

Customs & Freight Manual Appendix
EQUESTRIAN FREIGHT

PREFACE

This Equestrian Freight Manual (EFM) is the guideline for shipping equestrian freight for the Equestrian Events of the 2016 Rio Olympic and Paralympic Games. All NOCs/NPCs/NFs wishing to ship equestrian freight for the Rio 2016 Olympic Games and Paralympic Games should understand and follow the procedures described in this guide.

The EFM has been developed to assist all NOCs/NPCs/NFs with logistical planning in their preparations for the Rio 2016 Olympic/Paralympic Games. The manual contains details of health requirements, customs procedures, arrival & departure details, security provisions, ground transportation and key contact information.

Rio 2016 (Rio Organizing Committee for the Games of the XXXI Olympiad) has appointed Peden Bloodstock as the Official International Shipping Agent and Stable Management Provider. Peden will provide the coordination of equine transportation services for the 2016 Rio Olympic and Paralympic Games.

Specifically the role of Peden Bloodstock is to organise and coordinate the smooth transfer of all qualified and official reserve horses, their attendants and equipment, to and from the Rio Olympic and Paralympic Venue. Peden Bloodstock will coordinate the import and export of all non-Brazil origin horses and all necessary transport operations between the port of entry and the Deodoro Olympic Equestrian Centre.

Rio 2016 and Peden Bloodstock have been coordinating with the Customs, Immigration, Police, Animal Health, Import & Export Authorities in Brazil (MAPA), the European Commission, the United States Department of Agriculture, The Fédération Equestre Internationale (FEI), and various other regulatory bodies to ensure the smooth transfer of all equine athletes, their attendants and equipment to and from Brazil.

Rio 2016 has appointed Peden Bloodstock to co-ordinate the consolidation and dispatch of horses on flights to and from Brazil, and manage the Equestrian airfreight services provided under the Rio 2016 Freight Support Plan.

National Olympic/Paralympic Committees (NOCs/NPCs) are the appropriate authorities responsible for confirming the utilization of the Rio 2016 Freight Support Plan. However, in practical terms, each National Equestrian Federation (NF) will be the party preparing horses for shipment to and from Brazil. It is essential that each NF works closely with the Rio 2016 appointed agent Peden Bloodstock or Peden Bloodstock's appointed representative in the region where their horses are based.

The purpose of this document is to provide NOCs/NPCs/NFs with as much background information as is presently available on transport procedures for their horses.

This EFM will be updated as appropriate prior to the 2016 Olympic and Paralympic Games. Should the EFM be updated it will be sent via email to all NOCs/NPCs/NFs.

We hope that the Rio 2016 Olympic and Paralympic Equestrian Events are a great experience for you. If you have any questions or problems with Equestrian freight please contact Peden Bloodstock in the first instance who are here to help you.

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SECTION 1: OPERATIONAL CONTACTS

A) OFFICIAL SHIPPING AGENT



PEDEN BLOODSTOCK
International Shipping Agents

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Germany

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KEY PEDEN CONTACTS

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Stefanie Schrorer	steffi@peden.de	Tamara Scholle	tamara@peden.de

B) RIO ORGANISING COMMITTEE FOR THE GAMES OF THE XXXI OLYMPIAD (RIO 2016)

COMITÊ ORGANIZADOR DOS JOGOS OLÍMPICOS E PARALÍMPICOS RIO 2016
RIO 2016 ORGANISING COMMITTEE FOR THE OLYMPIC AND PARALYMPIC GAMES

Rua Ulysses Guimarães, 2016 – Cidade Nova
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<u>Veterinary Services Manager:</u>	Juliana Freitas	juliana.freitas@rio2016.com
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SECTION 2: FREIGHT SUPPORT PLAN

