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| **Event** |
| **Event title** |  |
| **Event category** |  |
| **Date** |  |
| **Location** |  |
| **Event organiser** |  |

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| **President of the Appeal Committee** |
| **Name** |  |
| **Address** |  |
| **Telephone** |  |
| **Email** |  |
| **Fax** |  |

**The report must be completed by the President of the Appeal Committee and forwarded to the FEI within 15 days of the event, at the latest.**

Whenever possible please append evidence to this report (e.g. photocopy of the relevant page(s) in passport) before forwarding it to:

FEI - Veterinary Department

Stéphanie Favre

HM King Hussein I Building

Chemin des De la Joliette 8

CH-1005 Lausanne

**Email: stephanie.favre@fei.org**

Fax: +41 21 310 47 60

**PLEASE SUBMIT THE REPORT VIA EMAIL.**

The powers, duties and responsibilities of the Appeal Committee are fixed in the General Regulations, 23rd edition 2009 updates effective 2014, article 160. Reference should also be made to Veterinary Regulations 13th edition 2014.

Thank you for taking the time to complete this report in as much detail as possible.

All necessary follow-up action will be taken but this report will not be acknowledged unless specifically requested by placing a tick in the box. [ ]

If the complaint/appeal/objection is of a veterinary nature please supply the following information. **It is essential that the box below is completed in full and IN CAPITAL LETTERS**. If it is not of a veterinary nature please annex a separate report.

Having heard all the evidence on both sides and having fully considered the complaint/ appeal/objection, the Appeal Committee has imposed the following penalties or taken the following alternative action:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| NF 1 |  Horse  | Passport Number2 | Name of rider  | W3 | P CHF4 | NAC5 | Other penalty  | Reason for penalty |
|  |       |       |  |  |  |  |  |  |
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1 The National Federation the horse competes for

2 Full passport number (e.g. GBR 12345)

3 W = Warning

4 P = Penalty **– PLEASE INDICATE AMOUNT IN SWISS FRANCS**

5 NAC = Not allowed to compete

**Please add copies of relevant passport pages**

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| **FOLLOW-UP and IMPROVEMENTS** |
| Does further *follow-up action* have to be taken with the Event Organiser? | [ ]  Yes | [ ]  No |
| If yes: Please briefly describe the issue(s) to be followed up(refer to the relevant section in the report for details) |
| Do you have any additional recommendations for future improvements to the event? | [ ]  Yes | [ ]  No |
| If yes: Please give a short description of areas for improvements and how they could be achieved. |

**SIGNATURES:**

President of the Appeal Committee:  Date:

Members (at least one must sign):  Date: