

Horse Inspection

- Place passports in running order for the Horse Inspection, per lane
 - Print copies running order for the Horse Inspection per lane (1 copy per Official)
 - Prepare writing boards for the secretaries with lists and pens
 - Prepare chip readers
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Dressage

- Complete labels on the Dressage sheets:
 - Carriage number
 - Name of the competitor
 - Class
 - Position and name of the Judge
 - Organise Dressage sheets in starting order after the draw
 - Prepare the following items for each Judge:
 - Writing board
 - Dressage sheets with reserve (2 per class)
 - Dressage control sheets
 - Pens
 - Starting Orders
 - Red dots for the President of the Ground Jury
 - Bell for the President of the Ground Jury
 - Radios
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Marathon obstacles

- Prepare one writing board per obstacle
 - Print starting orders for each obstacle observer
 - Prepare one obstacle score sheet per competitor, per obstacle. Each obstacle on a different color paper (use distinctive colors)
 - Keep one copy per obstacle aside for color reference
 - Prepare one obstacle observer sheet per 10 competitors per obstacle. Write the number of the obstacle on it.
 - One whistle
 - Pens
 - One or two stopwatches
 - Red dots
 - Radio
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Marathon timekeepers (start/finish sections)

- Start A: One Green card for each competitor
 - Starting order
 - Writing board
 - Marathon start finish sheets per position (Start A, Finish A, Start B, Finish B)
 - Red dots for end of Cool Down
 - Clocks
 - Write down phone number of timekeepers in case of queries
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Judges and Veterinarians

- Starting list
- Clock for Veterinarian
- Marathon overview with Min/Max times for Judges