Manager Officials, Jumping Department

Formed in 1921, the Fédération Equestre Internationale (FEI) is the governing body for all international events in Jumping, Dressage and Para Dressage, Eventing, Driving and Para Driving, Endurance, Vaulting and Reining. It establishes the regulations and approves equestrian programmes for Championships, Continental and Regional Games as well as the Olympic & Paralympic Games.

FEI promotes equestrianism in all its forms and encourages the development of the FEI equestrian disciplines throughout the world, keeping the welfare of the horse at the heart of all activities.

Today, the FEI has 137 members of National Federations and there are over 4,500 international events annually, including a number of FEI Championships and global FEI series. Over 120,000 athletes and horses are registered and women and men compete as equals.

Over 95 FEI staff are working in FEI’s Headquarters in Lausanne, ensuring the sport continues to grow and flourish, the rules are enforced, the results are processed, the international calendar is managed, and that the very values that are at the core of equestrian sport are safeguarded and promoted.

Purpose of the Role

Reporting to the Director Jumping, the successful candidate will lead and oversee the work of the support team providing guidance with the expertise needed. He / she will also act as the backup support when needed.

The position is based in Lausanne, Switzerland. The starting date is to be agreed upon but ideally in March 2020.

Key Responsibilities

Education of Officials
- Update content for all course material as needed;
- Evaluate the need per region for various courses to be organised;
- Liaison with Course Directors General for Judges, Stewards and Course Designers, Course Directors and with FEI Director of Education & Officials;
- Act as the central point of contact for all matters dealing with Officials and Education; and
- Ensure the implementation of the Officials Working Group recommendations.

Appointment of Officials
- Approving appointments of FEI-appointed Officials at CSI/CSIO events in accordance with the rules as instructed by the Director.
Reports
• Active follow-up of Officials reports on requirements of events included in the FEI Calendar.

Promotion of Officials
• Propose promotion of Officials in accordance with the FEI Education system in line with the FEI rules.

Position Requirements
• Significant experience in equestrian sports specifically with Jumping;
• Proven administrative experience within the sports industry;
• Fluent in English. Other languages are a plus;
• Strong team player and management skills; and
• Good communication and presentation skills.

You will be working in first class facilities, downtown Lausanne, accessible from public transportation within minutes from Lac Léman. We will be happy to present you other benefits we offer.

If you meet the position requirements, We want you! We are a dynamic Sports Federation and would gladly receive your application at recruitment@fei.org