



General Information

Purpose of the Event & Participant Invitation

The very first FEI Para-Equestrian Forum aims to attract a wide range of participants willing to analyse the current status of Para-Equestrian sport and to discuss its long-term vision for beyond 2016. With the aim of being completely open and transparent, this invitation is addressed to any person interested in contributing to the progress of international Para-Equestrian sport through an active exchange of diverse experiences, opinions and ideas.

Date & Place

The Forum will take place on the 21st & 22nd of March 2015 at the Exhibition Centre in Essen (GER). The FEI is hosting this Forum with the kind support of the German Equestrian Federation and EQUITANA, the equestrian sports world fair (<http://www.equitana.com/en>).

Timetable

The preliminary timetable can be found as an annex to this document and is also published on the FEI website at <http://fei.org/fei/disc/dressage/about-para-equestrian>. The timetable specifies the exact locations for the respective sessions and a map with further instructions on how to get to the meeting room will be shared with the registered participants ahead of the Forum.

Registration

An "early-bird" registration fee of EUR 125 will be charged for each participant registration made on or before 21 February 2015. As of 22 February 2015 the registration fee will increase to EUR 150 per person. Payments can be made by VISA card or bank transfer and the details can be found in the registration form attached to this document. Besides access to the FEI Para-Equestrian Forum, the participant registration fee includes two entry tickets for the EQUITANA trade fair (21 & 22 March 2015), coffee and lunch during the Forum and access to the EQUITANA airport shuttle (if flight details were previously submitted). All other costs such as travel and accommodation are at the participants' own expense.

Hotel Reservations

The EQUITANA Travel Center is coordinating all hotel bookings related to the FEI Para-Equestrian Forum. Kindly use the attached booking form for your reservations.

Travel to Essen

For those travelling by plane, Dusseldorf International Airport is the closest airport to Essen. As mentioned above, the EQUITANA airport shuttle may be used by Forum participants who have previously provided their flight details. For further information regarding travel to the Exhibition Centre in Essen (for example by car or public transport), please refer to http://www.equitana.com/arrival_hotel_60.html. Please also ensure to make necessary arrangements for your German entry visa (if needed).

Access to EQUITANA

As mentioned above, two entry tickets for the EQUITANA trade fair will be provided to each registered participant of the FEI Para-Equestrian Forum. If needed, more EQUITANA tickets can be purchased at the participant's own expense either directly at the EQUITANA venue entrance or online at http://www.equitana.com/exhibition_tickets_2553.html. Forum participants also have the possibility to purchase tickets for the "HOP TOP Show Amirando", taking place on the venue on 21 March 2015 at 8pm (http://www.hop-top-show.com/index_e.php).



Para-Equestrian Forum

21-22 March 2015, Essen (GER)
PRELIMINARY TIMETABLE (subject to modification)

