**C o n f i d e n t i a l**

(For the use of the FEI secretariat) **2018**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates** |   | **Category (ies)** |  | **Comp**  |   |
| **Venue** |   | **Country** |   |
| **FEI PGJ or FEI FJ\*:** |   | **NF** |   |

The purpose of this report is to give the FEI an overall view of the organisation and running of
the Event. \*The report must be completed must be completed and signed (an electronic signature is acceptable) by the FEI Foreign Judge for Competition 3 for Category A and by the FEI Judge President of the Ground Jury for Competitions 1 and 2 for Category A and for all 3 Competitions for Category B & C.

The report must be completed immediately following the event and should be forwarded to the Development Department of the FEI, FEI Solidarity (andreina.wipraechtiger@fei.org) **within 15 days of the last day of competition, at the latest**.

Please attach a programme of the Event.

All unusual incidents, irregularities and/or statistics of special interest must be noted under point 10. Thank you for taking the trouble to fill in this report with as much detail as possible.

All necessary follow-up action will be taken but this report will not be acknowledged unless specifically requested by placing a cross in the box. [ ]

**1. *Officials***

**1.1 Ground Jury**

 President:

 Foreign Judge:

 Member:

 Member:

 YES / NO

 Was the Jury Box well equipped and well organised? [ ]  [ ]

**1.2 Appeal Committee**

 President:

 Member:

 Member:

**1.3 Chief Steward**

 Name and Nationality:

**1.4 Medical Services**

 YES / NO

 Was an ambulance and/or sufficient medical facilities available? [ ]  [ ]

**1.5 Stewards**

 YES / NO

 Were they on hand as required? [ ]  [ ]

 Was a member of the Ground Jury appointed to supervise the stable
 and warm-up areas? [ ]  [ ]

 Were the guidelines on stable security/stewarding adhered to? [ ]  [ ]

**2. *Schedule and programme***

 YES / NO

 Did the programme conform to the schedule? [ ]  [ ]

 Would you suggest any improvements to the programme or schedule?

 If yes, please note under point 11.1 [ ]  [ ]

1. ***Veterinary Inspection***

 YES / NO

 Was the inspection conducted according to the rules? [ ]  [ ]

 How many horses did not pass the 1st horse inspection?

 How many horses were presented for re-inspection?

 How many horses did not pass the re-inspection?

 Please state reason for the horse(s) not passing:

**4.** ***Order of Starting***

 YES / NO

Was the draw for starting conducted according to the rules? [ ]  [ ]

**5. *Entries***

 YES / NO

Were there any competitors definitely entered who failed to participate
without valid reason? [ ]  [ ]

 Please give details below:

 Name of Rider       NF of Rider

**6. *Technical aspects***

**6.1 Quality of the footing**

 Competition arena *Excellent Good Average Bad*

 [ ]  [ ]  [ ]  [ ]

 Exercise arena [ ]  [ ]  [ ]  [ ]

 If you felt the quality of the arenas was not sufficient please give details below:

**6.2 Quality of the Obstacles**

 *Excellent Good Average Bad*

 Variety [ ]  [ ]  [ ]  [ ]

Weight of Poles [ ]  [ ]  [ ]  [ ]

Length of Poles [ ]  [ ]  [ ]  [ ]

Reserve material [ ]  [ ]  [ ]  [ ]

Name of FEI approved safety cups manufacturer used:

**6.3 Course plans**

 YES / NO

Were the courses built exactly according to the course plans supplied
by the FEI? [ ]  [ ]

If not, state why.

**7*. Standard of competition***

 *Excellent Good Average Bad*

Riders [ ]  [ ]  [ ]  [ ]

Horses [ ]  [ ]  [ ]  [ ]

**8. *Prizes*** YES/NO

 Were Prizes distributed? [ ]  [ ]

Was there atleast one prize for every 4 competitors? [ ]  [ ]

1. ***Publicity***YES/NO

 Was the event well publicised in your opinion? [ ]  [ ]

 Was the competition supported by a Sponsor? [ ]  [ ]

 Did the sponsor provide: [ ]  Cash Donations

 [ ]  Prizes in Kind

 [ ]  Publicity

 [ ]  Other (please specify)

**10. *Unusual incidents, irregularities, etc.***

 Please note here all unusual incidents, notable results, or other irregularities.

**11.** ***Summary of Event***

**11.1** **Your Opinion**

 Please give a summary of your general impression of the Event and suggested improvements and recommendation regarding the event:

**11.2 Competitors’ Opinion**

 Please give a summary of riders’ opinion of the event:

Name of undersigned

Address of undersigned

DATE:       SIGNATURE:

Return to Ms Andreina WIPRAECHTIGER: FEI Solidarity

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