



**FEI**<sup>TM</sup>

**VAULTING**

## **Schedule Guidelines**

## Contents

INTRODUCTION .....	3
GENERAL .....	4
FEI SCHEDULE – VAULTING.....	4
I. DENOMINATION OF THE EVENT .....	4
IV. GENERAL INFORMATION.....	4
V. OFFICIALS .....	4
VI. INVITATIONS .....	6
VII. ENTRIES.....	6

## INTRODUCTION

Dear National Federations,

The FEI Vaulting department is very pleased to provide you with the FEI Vaulting Schedule Guidelines.

The aim of these Guidelines is to help you with the process of completing the Vaulting Schedules, while ensuring the coherence of all versions of the Draft Schedules until their final approval.

Here below you will find some general guidelines to follow and more specific ones corresponding to the chapters of the Vaulting Schedule.

Some screenshots have been used as examples, in order to facilitate the process.

We hope that you will find these guidelines useful and we thank you for your continued collaboration.

Please Note: all screenshots are displayed as examples only.

Should you have any questions or difficulties regarding the FEI Vaulting Guidelines, please do not hesitate to contact the FEI:

Laetitia Gilliéron: [Laetitia.gillieron@fei.org](mailto:Laetitia.gillieron@fei.org)

## GENERAL

- 1) Please always make modifications on the most recent version of the schedule sent from the FEI.
- 2) Please use a color/highlighter for every modification you make in the schedule.

## FEI SCHEDULE – VAULTING

### I. DENOMINATION OF THE EVENT

- Every category of the event must figure in relation to the FEI approved Calendar. Please check that all your categories listed in the schedule match with the ones approved on the FEI Calendar: <https://data.fei.org/Calendar/Search.aspx>

Show	NF	Start Date	End Date	Events
Campo de Mayo BA (A)	ARG	29/11/2018	02/12/2018	CVI1* (A), CVICH1* (A), CVIJ1* (A)

- If a category is not listed and needs to be added or if one needs to be removed, please send a Calendar Form modification from your respective NF to the FEI in due time by contacting the FEI Calendar department ([calendar@fei.org](mailto:calendar@fei.org)).

### IV. GENERAL INFORMATION

- Please make sure that the members of the organizing committee and the Event Director are correctly listed for the event, as we may be able to contact them directly if needed.

### V. OFFICIALS

1. Ground Jury (GR Art. 144, 149, VR 723)
2. Foreign Judge (GR Art. 148, VR 723)
3. Technical Delegate (GR Art. 153, VR 723)
4. Chief Steward (Art. 155, 244, VR 723 and manual for Stewards)
5. Assistant Stewards (Art. 155, VR 723 – The number of Assistants Stewards may be increased in relation to the number of competitions and horses)
6. FEI Veterinary Delegate of Veterinary Commission (1108, 1109, 1120, Annex VIII)
7. FEI Veterinary Commission (1108, 1109, 1120, Annex VIII)
8. Veterinary Service Manager – FEI Treating Veterinarian (VR Art. 1008, 1010)
9. Medical Doctor
10. Farrier
11. NF Delegate (if applicable)

➤ Panel of officials:

1. Ground Jury (General Regulations Art 144, 149)
2. Foreign Judge (General Regulations Art 148)
3. Foreign Technical Delegate (General Regulations Art 152, 153)
4. Chief Steward
5. Assistant Steward (General Regulations Art 155, Vaulting Rules and Manual for Stewards)
6. FEI Veterinary Delegate (General Regulations Art 154, Veterinary Regulations Art 1008, 1009, Vaulting rules Art. 723)  
The FEI Veterinary Delegate must be selected from the FEI List of Official Veterinarians for the relevant discipline.  
or
7. Veterinary Commission (General Regulations Art 154, Veterinary Regulations Art 1020, Annex VIII, Vaulting rules Art. 723)  
The Veterinary Commission is compulsory only for Championships and Games. The Veterinary Commission must be selected from the FEI Directory, List of Veterinarians for Vaulting.
8. Veterinary Services Manager – FEI Treating Veterinarian (Veterinary Regulations Art 1103 and 1105)

The Veterinary Services Manager may never be the same person as the FEI Veterinary Delegate, but may be the same as the Treating Veterinarian or may be a coordinator of other Treating Veterinarians. The VSM or Treating Veterinarian may not compete in any Event.

➤ Contact of officials:

Do not forget to add the email contact details of all officials mentioned with an asterisk (\*), including the doctor and the farrier (preferably phone number for these ones).

## VI. INVITATIONS

- General Regulations Art 115, Vaulting Rules Art 704

## VII. ENTRIES

### 1. ENTRY DATES and FEES:

**Definite entries:** These entries must be made at the latest four (4) days preceding the beginning of the Event. These represent the final selection of Athletes and Horses that may participate in the Event.

**Last substitution date and time:** The OC must state in the Schedule the latest date for substitution of Horse(s) and Athlete(s), which may never be later than two (2) hours before the Horse inspection.

**Entry Fee:** Please complete the amount. If there is not, it should be notified clearly.

### 3. ADDITIONAL FEES/CHARGES BY THE ORGANISING COMMITTEE:

EADCMP Fee:	Included in entry fee <input type="checkbox"/>	Not included in entry fee <input type="checkbox"/>
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- Please chose by checking the concerned box and provide the concerned amounts.

EADCMP Fee:  
Included in entry fee       Not included in entry fee

Lower Level Events (CIMs) CHF 18 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations)  
Higher Level Events CHF 25 per horse per event  
(All other events not defined as CIM)

Electricity (upon request): € 40,00 per truck / caravan  
Manure disposal: € 30,00 per horse  
Hay: € 10,00 per bale  
Straw: not applicable  
Shavings: € 12,00 per bale  
Other (please specify):  
Additional tack stables or horses: € 150,00 per box/horse  
Health Papers: € 40,00 per issued document  
Credit Card fee 3,00%

## VIII. TIMETABLE

➤ Please provide a timetable as complete as possible:

	Day	Date	Time
• Opening of stables	Thursday	14 <sup>th</sup> June	08:00
1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure" -</i>  <i>Before the first Competition or official training whichever is the earliest (and in principle not more than 24 hours before either of them) - Article 722 of the FEI Vaulting Rules.</i>	Thursday	14 <sup>th</sup> June	15:00
• Chef d'Equipes Meeting (CVIO & Championships)	Thursday	14 <sup>th</sup> June	18:30

## TYPE OF COMPETITIONS

Please specify the types of competitions schedule:

- Squad Competitions
- Individual Competitions
- Pas-de-Deux Competitions

## IX. COMPETITION DETAIL

**Competitions must not start before 8:00 and should not finish after 23:00, unless prior approval is granted by the FEI.**

Thursday 14 <sup>th</sup> June 2018	15:00	Horse inspection
	17:00	Declaration of starters
	18:30	Chef d'Equipe Meeting

Friday 15 <sup>th</sup> June 2018 <b>Compulsory tests</b>	8:30	Squad vaulting – CVI1*/CVIJ1*
		Squad vaulting – CVI2*/CVIJ2*
		Squad vaulting – CVI3*
		Pas de deux - CVI1*/CVIJ1*
		Individuals – male and female CVI1*/CVIJ1*/CVICH1*
		Individuals– male and female CVI2*/CVICH2*
		Individuals – male and female CVIJ2*
		Individuals – male and female CVI3*

# SCHEDULE GUIDELINES

<b>Saturday 16<sup>th</sup> June 2018</b>  <b>Free-tests</b>	8:30	Pas de Deux - CVI1*/CVIJ1*
		Pas de Deux - CVI2*/CVIJ2*
		Pas de Deux - CVI3*
		Individuals- male and female CVI1*/CVIJ1*/CVICH1*
		Individuals - male and female CVI2*/CVICH2*
		Individuals - male and female CVIJ2*
		Individuals - male and female CVI3* - <b>technical test</b>
		Squads - CVI1*/CVIJ1*
		Squads - CVI2*/CVIJ2*
		Squads - CVI3*
		Prize Giving Ceremony Individuals CVI1*/CVIJ1*/CVICH1*

<b>Sunday 17<sup>th</sup> June 2018</b>  <b>Free-tests - FINAL</b>	9:00	Individuals - male and female CVI2*
		Individuals - male and female CVIJ2*
		Pas de Deux - CVI2*/CVIJ2*
		Pas de Deux - CVI3*
		Squads - CVI1*/CVIJ1*
		Squads - CVI2*/CVIJ2*
		Individuals - male and female CVI3*
		Squads - CVI3*
	16:30	Prize Giving Ceremony