the Event. The report must be completed by the Foreign Judge immediately following the Event and should be forwarded to the FEI secretariat within 15 days of the Event, at the latest. A programme of the Event as well as the list of starters must be attached.

The powers, duties and responsibilities of the Foreign Judge are mentioned in the General Regulations, edition currently in force, and under article 723.2 of the Rules for Vaulting.

All unusual incidents, irregularities and / or statistics of special interest must be noted under point 10. Thank you for taking the time to fill in this report as accurately and completely as possible.

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All necessary follow‑up action will be taken but this report will not be acknowledged unless specifically requested by placing a tick in the box.

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| **1. Officials** | | | |
| **1.1** | **Ground Jury** | | |
|  | President/Foreign Judge | | |
|  | Member | | |
|  | List of Judges plus timetable of judging to be attached | | |
| **1.2** | **Medical Services** | | |
|  |  | **Yes** | **No** |
|  | Was a qualified doctor on call during the Event? / |  |  |
|  | Was an ambulance and/or sufficient medical facilities available? |  |  |

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| **2. Schedule and Programme  *(See GR)*** | | | |
|  |  | **Yes** | **No** |
| **2.1** | Did the programme conform to the Schedule? |  |  |
| **2.2** | Would you suggest any improvements to the programme  or schedule? If yes, please note under point 12 / |  |  |
| **2.3** | Were there any problems with interpretation  of the rules,or did some rules need clarifications ? |  |  |

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| **3. Accommodation and Transport** | | | |
| **3.1** | **Accommodation** |  |  |
|  |  | **Yes** | **No** |
|  | Was it adequate for the : |  |  |
|  | Officials? |  |  |
|  | Chef d’Equipe? |  |  |
|  | Competitors? |  |  |
|  | Grooms? |  |  |
|  | Did the grooms stay in stables / lorries? |  |  |
|  | Were meals available for competitors and grooms? / |  |  |
|  | Did the OC offer facilities like restaurants with  opening times following the schedule of events ? |  |  |
| **3.2** | **Transport** |  |  |
|  | Was this available to and from the Show Grounds for the Officials competitors and grooms? |  |  |

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| **4. Information Center** | | | |
|  | Was this available? / |  |  |
|  | Did it function adequately? |  |  |

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| **5. Cooperation** | | | |
|  | Did the organiser co-operate well with the FEI officials? |  |  |

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| **6. Running of the competition** | | | |
|  |  | **Yes** | **No** |
| **6.1** | **Entries (See GR)** |  |  |
|  | Please attach list of Definite entries prepared by Show Office |  |  |
|  | Did the number of participants correspond to the Definite Entries received? |  |  |
|  |  | | |
| **6.2** | **Declaration of starters / *Déclaration des Partants (See GR)*** | | |
|  | Was this carried out according to the Rules? |  |  |
|  | Were there substitutions? |  |  |
|  | If so, of who by whom? | | |
| **6.3** | **Order of Starting** | | |
|  | Was the draw for the order of starting conducted according to the Rules ? |  |  |

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| **7. Manner of Judging** | | | |
|  |  | **Yes** | **No** |
|  | Were judgements made in a fair and unbiased manner? |  |  |
|  | If not, please specify incidents: |  |  |
|  | Were the screens visible for all judges? |  |  |
|  | Did the computer operators perform their duties in  a correct manner? |  |  |
|  | Did the scribes perform their duties in a correct  manner with sufficient skill of English/French?  If not, please specify incidents: |  |  |

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| **8. Technical aspects** | | | |
| **8.1** | **Quality of the grounds** | | |
|  |  |  |  |
| **8.2** | **Environment** | **Yes** | **No** |
|  | Was the environment sufficiently quiet? |  |  |
|  | Was the quality of the sound system sufficient  during the Free Tests ? |  |  |

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| **9. Statistics and participation** | | | | | | | | | |
| **9.1** |  | | | | | | | | |
|  | Number of nations participating | | | | | | | | |
|  | Number of starts*:* | | | | | | | | |
|  | Host Nation | | | | Foreign Nations | | | | |
|  | Number of horses*:* | | | | | | | | |
|  | Host Nation | | | | Foreign Nations | | | | |
| **9.2** | **Standard of competitors** | | | | | | | | |
|  | (Mark just one) | | | | | | | | |
|  | Very high |  | High |  | | Average |  | Modest |  |
| **9.3** | **Number of spectators** | | | | | | | | |
|  | Approximate number during entire event | | | | | | | | |

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| **10. Give a short commentary on your general impression of the event** |
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| **11. Unusual incidents, irregularities, etc** |
| Note here all special incidents, notable results, irregularities and/or suggested improvements regarding the Event. If necessary, use additional sheets for further comments and annex them to the Report. |
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| **12. Accident report** | |
| A short description of the accident should include the following information | |
| **12.1** | **Horse** |
|  | Injury or death of horse |
|  | Where the medical / veterinary services satisfactorily performed? |
|  | What was the likely cause of the accident? |
|  | Was the horse involved in the accident sampled for prohibited substances? |
|  | In the case of death of a horse, was a post mortem examination made? If so, what was the result? |
|  | Was a competent and responsible person present to handle the media? |
|  | Was a Press conference organised? |
|  | What was the public's reaction to the accident? |
|  | Report |
| **12.2** | **Athlete** |
|  | What was the likely cause of the accident? |
|  | Injury of rider (please take into account all injury that necessitated medical intervention) |
|  | Please specify nature of injury (concussion, broken bones, etc.) |
|  | Did any rider need to be taken to the hospital? |
|  | Was the medical service on site satisfactory? |
|  | Report |

**13. FOLLOW-UP and IMPROVEMENTS**

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| --- | --- | --- |
| Does further *follow-up action* have to be taken with the Event Organiser? | Yes | No |
| If yes: Please briefly describe the issue(s) to be followed up  (refer to the relevant section in the report for details) | | |
| Do you have any additional recommendations for *future improvements* to the event? | Yes | No |
| If yes: Please give a short description of areas for improvements and how they could be achieved. | | |

**SIGNATURE:**       **DATE:**      

**Return to Fédération Equestre Internationale (FEI)**

**FEI Solidarity Department**

**HM King Hussein I Building**

**Chemin de la Joliette 8**

**CH- 1006 LAUSANNE**

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