**2018 FEI WORLD DRESSAGE CHALLENGE**

**SUMMARY CHECKLIST FOR NFs**

Please return prior to the start of the competition, to:

Andreina Wipraechtiger, Solidarity Department, FEI

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1. SCHEDULE PLANNED

Event program established

2. HOTELS RESERVATIONS MADE FOR JUDGES

3. PICK-UP JUDGES FROM AND TO AIRPORTS ARRANGED

*Suggestion: If possible, arrange for a local cell phone for the judges to use*

*during their stay.*

4. VET. INSPECTION ARRANGED

7. JUDGES / TEST SHEETS READY

8. SHOW INFORMATION DOCUMENTATION-SHEET

*to fill out after the show and send back to FEI with full docs.*

9. CHECKLIST FOR THE ORGANISER READY

10. PARTICIPATION FORM of the Competitors READY

11. RESULTS SHEET **(excel)** READY

Date:

Signature:       Stamp of NF: