

Roles and Responsibilities of Organising Committees

22.3 Roles and Responsibilities of *Organising Committees* ("OCs")

22.3.1 To be knowledgeable of and comply with these anti-doping rules.

22.3.2 To foster an anti-doping spirit at their *Events*

22.3.3 To cooperate with the *FEI's Athlete Testing* program, as detailed below and as a minimum:

Notwithstanding any other contractual obligations with the *FEI* (where applicable), the *OC* shall provide, at its own cost and if requested by the *FEI* at least two (2) months prior to the starting date of the *Event*, with the following:

(a) one (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers* ("*DCO*"s), with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*;

(b) anti-doping facilities ("*Doping Control Station*") reasonably separated from public activity, consisting of:

- one (1) private room exclusively dedicated for use by the *DCO* ("*DCO room*") with one (1) table, two (2) chairs, pens and paper, and one (1) lockable fridge; and

- a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non-alcoholic beverages, which includes a mix of natural mineral water and soft drinks; and

- one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area; and

(c) Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*.

Chaperones are responsible for notifying, accompanying and observing the selected *Athletes* from their notification until they report to the *Doping Control Station*. The individuals selected to work as *Chaperones* must have abilities to follow procedures, directions and instructions, to work in a stressful situation, to communicate both orally and whenever possible in writing in English. They shall not be Minors.

The *Chaperones* will be trained by the DCOs before the *Competition* starts. They should be exclusively available for this duty throughout the Testing session.

The *FEI* will provide the *Testing* plan.

22.3.3.1 Confidentiality

The *OC* shall maintain strict confidentiality on all aspects of any *Testing* session planned at its *Events*. It shall not disclose the *Testing* plan beyond a strict need-to-know, and shall not publish any details on such *Testing* plan without prior written permission from the *FEI*.

22.3.3.2 Educational initiatives

OCs shall also cooperate with the *FEI's* anti-doping educational initiatives at their *Events*.

- 22.3.4** To cooperate with the *Testing* plans by other Anti-Doping Organisations with *Testing* jurisdiction.

The *FEI's* anti-doping rules are published on the *FEI* website at:
<http://fei.org/content/anti-doping-rules>