Saturday, 21 March	Sunday, 22 March
<p>EQUITANA – CC SÜD, SAAL DEUTSCHLAND 09:30-09:50 Registration</p> <p>10:00-10:15 Opening Address Dr. Jan Holger Holtschmit (GER NF & DKThR) & Ulf Wilken (Chair of FEI Para-Equestrian Committee)</p> <p>10:15-10:45 Para Equestrian – Where are we now? Trond Asmyr, FEI Director Para-Equestrian Dressage</p> <p>10:45-11:15 IPC’s perspective of the future of the Paralympic Games Craig Spence, IPC Director Media & Communications</p> <p>11:15-11:45 Promotion of Para Equestrian sport – What can we do better? Craig Spence, IPC Director Media & Communications</p> <p>11:45-12:15 Changes in Society: towards a sports governing bodies “corporate” social responsibility. A focus on Para-sport. Prof. Thierry Zintz</p>	<p>EQUITANA – CC SÜD, HALLE 1A 09:00-09:30 Practical demonstration of Para-Equestrian Reining NRHA Germany</p> <p>EQUITANA – CC SÜD, SAAL DEUTSCHLAND 09:45-10:15 Development of Para-Equestrian Reining FEI Reining representative</p> <p>10:15-10:45 My journey to the podium – an athlete’s perspective Pepo Puch (AUT)</p> <p>10:45-11:00 <i>Coffee Break</i></p> <p>11:00-11:30 Our journey to the podium – an NF’s perspective Damian McDonald, Secretary General of IRL NF</p> <p>11:30-12:15 Questions and answers (Q&A) Panel: FEI Para-Equestrian Committee and FEI Director PED</p>
12:15-13:15 Lunch	12:15-13:30 Lunch
<p>13:15-13:45 Classification Sharyn Gregory, FEI Head Classifier</p> <p>13:45-14:15 Introduction to the Compensating Aids Panel Hanneke Gerritsen, Chair of FEI Compensating Aids Panel</p> <p>14:15-15:30 Delegate Workshop – SWOT analysis of Para Equestrian sport</p> <p>15:30-15:45 <i>Coffee Break</i></p> <p>15:45-16:15 Rio 2016 Paralympic Games update Amanda Bond, FEI Technical Delegate for 2016 Paralympic Games</p> <p>16:15-17:45 Delegate workshop – What is our vision for beyond 2016? (In terms of competitions, education of officials, FEI tests?)</p>	<p>13:30-15:45 Changes to our sport (based on workshops and presentations) FEI Para-Equestrian Committee and FEI Director PED</p> <p>15:45-16:00 Final questions and conclusions Ulf Wilken, Chair of FEI Para-Equestrian Committee</p>



Participant Registration Form

To be completed by the participant:

First and Last Name _____
Full address _____
Country _____
E-Mail _____
Telephone number _____

Registration Fee EUR 125 per person
(for registrations on or before 21 February 2015)

EUR 150 per person
(for registrations after 21 February 2015)

Method of payment

() By bank transfer to:

Bank	UBS SA, 1002 Lausanne, Switzerland
Account holder	Federation Equestre Internationale
IBAN	CH64 0024 3243 FS10 0165 2
Account	243-FS100165.2
BIC	UBSWCHZH80A

() By VISA CARD (only VISA is accepted)

Name of card holder _____
Card number _____
Expiry date (month/year) _____
Country where the VISA card was issued _____
Amount in EUR _____

Date _____ Signature _____

Please return this form duly completed to the FEI Dressage & Para-Equestrian Dressage Department, Carina Mayer (carina.mayer@fei.org). The FEI will confirm the registration by means of the below signature once the payment has been received.

To be completed by FEI Headquarters:

Registration received by FEI on _____
Payment received _____

FEI signature confirming successful registration _____



PARTNER HOTELS

Atlantic Congress Hotel Essen, Norbertstr. 2 a, 45127 Essen

Das Atlantic Congress Hotel Essen liegt ideal direkt neben dem Kongresszentrum Essen und dem Messegelände. Es verfügt über 248 moderne, exquisit gestaltete Luxuszimmer mit kostenfreiem Highspeed-Internetzugang, hochwertigen Betten, Zimmersafe, Telefon mit Anrufbeantworter und luxuriösen Annehmlichkeiten. Der große Fitness- und Wellness-Bereich bietet moderne Cardio-Geräte, eine Finnische Sauna mit Dampfbad und eine Panoramaaussicht auf die Skyline von Essen.

Barrierefreie Zimmer: Für Gäste mit Einschränkungen stehen zwei behindertengerechte bzw. rollstuhlgerechte Zimmer (DIN 18025) zur Verfügung.

The Atlantic Congress Hotel Essen is a superior business hotel in Essen's Ruettenscheid district, near to the Congress Centre and other conference venues. Düsseldorf International Airport is only a 20 minute drive away. From the subway station directly outside the hotel, guests can access the rest of Essen, the 2010 European Capital of Culture. As well as its proximity to conference venues, the Atlantic Congress Hotel Essen is an ideal hotel in Essen for hosting events. Guests can indulge in the Finnish sauna or exercise in the fitness centre. Local and global cuisine is served in CUXX Restaurant.