- All non-Brazilian origin horses must arrive in Brazil at the hub port of entry, Rio de Janeiro (GIG) airport, for the 2016 Olympic & Paralympic Games.
- Rio 2016 will bear the air transport cost from the designated hub airports to and from Brazil including trucking between Rio de Janeiro (GIG) airport and the Deodoro Olympic Equestrian Centre for the following number of horses which are permitted to compete at the Games under the FEI Qualification System.
 - Eventing 65 horses
 - Dressage 60 horses
 - Jumping 75 horses
 - Paralympic Dressage 78 horses
- Official reserve horses may travel on Rio 2016's chartered aircraft to and from Brazil at NOCs/NPCs/NFs expense. The costs for trucking between Rio de Janeiro Airport (GIG) and the Deodoro Olympic Equestrian Centre (& return) are borne by Rio 2016.
 - Eventing 11 horses
 - Dressage 10 horses
 - Jumping 15 horses
- The hub airports where all horses from the respective regions will be consolidated are Liege/ Belgium, Stansted/UK (one flight for Eventing), Miami and/or New York, USA.
- Travel from country of origin to hub airport and return is at NOC/NPC/NF expense. The only hubs are as stipulated above. Please contact Peden Bloodstock for assistance with these arrangements.
- It is anticipated that South American origin horses will be flown directly into Rio de Janeiro Airport (GIG) airport from their South American country of origin.
- Space will be provided for all horses to travel in 112cm wide stalls (two horses per pallet).
- All flights between Europe and Rio de Janeiro (GIG) will be non-stop Emirates B777F aircraft with an estimated flight time of 11 hours, 40 minutes.
- All flights between Rio de Janeiro (GIG) and Europe will be non-stop Emirates B777F aircraft with an estimated flight time of 11 hours, 10minutes.
- Flight times ex the USA, subject to confirmation are anticipated to be New York - Rio de Janeiro (GIG) 10 hours, Miami - Rio de Janeiro (GIG) 8 hours, 30 minutes.
- The schedules & routings of these North American flights are currently being finalised and will be advised to NOCs/NPCs/NFs as swiftly as possible.
- Under the Rio 2016 freight support plan horses should be returned to the designated hub of origin after the event.
- Before the services in this manual can be utilized each NOC/NPC/NF must sign a "Commitment Letter", which will be forwarded to all NOCs/NPCs/NFs on receipt of the freight booking form.

SECTION 3: SOUTH AMERICAN AND BRAZILIAN ORIGIN HORSES

- Flights for South American origin horses will be arranged on an individual basis and covered by Rio 2016 in the Freight Support Plan.

- NOCs/NPCs/NFs with horses originating from either **Brazil** or any other **South American Country** should please contact Peden Bloodstock before 31st December 2015 in order that we can advise SPECIFIC Import health requirements and suitable transportation options.
- It is not permitted for South American horses originating outside of Brazil to truck through Brazil to the venue.
- Any horses originating outside of Brazil **must** fly into GIG International Airport.

SECTION 4: FLIGHT SCHEDULES

The following are the draft flight schedules for horses to and from Brazil in 2016.

Discipline	FT No	Dates	Schedule
 EVENTING	EV1	Friday 29-Jul	STN 15:20 GIG 23:00
		Thursday 11-Aug	GIG 03:00 STN 18:15
	EV2	Saturday 30-Jul	LGG 16:35 GIG 23:00
		Friday 12-Aug	GIG 03:00 LGG 19:10
	EV3	Saturday 30-Jul	MIA (TBC)* GIG (TBC)*
		Thursday 11-Aug	GIG (TBC)* MIA (TBC)*
 DRESSAGE	DR1	Monday 01-Aug	LGG 16:30 GIG 23:00
		Wednesday 17-Aug	GIG 03:00 LGG 19:10
	DR2	Tuesday 02-Aug	LGG 16:30 GIG 23:00
		Thursday 18-Aug	GIG 03:00 LGG 19:10
	DR3	Tuesday 02-Aug	JFK-MIA (TBC)* GIG (TBC)*
		Wednesday 17-Aug	GIG (TBC)* MIA-JFK (TBC)*
 JUMPING	SJ1	Saturday 06-Aug	LGG 16:30 GIG 23:00
		Sunday 21-Aug	GIG 03:00 LGG 19:10
	SJ2	Sunday 07-Aug	LGG 16:30 GIG 23:00
		Monday 22-Aug	GIG 03:00 LGG 19:10
	SJ3	Sunday 07-Aug	JFK-MIA (TBC)* GIG (TBC)*
		Sunday 21-Aug	GIG (TBC)* MIA-JFK (TBC)*
 PARA EQUESTRIAN	PA1	Saturday 03-Sep	LGG 16:30 GIG 23:00
		Sunday 18-Sep	GIG 03:00 LGG 19:10
	PA2	Sunday 04-Sep	LGG 16:30 GIG 23:00
		Monday 19-Sep	GIG 03:00 LGG 19:10
	PA3	Sunday 04-Sep	JFK-MIA (TBC)* GIG (TBC)*
		Monday 19-Sep	GIG (TBC)* MIA-JFK (TBC)*

STN = Stansted LGG = Liege JFK-MIA = New York - Miami GIG = Rio de Janeiro TBC = To be confirmed

- All flights from and returning to Europe are scheduled to arrive on the same day/date as departure.
- There are no facilities available in Brazil to receive horses outside the official arrival windows, which begin on 29th July 2016 for the Olympic Games and 3rd September 2016 for the Paralympic Games. Horses may only arrive into the Deodoro Olympic Equestrian Venue on Rio 2016 arranged transport.

SECTION 5: CHARGES

Under the Freight Support Plan, Rio 2016, through their appointed agent Peden Bloodstock is responsible for providing and paying the air freight charges for qualified horses based on two horses in a pallet including fuel and security surcharges on flights from and returning to the Hub Airports of Liege/ Belgium, Stansted/UK (one flight for Eventing), Miami and/or New York, USA.

