
STATUTORY POSITION

CHAIR OF THE REINING COMMITTEE

1. TERM

The term will begin at the close of the General Assembly at which the Chair has been elected and remain in office for a period of four years, unless he/she resigns, are dismissed by the General Assembly or cease to act as Chair for any other reason.

2. PRIMARY POLICY RESPONSIBILITY

To advise the President and Bureau on Reining Policy matters and to support the Secretary General and the Discipline Director in the running of Reining sport.

To support and actively endorse policies which arise from the FEI Bureau.

3. KEY SUCCESS FACTORS

The Applicant should be able to show:

- 3.1. Must have proven knowledge and experience in the Reining discipline at the International level, either as Official, Organiser, Athlete, Trainer or Chef D'Equipe;
- 3.2. Must be proficient in the English language;
- 3.3. Must have working knowledge of computer skills and be proficient in the use of: email, spread sheets, PowerPoint and Word;
- 3.4. Ability to work flexible hours;
- 3.5. Strong problem solving skills;
- 3.6. Self-starter with the ability to drive Committee assignments to completion using creativity/innovation;
- 3.7. Experience in budgeting;
- 3.8. Experience in management of people;
- 3.9. Long term vision for the sport and the discipline;
- 3.10. Time availability for the Committee (i.e. chairing committee meetings 1-3 times per year, 2-3 days including travel day, chairing telephone conferences, daily access to email, willing to commit 4-8 hrs per fortnight for Committee work.)

4. ADMINISTRATIVE DETAILS

In order to support the Chair in the delivery of his/her duty, an annual travel and subsistence budget will be proposed by the Secretary General and approved by the Bureau.

5. KEY RESPONSIBILITIES

- 5.1. To be familiar with and comply with all relevant FEI Rules and Regulations related to his/her role;
- 5.2. To chair one Committee Meeting per year, unless otherwise directed by the President;
- 5.3. To attend the General Assembly and all meetings related to their function;
- 5.4. To maintain contact throughout the year with Headquarters through the Discipline Director and to respond to FEI correspondence on Discipline related matters within a reasonable time-frame;
- 5.5. To have sufficient available time to commit to the Committee;
- 5.6. To ensure that opportunities are given to a wide variety of officials and volunteers and that these positions are given impartially and without favour;
- 5.7. To develop policy plans, as tasked by the Chair and the Discipline Director;

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- 5.8. To undertake tasks as assigned by the Chair and Discipline Director;
 - 5.9. To appoint a Deputy Chair.

6. KEY COMMITTEE RESPONSIBILITIES

The Committee shall advise and make proposals to Headquarters on the following matters:

- 6.1. Establishment and amendment of rules for international Events including Olympic Regulations and programmes (if applicable), Championships, FEI Series and specific rules for the different categories of athletes;
- 6.2. Management of International Events in the Discipline;
- 6.3. Development of the Discipline;
- 6.4. Education of FEI officials;
- 6.5. Development of Olympic & FEI Solidarity programmes;
- 6.6. Appoint and monitor officials and other relevant representatives of the FEI, including status of Judges, Stewards, Technical Delegates, and Course Designers (when applicable);
- 6.7. Recommend the allocation of FEI Named-Events to the Bureau;
- 6.8. Any advice requested by Headquarters.

7. POSITIONS CONSTRAINTS

- 7.1. As an FEI appointed official to undertake to respect all FEI Rules and Regulations, as well as the FEI Code of Ethics and Conflict of Interest Policy (see Appendix 3 – Internal Regulations of the FEI). Particularly to commit to avoid any actual or perceived conflict of interest. To maintain a neutral, independent and fair position towards all FEI constituents. Financial and/or personal interests shall never influence officiating duties and shall spare no effort to avoid any such perception. In this sense to update the Conflict of Interest Statement annually or as necessary;
- 7.2. In the course of the duties or when representing the FEI to refrain from making any public statements, including to the media or in social media, that might cause harm to the FEI or to equestrian sport in general. This includes statements that might create a perception of bias;
- 7.3. Shall remain neutral when performing his duties as member and may not represent the interest of any specific stakeholder or third parties;
- 7.4. To acknowledge that the Curriculum Vitae (without contact details information) of appointed bodies are published on Inside.fei.org and available to the public.
- 7.5. To acknowledge that the Bureau is to provide policy and Headquarters to provide the day to day management of FEI business;
- 7.6. May not sit on more than 1 Standing Committee at the same time or hold another position within the Bureau or Headquarters;
- 7.7. May not serve more than 2 full term in the same function without a break of 2 years;
- 7.8. This position is honorary and carries no remuneration. Reasonable expenses incurred while fulfilling the functions of a member of the Committee shall be met by the FEI.
- 7.9. To not exceed travel and subsistence budget, unless authorised by the Bureau.