Disabled rooms: Guests with a handicap can use our 2 wheelchair-accessible or disabled-friendly rooms (DIN18025).

Zimmerpreise / Room Rates:

Einzelzimmer pro Zimmer/Nacht, inkl. Frühstück / Single room per room/night, incl. breakfast:	€ 175,00
Doppelzimmer pro Zimmer/Nacht, inkl. Frühstück / Double room per room/night, incl. breakfast:	€ 195,00

Kostenfreie Stornierung möglich bis / Free of charge cancellation possible until: **16. Januar 2015**



Hotel Arosa, Rüttenscheider Straße 149, 45130 Essen

An der Gourmetrestaurant- und Einkaufsmeile Essens begrüßt Sie dieses traditionelle Hotel, das sich ideal als Ausgangspunkt eignet, um die bedeutendsten Attraktionen der Stadt zu erkunden. Die Zimmer erwarten Sie alle mit Kabel-TV und mit kostenfreiem WLAN. Die Messe Essen und die Grugahalle erreichen Sie vom 4-Sterne-Hotel Arosa aus schon nach einem 5-minütigen Spaziergang, den Bahnhof Essen nach einem 10-minütigen Spaziergang.

Situated on the shopping and gourmet mile in Essen, this traditional, 4-star hotel is an ideal base for exploring all of the city's main attractions. The 4-star Hotel Arosa is just a 5-minute walk from the Essen exhibition center and the Gruga hall, and just a 10-minute walk from Essen's main train station. The Hotel Arosa enjoys excellent public transportation connections from the local tram stops and underground. Situated on the shopping and gourmet mile in Essen, this traditional, 4-star hotel is an ideal base for exploring all of the city's main attractions.

Entfernung / Distance to EQUITANA : 6km Fahrzeit / Travel time: > Auto / Car: 20 minutes > Bahn / Train: 15 minutes

Zimmerpreise / Room Rates:

Einzelzimmer pro Zimmer/Nacht, inkl. Frühstück / Single room per room/night, incl. breakfast:	€ 116,00
Doppelzimmer pro Zimmer/Nacht, inkl. Frühstück / Double room per room/night, incl. breakfast:	€ 165,00

Kostenfreie Stornierung möglich bis / Free of charge cancellation possible until: **28. Januar 2015**





PARTNER HOTELS

Hotel Bredenev, Theodor-Althoff-Strasse 5, 45133 Essen

Im ruhigen Stadtteil Bredenev bietet Ihnen dieses 5 km vom Essener Stadtzentrum entfernte 4-Sterne-Hotel einen Pool, eine Saunalandschaft und kostenloses WLAN im gesamten Haus. Sie wohnen in eleganten Zimmern mit Balkon. Das Hotel ist behindertengerecht zugänglich und auch im öffentlichen Bereich ist Barrierefreiheit geboten. Dabei bietet das Hotel ein behindertengerechtes Zimmer. Die nur 200m entfernte Autobahn A52 erreichen Sie leicht und bequem. Über den 15 Gehminuten entfernten U-Bahnhof Margarethenhöhe gelangen Sie zum Essener Hauptbahnhof. Barrierefreie Zimmer: Für Gäste mit Einschränkungen steht ein behindertengerechtes Zimmer zur Verfügung.

Featuring a pool, sauna area, and free Wi-Fi throughout, this 4-star hotel is in the quiet Bredenev district, 3 miles from central Essen. The elegant rooms all feature a balcony. The hotel has great highway connections with the A52 highway just 650 ft away. Margarethenhöhe Subway Station is a 15-minute walk from the hotel and provides services to Essen Main Station.
Disabled rooms: Guests with a handicap can use our disabled-friendly room.

Entfernung / Distance to EQUITANA: 6 km Fahrzeit / Travel time: > Auto / Car: 10 minutes > Bahn / Train: 15-20 minutes

Zimmerpreise / Room Rates:

Einzelzimmer pro Zimmer/Nacht, inkl. Frühstück / Single room per room/night, incl. breakfast: € 98,00
Doppelzimmer pro Zimmer/Nacht, inkl. Frühstück / Double room per room/night, incl. breakfast: € 121,00

Kostenfreie Stornierung möglich bis / Free of charge cancellation possible until:

12. Dezember 2014



Holiday Inn City Center , Frohnhauserstrasse 6, 45127 Essen

Das moderne Holiday Inn Essen City Centre Hotel liegt mitten im Herzen von Essen. Nur 30 km vom Internationalen Flughafen Düsseldorf liegt das sechsstöckige Hotel mitten im Zentrum von Essen, 200 m vom Theater Colosseum und dem Einkaufszentrum Limbecker Platz entfernt. Das Hotel ist 4 km von der Messe Essen entfernt und alle 168 geräumigen Zimmer des Holiday Inn Essen City Centre verfügen über WLAN. Barrierefreie Zimmer: Für Gäste mit Einschränkungen steht ein behindertengerechtes Zimmer zur Verfügung.

Choose the modern Holiday Inn Essen City Centre hotel, located in the heart of cosmopolitan Essen. Just 30km from Düsseldorf International Airport, our 6-storey hotel is conveniently located in the centre of vibrant Essen, 200 metres from the Colosseum Theatre and Limbecker Platz shopping mall. We're 4km from Messe Essen and all 168 of Holiday Inn Essen City Centre's spacious Guest rooms have wireless Internet.
Disabled rooms: Guests with a handicap can use our disabled-friendly room.

Entfernung / Distance to EQUITANA: 4km Auto / Car: 15 minutes Bahn / Train: 10 minutes

Zimmerpreise / Room Rates:

Einzelzimmer pro Zimmer/Nacht, inkl. Frühstück / Single room per room/night, incl. breakfast: € 133,00
Doppelzimmer pro Zimmer/Nacht, inkl. Frühstück / Double room per room/night, incl. breakfast: € 133,00

Kostenfreie Stornierung möglich bis / Free of charge cancellation possible until:

16. Januar 2015





PARTNER HOTELS

Hotel im Girardet Haus, Girardetstr. 2-38, 45131 Essen

Das Hotel Im Girardet Haus liegt in Essen in einem modernen Büro- und Dienstleistungszentrum mit Boutiquen, Geschäften, einem Fitnessstudio sowie mehreren Cafés und Restaurants. Die Messe Essen sowie die Rüttenscheider Straße mit ihren vielen Cafés und Restaurants sind bequem zu Fuß zu erreichen.

The hotel is ideally situated in close proximity to the exhibition centre „MESSE ESSEN“ (walking distance) and down-town Essen. You`ll find the hotel in the district called Rüttenscheid which is the secret focus of interest in Essen. The „lively“ Rüttenscheider Strasse, loving called „RÜ“ from the citizens, is just next to the hotel. Many cafes and restaurants give you variety and flair.

Entfernung / *Distance to* EQUITANA: 4 km Fahrzeit / *Travel time:* > Auto / *Car:* 10 minutes > Bahn / *Train:* 15 minutes

Zimmerpreise / Room Rates:

Einzelzimmer pro Zimmer/Nacht, inkl. Frühstück / *Single room per room/night, incl. breakfast:* € 105,00
Doppelzimmer pro Zimmer/Nacht, inkl. Frühstück / *Double room per room/night, incl. breakfast:* € 135,00

Kostenfreie Stornierung möglich bis / *Free of charge cancellation possible until:* **12. Februar 2015**



WICHTIGE INFORMATION / IMPORTANT INFORMATION:

Die genannten Zimmerpreise basieren auf der momentanen Preiskalkulation und beinhalten die derzeit gültigen Mehrwertsteuersätze. Im Falle einer Erhöhung der Mehrwertsteuer oder Änderungen der Preiskalkulation seitens des Hotels behalten wir uns das Recht vor, die Preise entsprechend anzupassen. *The room rates based on the current pricing and are subject to slight changes until 2015. Furthermore the room rates are including the currently valid VAT. In case the VAT rates will be changed we reserve the right to change the room rates.*



