**2017 FEI WORLD DRESSAGE CHALLENGE**

**SUMMARY CHECKLIST FOR NFs**

Please return prior to the start of the competition, to:

Andreina Wipraechtiger, Solidarity Department, FEI

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The NF of \_     \_

1. SCHEDULE PLANNED [ ]

 Event program established

2. HOTELS RESERVATIONS MADE FOR JUDGES [ ]

3. PICK-UP JUDGES FROM AND TO AIRPORTS ARRANGED [ ]

 *Suggestion: If possible, arrange for a local cell phone for the judges to use*

 *during their stay.*

4. VET. INSPECTION ARRANGED [ ]

7. JUDGES / TEST SHEETS READY [ ]

8. SHOW INFORMATION DOCUMENTATION-SHEET [ ]

 *to fill out after the show and send back to FEI with full docs.*

9. CHECKLIST FOR THE ORGANISER READY [ ]

10. PARTICIPATION FORM of the Competitors READY [ ]

11. RESULTS SHEET **(excel)** READY [ ]

Date:

Signature:       Stamp of NF: