
STATUTORY POSITION

MEMBER OF THE VETERINARY COMMITTEE

1. TERM

The term will begin at the close of the General Assembly at which the Committee Member (the "Member") has been elected and remain in office for a period of four years, unless he/she resigns, are dismissed by the General Assembly or cease to act as Member for any other reason.

2. PRIMARY POLICY RESPONSIBILITY

To support and actively endorse policies which arise from the FEI Bureau (the "Bureau").

To assist the Chair of the Committee and the Veterinary Director to contribute anti-doping and other related horse welfare policies to the Bureau and General Assembly, as required.

The Committee reports to the Bureau through its Chair unless the Chair or his or her deputy is not present, in which case the given Committee shall report through the Secretary General.

3. KEY SUCCESS FACTORS

The Applicant should be able to show:

- 3.1. A proven strong equine veterinary background and normally be on the current list of FEI Official Veterinarians;
- 3.2. Good command of English language;
- 3.3. Analytical and evaluation skills;
- 3.4. A commitment to ethics, fair play and integrity;
- 3.5. Understands the goals and mandate of the Veterinary Committee and is willing to work toward the promotion of transparency and accountability in the organisation, with no personal or national agenda;
- 3.6. Must have working knowledge of computer skills and be proficient in the use of: email, PowerPoint and Word;
- 3.7. Time availability for the Committee (i.e. attendance at committee meetings 2-3 times per year, 2-3 days including travel day, attendance at telephone conferences, daily access to email, willing to commit an average of 4-8 hrs per week for Committee work).

4. ADMINISTRATIVE DETAILS

An annual travel and subsistence budget will be established by the Director of the Veterinary department.

5. KEY RESPONSIBILITIES

- 5.1. To be familiar with and comply with all relevant FEI Rules and Regulations related to his/her role;
- 5.2. To attend and actively participate at Committee meetings (in person and teleconferences) and to provide impartial advice on all policy matters;
- 5.3. To maintain contact throughout the year with Headquarters through the Veterinary Director and to respond to FEI correspondence on Veterinary related matters within a reasonable time-frame;
- 5.4. To have sufficient available time to commit to the Committee;

- 5.5. To ensure that opportunities are given to a wide variety of officials and volunteers and that these positions are given impartially and without favour;
- 5.6. To develop policy plans, as tasked by the Chair and the Veterinary Director;
- 5.7. To undertake tasks as assigned by the Chair and Veterinary Director;
- 5.8. To support the Chair and Veterinary Director and Solidarity Director in Solidarity matters.

6. KEY VETERINARY COMMITTEE RESPONSIBILITIES

The Veterinary Committee, having consulted the relevant Technical Committees, shall advise Headquarters on the following:

- 6.1. Veterinary Rules and any special veterinary conditions for Olympic Games and Championships;
- 6.2. Appointment, education, monitoring, demotion, suspension and revocation of Veterinarians;
- 6.3. The list of approved Laboratories for doping and medication control testing of Horses;
- 6.4. The procedures for doping and medication control and authorisation and maintenance of the list of Equine Prohibited Substances;
- 6.5. The management of Horse Inspections and Veterinary Examinations, including pony measurement, at international events as required by the FEI Rules and Regulations;
- 6.6. The monitoring of Horse diseases, quarantine and isolation requirements, transportation solutions and all other matters concerning the health of Horses and Horse welfare at international events;
- 6.7. Relations with organisations concerned with the international movement of Horses, Horse identification and Passports, Veterinary Health Certificates and customs control of the movement of competition Horses;
- 6.8. The education of relevant personnel on matters of stable security and Horse welfare.

In addition the Veterinary Committee is responsible for making proposals to Headquarters and/or the Bureau for approval on:

- 6.9. Maintaining communications with National Head Veterinarians and advising National Federations on all veterinary matters affecting Horses;
- 6.10. Research into Horse diseases, drugs and medications and the factors affecting the fitness and welfare of competition Horses and the detection of abnormal sensitivity of Horses' limbs;
- 6.11. Methods for the identification of Horses;
- 6.12. The organisation of courses and seminars for Event Veterinarians and for Testing Veterinarians involved with the Doping and Medication Control of Horses, within a budget approved by the FEI;
- 6.13. Establishment and maintenance of contacts with other International Veterinary Organisations;
- 6.14. Establishment of the Internal Regulations of the Equine Prohibited Substances List Group;
- 6.15. Recommendation of the members of the Equine Prohibited Substances List Group for appointment by the Bureau.

7. POSITIONS CONSTRAINTS

- 7.1. To sign a responsibility and acceptance document which includes key responsibilities following appointment as well as a conflict of interest disclosure statement.
- 7.2. As an FEI appointed official to undertake to respect all FEI Rules and Regulations, as well as the FEI Code of Ethics and Conflict of Interest Policy (see Appendix 3 – Internal Regulations of the FEI). Particularly to commit to avoid any actual or perceived conflict of interest. To maintain a neutral, independent and fair position towards all FEI constituents. Financial and/or personal interests shall never influence officiating duties and shall spare no effort to avoid any such perception. In this sense to update the Conflict of Interest Statement annually or as necessary;

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- 7.3. In the course of the duties or when representing the FEI to refrain from making any public statements, including to the media or in social media, that might cause harm to the FEI or to equestrian sport in general. This includes statements that might create a perception of bias.
 - 7.4. Shall remain neutral when performing his duties as member and may not represent the interest of any specific stakeholder or third parties;
 - 7.5. To acknowledge that the Curriculum Vitae (without contact details information) of appointed bodies are published on Inside.fei.org and available to the public.
 - 7.6. To acknowledge that the Bureau is to provide policy and Headquarters to provide the day to day management of FEI business;
 - 7.7. May not sit on more than 1 Standing Committee at the same time or hold another position within the Bureau or Headquarters;
 - 7.8. May not serve more than 1 full term in the same function without a break of 2 years;
 - 7.9. This position is honorary and carries no remuneration. Reasonable expenses incurred while fulfilling the functions of a member of the Committee shall be met by the FEI.
 - 7.10. To not exceed travel and subsistence budget, unless authorised by the Bureau.