HOTEL-BUCHUNGSFORMULAR HOTEL BOOKING FORM

EQUITANA 2015 • 14. – 22. März 2015 • Messe Essen
EQUITANA 2015 • March 14 – 22, 2015 • Exhibition Centre Essen, Germany

Kontaktdetails EQUITANA Travel Center / Contact Details EQUITANA Travel Center:

Ansprechpartner / Person in Charge: Ina Stolle

E-Mail: hotel@equitana.com / Tel.: +49 (0)211 90 19 12 81 / Fax: +49 (0)211 90 19 12 82

(Bitte sprechen Sie uns an, wenn bei dieser Auswahl nicht das richtige Hotel ist; sicherlich können wir auch Alternativen finden.)
(Please contact us if this choice does not meet your requirements, so that we can find alternatives for you.)

1) Hotels: Bitte tragen Sie die Hotels in der von Ihnen bevorzugten Reihenfolge ein: / Please enter your hotel choices in order of preferences:

1. _____ 2. _____ 3. _____

2) Buchungsdetails / Room Information

Zimmer 1 / Room 1: Einzelzimmer / Single Doppelzimmer / Double Zweibettzimmer / Twin Raucher / Smoking: Ja / Yes Nein / No

Anreisedatum / Arrival Date: _____ Abreisedatum / Departure date: _____

Gastname / Guest name: _____

2. Name bei Doppelbelegung / 2nd guest name: _____

Zimmer 2 / Room 2: Einzelzimmer / Single Doppelzimmer / Double Zweibettzimmer / Twin Raucher / Smoking: Ja / Yes Nein / No

Anreisedatum / Arrival Date: _____ Abreisedatum / Departure date: _____

Gastname / Guest name: _____

2. Name bei Doppelbelegung / 2nd guest name: _____

3) Buchungsgarantie / Deposit Information

Garantie per Kreditkarte / Guarantee by credit card VISA MasterCard American Express

Name / Name (Wie auf der Kreditkarte angegeben / as mentioned on the credit card): _____

Kreditkartennummer / Credit Card Number: _____ / _____ / _____ Gültigkeit / Expiry Date: _____ / _____

Unterschrift / Signature: _____

Das EQUITANA Travel Center wird mit meiner oben angegebenen Kreditkarte meine Zimmerreservierung im Hotel garantieren. Sollte das gebuchte Hotel eine Vorauszahlung fordern, so autorisiere ich mit meiner oben gegebenen Unterschrift das Hotel diese von meiner Kreditkarte abzubuchen. Die Autorisierung gilt nur für die zur EQUITANA gebuchten Hotelleistungen. Bitte beachten Sie auch die auf Ihrer Bestätigung angegebenen Zahlungs- und Stornierungsbedingungen.

EQUITANA Travel Center will use the above listed credit card to guarantee the hotel reservation. If the event hotel requires an advanced deposit my signature above authorizes the confirmed hotel to charge my credit card for the deposit amount specified by EQUITANA. Please refer to your EQUITANA Travel Center confirmation for the policy details that apply to your hotel.

4) Bitte senden Sie die Bestätigung an / Please send confirmation to:

Sie erhalten Ihre schriftliche Bestätigung innerhalb von 72 Stunden. Sollte dies einmal nicht der Fall sein, kontaktieren Sie bitte das EQUITANA Travel Center unter hotel@equitana.com.
You can expect to receive a confirmation within 72 hours. If you do not, please contact the EQUITANA Travel Center at hotel@equitana.com.

Kontaktperson / Contact person: _____

Firma / Company: _____

Strasse / Street Address: _____

PLZ / ZIP: _____ Stadt / City: _____ Land / Country: _____

Tel./Phone: _____ Fax: _____

Email: _____