- In the country of origin each NOC/NPC/NF is responsible for paying to prepare its own horses for export to Brazil and delivery to the Hub Airport of departure.
- NFs whose horses need to travel to a hub airport will be responsible to pay all arrival, residency and re-export charges to reach the hub both en route to and returning from Brazil.
- In Brazil, each NF is responsible for payment of Ministry fees, landing and handling fees, and all other re-export expenses & related charges.
- In the country of origin each NOC/NPC/NF is responsible for paying all re-importation charges.
- All costs associated with equipment, including the airfreight charges are the responsibility of the respective NOC/NPC/NF.
- Airfares for accompanying attendants on flights will be payable by NOCs/NPCs/NFs.
- The following airfreight costs are for NOCs/NPCs/NFs accounts. On receipt of bookings Peden Bloodstock will invoice these costs to NOCs/NPCs/NFs for and on behalf of the Rio 2016.

Ex Europe

Reserve horse round trip in a wide stall	€19,600.00
Attendant ticket round trip	€ 1,200.00
Equipment round trip per Kilo	€ 7.24
Feed one way per kilo	€ 3.62

Ex North America

Reserve horse round trip in a wide stall	to be advised
Attendant ticket round trip	to be advised
Equipment round trip per Kilo	to be advised
Feed one way	to be advised

SECTION 6: FLIGHT BOOKINGS

- Bookings will be accepted on a first come, first served basis.
- Please return the form at ANNEX A to atock@peden.de to make your booking.
- Airfreight bookings should be received by Peden before 31st March 2016.

SECTION 7: ATTENDANTS ON FLIGHTS

- A limited number of seats will be available for attendants to accompany horses on the flights to and from Brazil. The seats will be allocated on a pro rata basis to NOCs/NPCs/NFs and should be booked through Peden Bloodstock.
- All flight tickets for personnel not accompanying their horses as “attendants” must be booked by the respective NOCs/NPCs/NFs at their own expense.
- For the flights originating from and returning to Europe a total of 9 seats are available on the Emirates Sky Cargo B777F aircraft for NOC/NPC/NF attendants. This should effectively equate to one seat per

NOC/NPC/NF with a full team & reserve horse. To fulfil the quota of available seats any remaining seats will be allocated to the NOC/NPC/NF with the highest number of horses on a given flight.

- For the flights originating from and returning to the USA seat capacity will be advised to NOCs/NPCs/NFs as swiftly as possible.
- We will require minimum 1 veterinarian to be nominated per flight.
- Passports and Grooms' Luggage Packing Lists will be requested by Peden closer to the time.
- Accompanying attendants shall be carried on the actual carrier's passenger ticket conditions. The cost of the attendant's ticket will be borne by the respective NOC/NPC/NF and not by Rio 2016
- Additionally two AATA/NPTC Peden flying grooms will accompany every shipment between Europe and Brazil (& return), and one AATA/NPTC Peden flying groom will accompany every shipment between the USA and Brazil (& return). The professional groom is appointed as Peden Bloodstock's representative on the flight with the prime responsibility for both horses and (shippers) attendants on the aircraft that they travel on.
- Responsibilities of Shippers Grooms can be found at ANNEX B.

SECTION 8: EQUINE HEALTH DOCUMENTATION REQUIREMENTS - EU & NORTH AMERICAN ORIGIN HORSES

- All horses competing must have either a valid FEI Passport or FEI recognition card. See the FEI Veterinary Regulations: www.fei.org
- All horses MUST be Microchipped for travel to Brazil (an import permit will not be issued for any horse that has not been Microchipped).
- All horses must be accompanied by an Export Health Certificate which will be provided to NFs by Peden in early 2016. The content of this temporary entry certificate is agreed with MAPA in Brazil and the relevant Official Bodies are currently formalising this in their bilateral agreements.
- Peden will send a memo to all NFs in May 2016 with a time specific Action Plan/To do List in regard to the pre-export health requirement preparations.

In order to meet the import requirements for Brazil it is recommended that you discuss the following with your veterinary surgeon:

8.1 PRE-EXPORT VETERINARY SUPERVISION

All horses must remain under veterinary supervision for a **minimum** of 14 days prior to export to Brazil. During this period there should be no contact with horses of a lower health status. We advise you to request your veterinarian to discuss this with the Ministry veterinarian undertaking the certification prior to commencement of the period of supervision. Any queries please contact Peden.

8.2 LABORATORY SELECTION

All horses must have the following tests completed **within 30 days of export.**

Once tested the animals **must remain under veterinary supervision until export to Brazil.**

- Samples should be sent to Bose laboratory in Germany wherever possible.
- Where this is not feasible a laboratory accredited by the country where the horse is located should be used.

- All results will need to be sent to Peden, and Bose will automatically facilitate this, removing the burden on NOCs/NPCs/NFs.
- For any queries in this regard please contact Peden.

8.3 PRE-EXPORT TEST REQUIREMENTS

a) **Equine Infectious Anaemia**

Negative Agar Gel Immunodiffusion assay (AGID test/Coggins) for Equine infectious Anemia.

b) **Glanders (ONLY for horses that will be certified in Germany)**

Complement Fixation Test (CFT) with a negative result at 1:5 dilution.

c) **Dourine (ONLY for horses that will be certified in Italy)**

Complement Fixation Test (CFT) with a negative result at 1:5 dilution.

d) **Equine Piroplasmiasis**

Babesia Caballi AND Theileria Equi

Complement Fixation Test or Indirect Immunofluorescence or ELISA test for B Caballi and T Equi.

A horse testing positive for Equine Piroplasmiasis is still permitted to travel providing that the horse is clinically healthy.

e) **West Nile Virus**

This test is not required if the horse has been (for the 2 months prior to export) in a country which is officially West Nile Free or if the horse is vaccinated according to a full schedule against WNV at least 30 days prior to shipment to Rio.

If during the 2 months before export the horse has been in a country where West Nile Virus has been reported (currently USA, Spain, Austria) a WNV IgM cELISA must be undertaken with negative results.

8.4 VACCINATION REQUIREMENTS

Equine Influenza - Compulsory

- ALL horses must be vaccinated in a period no shorter than 15 days and no longer than 90 days prior to shipment

8.5 INTERNAL AND EXTERNAL PARASITE TREATMENT

The horse must be treated for internal and external parasites within 48 hours of departure; the active ingredient of the product and the date of treatment must be recorded on the export health certificate.

SECTION 9: EQUIPMENT

- On return of ANNEX A to book the airfreight each NOC/NPC/NF should please confirm the amount of equipment & feed that they wish to take and a booking will be made accordingly.
- A comprehensive list of contents must be attached to the exterior of each box. In May 2016 Peden will forward to all NOCs/NPCs/NFs the format for this list.
- No WOOD may be imported into Brazil. We are clarifying the extent of this prohibition with Brazilian Authorities and will advise further.

- **All equipment must be labelled as follows:**

Federation code	{Please Enter}
Name of Competitor	{Please Enter}
Name of Responsible Person	{Please Enter}
Contact Number	{Please Enter}

- No dangerous goods may travel on the aircraft, see ANNEX C
- All equipment will be weighed at the airport and any equipment over and above the booked quantity will not be permitted to travel.
- No item of equipment may exceed 1,60 m height.
- It is recommended that NOCs/NPCs/NFs make arrangements to forward all large quantities of bulk items such as feed, etc., well in advance of the Olympic & Paralympic Games by sea freight. In the case of sea freight NOCs/NPCs/NFs shall be responsible for all logistics and customs costs. Furthermore Rio 2016 may not be used as the Importer of Records. Further information can be found in Rio 2016 Customs and Freight Manual.

SECTION 10: FORAGE, FEED, SUPPLEMENTS AND BEDDING

10.1 FEED AND BEDDING CONSULTANTS

Kentucky Equine Research is the feed & bedding consultant for Rio 2016.

10.2 IMPORT OF HAY AND STRAW

It is anticipated that haylage will be permitted to be imported into Rio for the purposes of the 2016 Games.

All haylage for import must be pre-approved by Brazil and this process is currently underway.

It is anticipated that a UK based supplier will provide the haylage for 2016.

Brazilian hay will be provided on the venue.

Straw cannot be imported into Brazil. Sourcing this locally has so far been unsuccessful. Horses will be bedded on Shavings. NOCs/NPCs/NFs should please advise Peden before the 31st December 2015 if it is anticipated that any of their horses will have problems with this.

10.3 IMPORT OF FEED & SUPPLEMENTS

BEFORE 31st DECEMBER 2015

- Import of feed is permitted subject to it containing no animal origin protein and no active/inactive biological agents.
- All feeds and supplements for import must be pre-approved by Brazilian Authorities.
- All NOCs/NPCs/NFS should please complete ANNEX D and return to Fiona@peden.de before the 31st December 2015.
- Please include any food or supplement that you may wish to import into Rio.
- Peden will then work with the Authorities to obtain approval in principle of the products. Only products on the approved in principle list will be permitted entry to Brazil.

DURING APRIL 2016

- Peden will share the approved in principle feed and supplement list as soon as available.
- In April 2016 we will request NOCs/NPCs/NFs to start to consider their final import requirements so that we might apply for import permits.
- We will require
 - Number of Packages and Weight/Volume
 - Identification and commercial name of the product
 - Name and address of the manufacturer
 - Lot Number
 - Expiry Date
- Unused feed and haylage will not be re-exported from Brazil, except for use on the return flight.

Please note that any supplement committing to treat or alter function as opposed to maintaining or supporting normal function is classed as a veterinary medicine and not a supplement.

SECTION 11: VETERINARY MEDICINES

11.1 CLEAN SPORT

- The FEI guidance relating to Anti-doping and Controlled Medications must be adhered to. <http://www.feicleansport.org/>
- All NOCs/NPCs/NFs should adhere to the more detailed information which will be provided in the Rio 2016 Veterinary Services Guide.

11.2 IMPORT OF VETERINARY MEDICINES

BEFORE 31st DECEMBER 2015

- All Federations should please complete and return ANNEX D before 31st December 2015.
- Please list the Medicines/Supplements and Vet Equipment that you may wish to import. This should not include specific batch numbers or quantities but merely a list of products.
- Peden will compile these lists and will work with Brazilian Authorities to seek their approval in principle for import.
- Products not listed on ANNEX D and not returned to Peden before end of 2015 will not be submitted for pre-approval and therefore will not be permitted to import into Brazil.
- Brazilian Authorities will advise which products have been approved and which are not permitted entry. Peden will then provide a list to NPC/NPCs/NFs of the products approved for import.
- Please note: **I.V. fluids are only available in 1 litre or 0.5 litre bags in Rio. Should NOCs/NPCs/NFs require larger bags then these will need to be imported with the horses.**
- The Vet Services Guide will include a list of medicines available in Brazil however this will not be published until March 2016. For any queries on availability please contact the Vet Services Manager.

DURING APRIL 2016

- In April 2016 Peden will contact all NOCs/NPCs/NFs to provide us with information to apply for the import permits. We will require a full vet kit list to be provided to us including batch numbers and quantities.

- Only items pre-approved by Brazilian Authorities will be permitted to be entered onto the import permit application.
- At that time we will request the following information to be sent to us on a specific form:

Full Contents List for Each Box (IN ENGLISH) which should include the following information per product:

- Commercial Name of the Product
- Active ingredient of the Product
- Name and Address of Manufacturer
- Lot Number
- Expiry Date
- Volume per Unit.
- Number of Units

FOR TRANSPORT

- Veterinary Medicines, Supplements and any Veterinary Kit will need to be packed separately to all other horse equipment. It will be placed on separate documentation for Customs and as such will be packed on a separate pallet on the aircraft to all other regular horse equipment. On arrival in Brazil it will be processed by a separate team.
- It is essential that no medicine or supplements are found in any of the other horse equipment.
- Only unopened and sealed products may be imported.
- Packing Lists comprising the above 'contents list' detail will need to be attached to the outside of every veterinary trunk.
- Use of all products in Brazil will have to be recorded. FEI treatment records will need to be presented at the time of re-export.
- Empty containers must be re-exported (even those that packages supplements) from Brazil. No packaging or empty bottles can be disposed of in Brazil but must return to hub of origin for export customs purposes.

11.3 VETERINARY EQUIPMENT

- NOCs/NPCs/NFs should please complete ANNEX D and return to Peden before the 31st December 2015.
- Please include in ANNEX D all veterinary items that you may wish to import – from needles, syringes, vet-wrap, gloves to giving sets, catheters, ultrasound machines and surgery equipment. All veterinary equipment to be listed.

SECTION 12: FLIGHT FORMALITIES

12.1 FEI VETERINARY ENTRY EXAMINATION

The FEI Veterinary Committee have agreed that the FEI Examination on Arrival (Article 1032) will be performed at the point of flight embarkation instead of on arrival at the venue. The horses will be under the supervision of an FEI veterinarian from the point of inspection and during flight. Once the horses have arrived in their stables at Deodoro Olympic Equestrian Centre they will be re-examined for any flight related issues and a recheck of their identification. They will be under strict bio-security control during transport and throughout their stay at the venue during the Games. This process is in the best interests of the welfare of the horses and will only apply to horses entering by air from the approved hubs.

12.2 HAY, FLIGHT BAGS AND RUGS

- Please ensure that horses arrive at the airport with one large haynet.

- NOCs/NPCs/NFs will be required to provide your own water containers and buckets for the flight. Please ensure that the water containers are full before you arrive at the airport.
- Peden will provide one small “overnight” bag per horse which is able to fit in the front of the stall. This should contain a bridle / rug etc.
- If your horse is wearing a rug on the aircraft, please ensure that there are NO fillet strings attached to the rug and that it is the type that is easily removed should this be required. We strongly recommend that horses travel without rugs.

12.3 EQUIPMENT SCREENING AT DESIGNATED HUB AIRPORTS

- All equipment will be security screened prior to palletising.
- Please find a list of Prohibited items at ANNEX C.

12.4 PARKING AT DESIGNATED HUB AIRPORTS

- LIEGE: Parking is available at the long stay car park approx. 2km from the loading area. Peden will provide a shuttle for drivers. <http://www.vppark.be/EN/location.php>
- STANSTED: There is no long stay parking at Stansted airport. Please contact Peden should you need to find secure parking in the area close to Stansted.
- NORTH AMERICAN HUB AIRPORTS: It is assumed that commercial hauliers will be utilised. Peden will work with USEF and EQUINE CANADA on this.

12.5 ARRIVAL IN RIO

- On arrival at Rio de Janeiro (GIG) Airport all formalities and procedures will be completed as swiftly and smoothly as possible to ensure that all horses, their attendants and equipment are transferred to the Deodoro Olympic Equestrian Centre as quickly as possible.
- Horses are briefly inspected before unloading from the aircraft and relevant documents are collected by the MAPA officers.
- The horses and their attendants will be transferred from the aircraft, which will be parked at the freighter terminal, via the apron and a transfer ramp onto the horse trucks.
- Every vehicle, all of which are of EU origin, can accommodate up to 10 horses, in 1.12m wide stalls in a forward, backward or sideward travelling configuration. It is anticipated that the 10 horse configuration, with 2 horses travelling sideward will only be utilised for the Jumping flights ex Europe where the maximum trucking capacity will be required.
- Once the horses are securely transferred to the horse trucks, customs and immigration formalities will be completed.
- Simultaneously all pallets with horse equipment, vet medicines and feed will be broken down. The authorities will inspect the consignment prior to it being loaded onto vehicles for transfer to the secure Deodoro Olympic Equestrian Centre.
- Once all formalities are completed at the airport the horses accompanied by their attendants, equipment, vet medicines & feed will be transferred to the Deodoro Olympic Equestrian Centre; the transit time will be in the region of 45 minutes depending on traffic.
- Horses will be inspected and relevant documents will be checked after arriving at the Deodoro Olympic Equestrian Centre.

A comprehensive procedural document will be issued prior to departure to Rio de Janeiro enabling all attendants to familiarise themselves with the procedures on arrival in Brazil.

12.6 AIRPORT ACCESS FOR NON-FLYING NF PERSONNEL

Airport access at the hubs of origin will be coordinated directly with the NOCs/NPCs/NFs delivering their horses & equipment to the respective airports.

Currently Airport access at Rio de Janeiro (GIG) Airport is restricted to those attendants travelling on the Official horse flights. Peden continues to work on this issue and will keep NOCs/NPCs/NFs updated.

SECTION 13: RE-EXPORT FROM BRAZIL

- Following the completion of the Games, Rio 2016 flights will return all horses, their attendants & equipment to the Designated Hub Airports from which they commenced their journey to Brazil.
- Any attendant who travels to Brazil on a flight is required to travel home on the return flight to the Designated Hub Airport of origin.
- For the return journey, all export formalities & logistics as well as export, customs and animal health certification will be arranged and coordinated by Peden Bloodstock at each NOC/NPC/NF's expense.
- A comprehensive procedural document will be issued prior to departure from Brazil enabling all NOCs/NPCs/NFs and their attendants to familiarise themselves with the departure procedures.
- On arrival back at the Designated Hub Airport of origin Peden Bloodstock in conjunction with their appointed agent will arrange customs clearance, airport handling and quarantine inspection, as well as coordinate transport of the horses to the final destination. The respective NF is responsible for payment of all charges in connection with these services.
- Should any horses have to temporarily remain in Brazil due to illness or injury the NOC/NPC/NF will be responsible for all consequent costs including return airfreight.

SECTION 14: STORAGE CONTAINERS

- A limited quantity of shipping containers can be positioned at the Deodoro Olympic Equestrian Centre for storage purposes.
- NOCs/NPCs/NFs must make a firm booking with RIO 2016 by the 7th December 2015 if they plan to store a container on the Deodoro Olympic Equestrian Centre. Container allocations will be confirmed to NOCs/NPCs/NFs by RIO 2016 by the end of January 2016.
- When making the bookings NOCs/NPCs/NFs should advise Rio 2016 of the following:-
 - Number of Containers
 - Length of container (20foot or 40foot)
 - Reefer or regular container
 - Electricity requirement (110v or 220v)
 - Plug type
 - Is electricity required for:- Light Bulbs/ Freezers/ Machines
- Availability of electricity will be confirmed directly to NOCs/NPCs/NFs by Rio 2016 in January 2016.

Please contact Ligia Rondon ligia.rondon@rio2016.com with the requested booking & related information and with any further queries in this regard.

Rio 2016 will advise the dates of permitted delivery of containers to the venue.

SECTION 15: VETERINARY SURGEON & FARRIER REGISTRATION

Any enquiries related to Vet and Farrier registration should be directed to the Veterinary Services Manager in Rio 2016. The Vet Services Guide will provide further details.

SECTION 16: HIPPOBASE

- As with the Beijing 2008 & London 2012 Olympic and Paralympic Games Peden Bloodstock will be using Hippobase to consolidate all horse & shipping information eg horse passport copies, attendant passport copies, addresses of origin and return, vehicle details.
- Peden will advise all NOCs/NPCs/NFs when the system is ready for data input.
- It is then the NOC/NPC/NF responsibility to ensure that all details are completed by the dates stipulated.
- If you have not used Hippobase before please contact Andreas Steidle of Hippobase to obtain logon details and password. andreas@Hippobase.com
- All information held in Hippobase is confidential and may only be access by persons authorised through password access.

SECTION 17: SUBSTITUTIONS

Whilst in Rio all horses will be held in a biosecure bubble. There will not be any opportunity to substitute horses except official reserve horses which will be stabled on site at the Deodoro Olympic Equestrian Centre.

SECTION 18: VISA REQUIREMENTS

A Rio 2016 Accreditation Pre Validation Card acts as a Visa.

All attendants/veterinarians on the aircraft must hold an accreditation pre-validation card.

SECTION 19: STABLE GUIDE

Peden Bloodstock is the Official Stable Management Provider for the Rio 2016 Games. Two Peden stable managers will be on site prior to horse arrival until the last horse has departed.

Rio 2016 Volunteers will form the rest of the stable management team under the direction of the Peden Stable Managers.

Peden will be responsible for formulating the stable plan and in this regard it has been agreed that horses will be stabled by NOC/NPC/NF and not by discipline.

A Stable Guide will be published in 2016.

SECTION 20: SUSTAINABILITY

- For your road transport please use Ultra Low Sulphur Diesel if possible to help us meet our sustainability targets.
- Please try to consolidate trucking where possible

SECTION 21: RESPONSIBILITY & LIABILITY

Neither the Rio Organizing Committee for the Games of the XXXI Olympiad, nor Peden Bloodstock GmbH/Ltd. accepts any responsibility for any accident or illness that may befall any horse, competitor, groom or any other person. The same applies in case of damage to cars, saddlery, utensils and all other objects (including damage resulting from theft, loss, fire).

NOCs/NPCs/NFs are responsible to ensure that each participating horse is insured for a sufficient amount to cover any eventuality that can occur during or in relation to the Equestrian Events of the Rio de Janeiro Olympics Games & Paralympic Games, including without limitations, problems occurring during Rio 2016 organised transportation between the designated hubs of origin to/from the Deodoro Olympic Equestrian Centre.

All NOCs/NPCs/NFs are responsible for damages to third parties caused by themselves, their employees their agents or their horses. They are therefore, strongly advised to take out a third party insurance providing full coverage for participation in the Equestrian Events of the Rio de Janeiro Olympics Games & Paralympic Games at home and abroad and to keep the policy up to date.

ANNEX A – AIRFREIGHT BOOKING FORM (Please see attached)

ANNEX B – ATTENDANT’S RESPONSIBILITIES (As Below)

ANNEX C – DANGEROUS GOODS LIST (As Below)

ANNEX D – MEDICINES/FEED/SUPPLEMENTS/EQT RETURN FORM (please see attached)

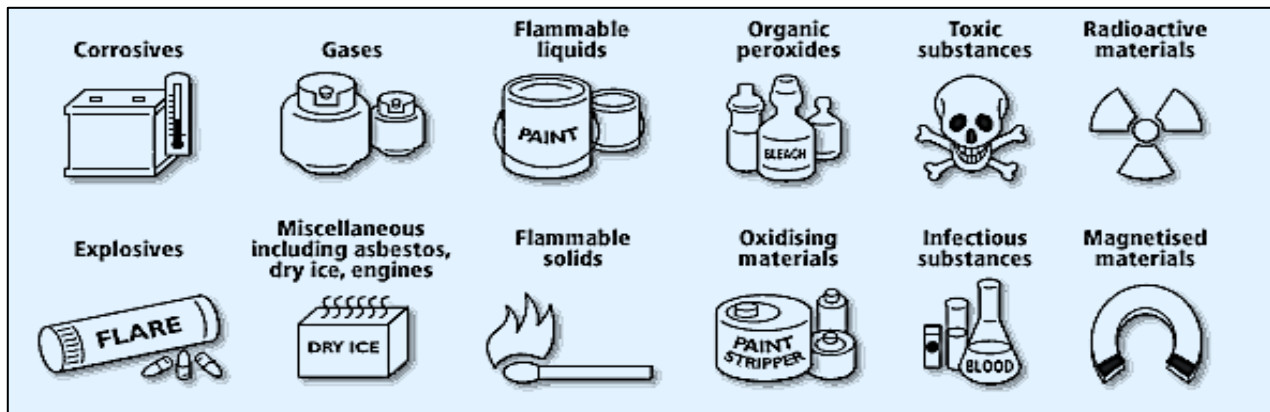
ANNEX B - RESPONSIBILITY OF ATTENDANTS

- Each attendant must be at least 18 years of age.
- Each attendant must have a good command of the English language
- It is the responsibility of each attendant to ensure that all horses are loaded and unloaded from aircraft and vehicles either with a chifney or a bridle.
- Each NOC/NPC/NF is responsible to ensure that their attendants have valid passports and visas for Brazil should they be required; attendants not in possession of the correct documentation will not be accepted for passage.
- Each nominated attendant must provide a criminal background check issued by the authority authorised to issue this document in their country of residence or nationality at least 4 weeks prior to the departure of their respective flight. The criminal background check must have been issued inside the previous 5 months.
- Each NOC/NPC/NF attendant (vet or groom) will not only be responsible for their own horses in flight but collectively for all horses on the flight.
- Peden Bloodstock will provide all NOCs/NPCs/NFs travelling on a flight a list of those NOCs/NPCs/NFs also travelling on the same aircraft. It is strongly recommended that a consensus is reached between NOCs/NPCs/NFs as to who will provide vets and who will provide attendants (grooms) to travel on each aircraft to ensure a suitable balance is reached.
- Smoking is strictly prohibited at the airport and on all flights.
- The consumption of alcohol is strictly prohibited on all flights. Any attendants thought to be under the influence of alcohol will not be accepted for passage.
- Hi-visibility jackets (Hi-Vis) which will be provided by Peden must be worn at all times in the warehouse, on the ramp and at any time near the aircraft
- All attendants shall follow the directions of the Peden professional groom and / or Peden staff at all times whilst on the ramp and on the aircraft.
- All attendants shall follow the required safety briefings by the crew without interruption and shall act on these accordingly.
- Any communication with the Crew or cockpit shall be made through a Peden professional groom
- Attendants shall wear appropriate clothing and footwear on the aircraft and whilst loading. Grooms shall make every effort to ensure they are as clean as possible prior to returning from any horse compartment to a passenger seating area
- NO medication is to be administered in flight to ANY horse without prior consultation with a veterinary surgeon and/or Peden groom
- For attendants on all-Cargo flights, oxygen bottles shall be carried as per the Crew's direction.
- There is to be no tampering with oxygen bottles, jet stalls or any other aircraft equipment

ANNEX C - DANGEROUS GOODS

What are dangerous goods?

Dangerous goods are articles and substances which are capable of posing a significant risk to safety when transported by air. They may be corrosive, flammable, explosive, oxidizing or reactive with water.



Class	Examples
EXPLOSIVES:	Fireworks, flares, toy gun caps.
COMPRESSED SUBSTANCE:	Gas cylinders, aerosols (other than medicines/toiletries).
FLAMMABLE SUBSTANCE:	Lighter fuel, paints, thinners, firelighters, cigarette lighters containing unabsorbed lighter fuel.
OXIDIZERS:	Some bleaching powders, acids, chemicals.
ORGANIC PEROXIDES:	Hair or textile dyes, fibreglass repair kits, certain adhesives.
POISONS:	Arsenic, cyanide, weedkillers.
IRRITATING SUBSTANCES:	Tear gas devices such as mace, pepper sprays.
INFECTIOUS SUBSTANCES:	Biological products and/or diagnostic specimens containing pathogens.
RADIOACTIVE MATERIALS:	Medical or research samples which contain radioactive sources.
CORROSIVES:	Acids, alkalis, wet cell batteries, caustic soda, mercury.
MAGNETISED MATERIALS:	Magnetrons and anything containing strong magnets.
LITHIUM BATTERIES:	Spare Lithium ion batteries and cells with a Watt hour rating greater than 160Wh, are not permitted on an aircraft under any circumstances.

Why are you not allowed to take them?

Due to their properties and their potential for injury and destruction it is illegal to take dangerous goods without special notification.

Expert declaration, classification, packing, marking, labelling and documentation are required.

What do you need to do if you would like to take goods classified as dangerous?

Should you intend to take dangerous goods please contact us and we can verify additional charges and options.

What happens if you take dangerous goods without notification?

The agent and airport or government officials may inspect and/or search your baggage with or without your presence. Any dangerous goods not declared will be removed from the trunks and either returned with the sender or destroyed at the airport. IF YOU TAKE DANGEROUS GOODS ON BOARD, EVEN INADVERTENTLY, YOU MAY BE LIABLE TO PROSECUTION AND A JAIL TERM. Strict and severe penalties apply.